

Notice of meeting and agenda

Policy and Sustainability Committee

10.00 am Thursday, 11th June, 2020

Virtual Meeting - via Skype

This is a public meeting and members of the public are welcome watch the live webcast on the Council's website.

The law allows the Council to consider some issues in private. Any items under "Private Business" will not be published, although the decisions will be recorded in the minute.

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1. Order of Business

- 1.1 Including any notices of motion and any other items of business submitted as urgent for consideration at the meeting.

2. Declaration of Interests

- 2.1 Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

3. Deputations

- 3.1 If any

4. Minutes

- 4.1 Minute of Policy and Sustainability Committee of 28 May 2020 – 13 - 54
submitted for approval as a correct record

5. Forward Planning

- 5.1 Policy and Sustainability Committee – Work Programme 55 - 60
- 5.2 Policy and Sustainability Committee – Rolling Actions Log 61 - 86

6. Executive Decisions

- 6.1 Police Scotland – City of Edinburgh Division Update – Report by the Chief Executive 87 - 116

6.2	Award of Residential Care, Special Schools and Supported Accommodation Framework Agreement – Report by the Executive Director for Communities and Families	117 - 126
6.3	City of Edinburgh Council response to the Scottish Government Advisory Group on Economic Recovery Call for Views – Report by the Chief Executive	127 - 140
6.4	Council Meetings – Report by the Chief Executive	141 - 144
6.5	2050 Edinburgh City Vision – Report by the Chief Executive	145 - 154
6.6	Edinburgh Poverty Commission – Poverty and Coronavirus in Edinburgh – Report by the Chief Executive	155 - 190
6.7	Spaces for People Programme Update – Report by the Executive Director of Place	191 - 200
6.8	Transport Arm's Length External Organisations: Company Appointments – Report by the Executive Director of Place	201 - 206
6.9	Tourism and Hospitality Sector Recovery Plan – Report by the Executive Director of Place	207 - 216
6.10	Public Health response: COVID-19 – Report by the Executive Director of Place	217 - 222
6.11	Scottish Government Town Centre Fund Update and Regeneration Capital Grant Fund Applications – Report by the Executive Director of Place	223 - 230

7. Routine Decisions

7.1	4 St Mary's Street, Edinburgh – Proposed New Lease – Report by the Executive Director of Resources	231 - 234
7.2	43 – 45 Leith Street (2/12 Calton Road), Edinburgh Proposed Lease Extension – Report by the Executive Director of Resources	235 - 238

8. Motions

8.1 Motion by Councillor Day - Living Wage for Health & Social Care Staff

“Committee welcomes the Scottish Government announcement to increase the Scottish Living Wage including a 3.3% uplift for all care workers delivering adult social care services in Scotland.

Committee notes the briefing of 18 May “Contractual Uplifts 20/21” issued by the CFO of EIJB which shows this will mean a £6.5m increase in money paid to carers in the Capital.

Also notes the ongoing discussions through COSLA to deliver the 3.3% increase in full and agrees to support the efforts of the EIJB, COSLA and the Scottish Government in reaching a positive conclusion as quickly as possible”

8.2 Motion by Councillor Day - Black Lives Matter

“Committee reaffirms Edinburgh Council’s commitment to leadership of Scotland’s capital city anchored in equality, inclusion, fairness, tolerance and diversity.

Notes Police Scotland’s commitment to Fairness, integrity and respect as core values of policing and the ongoing work with partners, including the Council, to stamp out racism in our City and across Scotland.

As our citizens, Council and the city, move out of, and beyond the Coronavirus pandemic, Council shall continue to nurture and enhance Edinburgh’s globally renowned reputation as a safe, welcoming, inclusive city for anyone, from anywhere, to live, work, study, and visit.

Committee affirms there is no place for racism, prejudice, discrimination, intolerance and hate in Edinburgh; and that there should be no place for it anywhere against anyone.

Committee condemns the recent murder of George Floyd in

Minneapolis, USA.

Committee agrees that Black Lives Matter and supports the Black Lives Matter campaign.”

8.3 Motion by Councillor Day - Drylaw Rainbow Club Day Centre 35th Anniversary

“Committee notes the high quality of care and support provided by the Drylaw Rainbow Club Day Centre.

Committee notes that on June 2020, they will celebrate 35 years of service to clients and their families across North West Edinburgh, and their continued sterling efforts during the current Covid 19 pandemic providing food, shopping and support to many older and vulnerable people.

Committee agrees that the Lord Provost recognises this anniversary in an appropriate way.”

8.4 Motion by Councillor Watt - Funding of Temporary Accommodation for Homeless People

“That Committee

- Notes the ongoing work of the Homelessness Task Force and the Housing, Homelessness and Fair Work Committee which has included extending the PSL contract and the ongoing extension of a private rented framework, both of which seek to further increase the supply of temporary flats.
- Recognises the development of a Rapid Rehousing Transition Plan (RRTP) for Edinburgh, which sets out the options for improving prevention of homelessness and increasing the supply of permanent, affordable accommodation with the aim of ending the use of temporary accommodation.
- Notes the previously approved decision to invest in 5 properties for home-share.
- Calls for a report to be submitted to the Policy & Sustainability Committee, which lists the current temporary accommodation that has been contracted for since the CV-

19 pandemic: giving the type of accommodation, the number of families and single people accommodated and the current end date of the contracts.

- The report should set out the work to date on an exit strategy and transition post lock down to find positive solutions for people moving on from accommodation provided as a public health response to the Covid 19 pandemic. This should include an update report on the work to increase the number of PSL properties available to use as temporary accommodation.
- The report should also make recommendations as to what types of accommodation could be purchased or leased long-term (including – but not restricted to – properties that were previously being used for ‘air bnb’ style short-term lets). It should also consider work with third sector partners and how contracting could be used to secure further accommodation so that we are examining all options to ensure that suitable accommodation is available for people when their current accommodation ceases to be available.”

8.5 Motion by Councillor Cook - Support for Local Business Campaign

“Committee

Welcomes the unprecedented packages of financial support provided by the UK and Scottish Government to Edinburgh businesses.

Recognises that local traders and high streets face a particularly challenging economic environment for the foreseeable future as a result of the Covid-19 pandemic.

Agrees that the Council must do all in it's power to foster a positive trading environment, working alongside local Traders' Associations and directly with traders wherever possible.

Agrees that a report is brought forward in three cycles with options available to institute a 'Support for Local Business'

campaign in aid of traders in local town centres and high streets such as, but not limited to Morningside, Bruntsfield, Stockbridge and Corstorphine, as we go through the various stages of re-opening under the Scottish Government's route map.

The report should include options on actions such as local digital and print advertising initiatives and local signage and aesthetic improvements to local high streets.”

8.6 Motion by Councillor Mowat - City's Greenspaces

“Committee

Council notes that entering Phase 1 out of Lockdown has seen large numbers using the City's parks and greenspaces (to be understood as areas not formally designated as parks but under the Council's management) to enjoy time together, whilst the majority of people have enjoyed these spaces in a responsible manner there has been an increase in litter and overflowing bins reported; barbecues scorching grass and anti-social behaviour have also been reported which negatively impacts on those using the parks and greenspaces appropriately and the close neighbours of these areas; the Council is proud of the improved quality of its parks as measured by the increase in Green Flags awarded and the parks and greenspaces are much needed to provide access to green space for those without gardens so it is important that they can be used by all, many of our parks have Friends Groups who cannot currently meet in person but who have worked with the Council to enhance the management;

Council calls for a report in 1 cycle:

1. detailing how officers have responded to this after the weekend of 30/31st May,
2. What engagement there has been with Friends groups to understand the issues of particular parks;
3. whether staff currently not able to access normal place of employment could assist with increased litter clearance or park patrols to enforce appropriate behaviour in the parks, and
4. the feasibility of improved, large format signage

encouraging responsible behaviour being displayed in parks and greenspaces, particularly during busy periods.”

8.7 Motion by Councillor Laidlaw - Public Lavatories

“Committee

Motion on provision of public toilet facilities

Committee notes that public toilets remain closed despite the easing of lockdown resulting in significant numbers of people socialising outdoors in our parks and greenspaces where these normally provide lavatory facilities.

Committee notes in the absence of public toilets being open, members of the public are choosing to relieve themselves outdoors and in the vicinity of people’s homes causing a significant health hazard.

Committee recognises the challenges of reopening the toilets as stated by officers below, but notes that limited public toilet opening has been achieved by other UK local authorities in response to particular pressures in high-volume outdoor areas like major parks and beaches.

Committee asks officers to report to the next meeting of the P&S Committee with a plan for limited reopening of public toilets in key pressure point areas such as parks and the seafront, for Phase 2 of the lockdown easing to include assessment of the following:

- A) Assessments of the layout of each property to establish social distancing e.g. cubicle use only, maximum capacity
- B) Ensuring queue control consistent with social distancing advice outside of the property.
- C) Enhanced cleaning methods, storage and disposal of waste material.
- D) Provision of sanitising materials within facilities e.g. seat cleaner
- E) Risk assessments and Safe working practices

Committee requests that in the short-term Council

communications is used to notify people that public toilets are not open and to take this into consideration when going out, as well as the £50 on-the-spot fines that police can issue for relieving oneself outdoors.”

8.8 Motion by Councillor Staniforth - Prioritising Marriages with Visa Requirements

“Committee notes:

That a spousal Visa can require that an unmarried couple marry within 6 months of the Visa applicant coming to the UK.

That a Visa given specifically in order for a couple to marry has a six month deadline.

That as part of lockdown registrars have closed down and will not be opening until phase 2 of lockdown relaxation.

Therefore committee mandates:

That people who need to be married to a deadline owing to Visa requirements be given top priority by Edinburgh city’s registrar, over and above any other marriages due to take place.

That the council leader write to the Home Secretary requesting a blanket extension to all visas for the purpose of marriage and to spousal visas’ deadline for marriage after entrance into the UK.”

8.9 Motion by Councillor Miller - Pay and display parking charges

“Committee:

1. Welcomes the phased easing of the Covid-19 lockdown
2. Notes the associated increases in movement by car around Edinburgh and the requirement to manage parking demand, as one of a number of ways to incentivise only essential travel and avoid congestion
3. Additionally, notes the significant contribution of parking revenue to Council income at a time when council budgets are under significant pressure
4. Agrees to reintroduce pay & display parking charges in central, peripheral and extended areas, for vehicles not displaying a resident parking permit, at the earliest opportunity and no later than Phase 2 of the Scottish

Laurence Rockey

Head of Strategy and Communications

Committee Members

Councillor Adam McVey (Convener), Councillor Cammy Day (Vice-Convener), Councillor Robert Aldridge, Councillor Kate Campbell, Councillor Nick Cook, Councillor Neil Gardiner, Councillor Gillian Gloyer, Councillor Graham Hutchison, Councillor Lesley Macinnes, Councillor John McLellan, Councillor Melanie Main, Councillor Ian Perry, Councillor Alasdair Rankin, Councillor Alex Staniforth, Councillor Susan Webber, Councillor Donald Wilson and Councillor Iain Whyte

Information about the Policy and Sustainability Committee

The Policy and Sustainability Committee consists of 17 Councillors and is appointed by the City of Edinburgh Council. The meeting will be held by Skype and will be webcast live for viewing by members of the public.

Further information

If you have any questions about the agenda or meeting arrangements, please contact Natalie Le Couteur / Martin Scott, Committee Services, City of Edinburgh Council, Business Centre 2.1, Waverley Court, 4 East Market Street, Edinburgh EH8 8BG, Tel, 0131 529 6160/ 0131 529 4237 email natalie.le.couteur@edinburgh.gov.uk / martin.scott@edinburgh.gov.uk.

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Minutes

Policy and Sustainability Committee

10.00 am, Thursday 28 May 2020

Present

Councillors McVey (Convener), Day (Vice-Convener), Aldridge, Burgess (substituting for Councillor Main, item 14), Kate Campbell, Cook (substituting for Councillor Jim Campbell, items 1 to 14), Dickie (substituting for Councillor Rankin, item 14), Gardiner (items 1 to 13), Gloyer (item 1 to 13, 15 onwards), Gordon (substituting for Councillor Gardiner, items 14 onwards), Hutchison, Johnston (substituting for Councillor Jim Campbell, item 15 onwards), Laidlaw (substituting for Councillor McLellan, items 7 to 14), Macinnes, Main (items 1 to 13, 15 onwards), McLellan (items 1 to 6), Mitchell (substituting for Councillor McLellan, item 15 onwards), Perry, Rankin (items 1 to 13, 15 onwards), Staniforth, Webber, Whyte, Wilson and Young (substituting for Councillor Gloyer, item 14).

Parent Representative

Alexander Ramage (item 14).

1. Minutes

Decision

To approve the minute of the Policy and Sustainability Committee of 14 May 2020 as a correct record, subject to the inclusion of the names of the police officers who spoke to the report under Item 4 – Local Police Plan 2020-2023.

2. Policy and Sustainability Committee Work Programme

The Policy and Sustainability Committee Work Programme for 28 May 2020 was presented.

Decision

To note the work programme.

(Reference – Work Programme 28 May 2020, submitted.)

3. Policy and Sustainability Committee Rolling Actions Log

Details were provided of the outstanding actions arising from decisions taken by the Committee.

Decision

- 1) To agree to add the action that 'all schemes approved by a TTRO under delegated authority should be reported to the committee on a two-monthly cycle

or in the event of a significant change in national movement restrictions or social distancing guidance, with a recommendation to continue or discontinue each scheme', as was agreed at the Policy and Sustainability Committee of 14 May 2020.

- 2) To otherwise note the Rolling Actions Log.

(Reference – Rolling Actions Log, submitted.)

4. Adaption and Renewal Programme

a) Deputation – Tollcross Community Council

A written deputation was presented on behalf of Tollcross Community Council.

The deputation expressed concern regarding the Council's tourism strategy in light of the recovery plan for Edinburgh in response to Covid-19. They felt that the tourism strategy had to be considered in line with the Council's commitment to sustainability and countering climate change. Concerns were raised regarding the Edinburgh Tourism Action Group (ETAG) which was comprised of businesses they felt were focused on bringing further tourism into the city rather than on climate commitments. The deputation urged the Council to take into account the impact of tourism on the city.

b) Report by the Chief Executive

Three drivers had guided the work of the City of Edinburgh Council in response to the global Covid-19 pandemic. These were to protect vulnerable residents, to keep staff as safe as possible and to continue to deliver as many services as possible.

The internal Council structures which were being created to support the adaptation and renewal of services and the city were set out, as well as the alignment between individual boards and the wider work in the Council, including budgetary responsibilities and programme management. The approach taken to continuing to manage risks and ensure suitable governance arrangements were in place for ongoing scrutiny of work was also outlined.

Motion

- 1) To agree the approach to the Council's Adaptation and Renewal Programme.
- 2) To establish the Adaptation and Renewal All Party Oversight Group membership and remit as follows:
 - i) Membership
The political make up would be the same as the Policy and Sustainability Committee and the membership would be the same as the Policy and Sustainability Committee by default unless parties decided to make different appointments to their allocation.
 - ii) Convener/Chair

The chair would be the convener of the Policy and Sustainability Committee.

iii) Substitutes

Substitutes were permitted from the same political group.

iv) Officers

Officers would attend to support meetings.

v) Remit

- a) Support and drive a co-ordinated approach throughout the Council.
- b) Provide additional scrutiny and oversight of the Programme.
- c) Feedback and contribute to the development of options for committee.

vi) Meeting Frequency

The APOG would meet on a four-week cycle but may meet more frequently if determined necessary by the Chair.

- 3) To agree that the principles and priorities guiding the Adaptation and Renewal Programme should be the 2050 City Vision and the three priorities of Sustainability, Poverty and Wellbeing, agreed as part of the Change Strategy in February 2020.
 - 4) To note that the Programme would be subject to a series of Gateway Reviews recognising the evolving nature of the COVID-19 pandemic.
 - 5) To note that the following reports setting out recommendations in the following areas would be added to the Policy and Sustainability Committee's workplan:
 - Edinburgh 2050 City Vision next steps.
 - Public engagement on the Council's and City's recovery.
 - A SMART Performance Framework.
 - Integrated Impact assessments.
 - 6) To note that a report updating Committee on the Council's financial position was included on this agenda.
 - 7) To note that the EIJB was developing a parallel planned return to the transformation programme.
 - 8) To note that Committee would be updated on response and recovery in a single report going forward.
- moved by Councillor McVey, seconded by Councillor Day

Amendment 1

- 1) To note the report by the Chief Executive but to consider that a proposed programme based on the three priorities outlined in the Council Administration budget would mean no meaningful change to policy and would fail to address

the very different social, financial and economic circumstances the City and the Council face over the next period of recovery from the Covid-19 Pandemic.

- 2) To note that the 2050 Vision had never been presented to the Council for scrutiny, amendment or agreement, contained flaws derived from the selective method of consultation used and therefore could not form the basis for a Renewal Programme which must primarily focus on reinvigorating the City economy and renewing Council services as lockdown eases.
- 3) To agree that a revised Programme be presented at the next meeting of the Policy and Sustainability Committee that would concentrate on:
 - i) Early reinstatement and rapid adaptation of Council services to address social distancing requirements and bring costs in line with available budget, also taking account of adaptation of service size where business/public demand for income generating services had altered.
 - ii) Actions and advice to the business sector that aimed to enable small and medium sized enterprises to resume operation safely as lockdown phases ease (for example with social distancing in workplaces, click and collect or delivery methods for non-essential retail and the reinstatement of the housing market).
 - iii) That consideration was given to all business sectors recognising the importance of the Finance sector and SMEs to Edinburgh's economy, the capacity and different trading conditions for any hospitality sector revival and the likelihood that the tourism sector would take longest to resume.
 - iv) Recognising that changed working practices like "working from home" may persist and to bring short and long term changes to building use in the City Centre and other centres of employment and agree to explore the planning changes required to allow buildings to be quickly adapted for new uses housing or new types of retail and leisure in light of market demand while preserving our built heritage.
- 4) On specific proposals within the report Committee agrees:
 - i) That to avoid duplication of Governance any oversight of Public Health work and EHSCP renewal would be undertaken by the EIJB with appropriate delegation and additions to membership or reporting lines for any items where this proved necessary.
 - ii) That full oversight of the programme be properly provided in public by the Policy and Sustainability Committee and that any working group reflected the full make-up of the Council as discussed elsewhere on the agenda.
- 5) To note that the Programme would be subject to a series of Gateway Review's recognising the evolving nature of the COVID-19 pandemic.
- 6) To note that the following reports setting out recommendations in the following areas would be added to the Policy and Sustainability Committee's workplan:

- Public engagement on the Council's and City's recovery.
 - A SMART Performance Framework.
 - Integrated Impact assessments.
- 7) To note that a report updating Committee on the Council's financial position was included on this agenda.
 - 8) To note that the EIJB was developing a parallel planned return to the transformation programme.
 - 9) To note that Committee would be updated on response and recovery in a single report going forward.
- moved by Councillor Whyte, seconded by Councillor Webber

Amendment 2

- 1) To agree the approach to the Council's Adaptation and Renewal Programme.
- 2) To appoint a working group with associated membership and remit.
- 3) To agree to option 4.14.1 with regard to governance and that the working group would be made up of the entirety of the Policy and Sustainability Committee with the opportunity for members to substitute for the working group should the need arise.
- 4) To agree that the principles and priorities guiding the Adaptation and Renewal Programme should be the 2050 City Vision and the three priorities of Sustainability, Poverty and Wellbeing, agreed as part of the Change Strategy in February 2020.
- 5) To note that the Programme would be subject to a series of Gateway Review's recognising the evolving nature of the COVID-19 pandemic.
- 6) To note that the following reports setting out recommendations in the following areas would be added to the Policy and Sustainability Committee's workplan:
 - Edinburgh 2050 City Vision next steps.
 - Public engagement on the Council's and City's recovery.
 - A SMART Performance Framework.
 - Integrated Impact assessments.
 - The need to integrate the zero carbon 2030 commitment within the adaptation and renewal programme and specifically to include the work being carried out by the Edinburgh Climate Commission by the end of June.
- 7) To note that a report updating Committee on the Council's financial position was included on this agenda.
- 8) To note that the EIJB was developing a parallel planned return to transformation programme.
- 9) To note that Committee would be updated on response and recovery in a single report going forward.

- 10) To note the opportunity to review aspects of the City Region Deal prospectus in light of the dramatically changed context and the need to align City Region Deal programmes with the adaptation and renewal programme.
 - 11) To note that the formation of a partnership Public Health Advisory Board, would require the input and approval of the relevant governance bodies of each partner.
- moved by Councillor Staniforth, seconded by Councillor Main

Amendment 3

- 1) To agree the approach to the Council's Adaptation and Renewal Programme.
- 2) To appoint a working group with associated membership and remit in line with option 3 in paragraph 4.14.3 of the report with associated membership drawn from all six constituted political groups represented on the council – one member from each group.
- 3) To agree that the principles and priorities guiding the Adaptation and Renewal Programme should be the 2050 City Vision and the three priorities of Sustainability, Poverty and Wellbeing, agreed as part of the Change Strategy in February 2020.
- 4) To note that the Programme would be subject to a series of Gateway Review's recognising the evolving nature of the COVID-19 pandemic.
- 5) To note that the following reports setting out recommendations in the following areas would be added to the Policy and Sustainability Committee's workplan:
 - Edinburgh 2050 City Vision next steps.
 - Public engagement on the Council's and City's recovery.
 - A SMART Performance Framework.
 - Integrated Impact assessments.
- 6) To further agree that in relation to the workstream 'service operations' consideration would be given to:
 - i) More localised control over service delivery.
 - ii) An improved partnership approach working with the voluntary sector, private sector and other civic partners.
 - iii) Options for strengthening employee involvement in the governance of relevant ALEOs.
- 7) To note that a report updating Committee on the Council's financial position was included on this agenda.
- 8) To note that the EIJB was developing a parallel planned return to transformation programme.
- 9) To note that Committee would be updated on response and recovery in a single report going forward.

- moved by Councillor Aldridge, seconded by Councillor Gloyer

In accordance with Standing Order 19(12), Amendment 2 and paragraph 6 of Amendment 3 were accepted as addendums to the motion.

Voting

The voting was as follows:

For the Motion (as adjusted)	-	10 votes
For Amendment 1	-	5 votes
For Amendment 3	-	2 votes

(For the Motion: Councillors Kate Campbell, Day, Gardiner, Macinnes, Main, McVey, Perry, Rankin, Staniforth and Wilson.

For Amendment 1: Councillors Cook, Hutchison, McLellan, Webber and Whyte.

For Amendment 2: Councillors Aldridge and Gloyer.)

Decision

To approve the following adjusted motion by Councillor McVey:

- 1) To agree the approach to the Council's Adaptation and Renewal Programme.
- 2) To establish the Adaptation and Renewal All Party Oversight Group membership and remit as follows:
 - i) Membership
The political make up would be the same as the Policy and Sustainability Committee and the membership would be the same as the Policy and Sustainability Committee by default unless parties decided to make different appointments to their allocation.
 - ii) Convener/Chair
The chair would be the convener of the Policy and Sustainability Committee.
 - iii) Substitutes
Substitutes were permitted from the same political group.
 - iv) Officers
Officers would attend to support meetings.
 - v) Remit
 - a) Support and drive a co-ordinated approach throughout the Council.
 - b) Provide additional scrutiny and oversight of the Programme.
 - c) Feedback and contribute to the development of options for committee.
 - vi) Meeting Frequency

The APOG would meet on a four-week cycle but may meet more frequently if determined necessary by the Chair.

- 3) To agree to option 4.14.1 with regard to governance and that the working group would be made up of the entirety of the Policy and Sustainability Committee with the opportunity for members to substitute for the working group should the need arise.
- 4) To agree that the principles and priorities guiding the Adaptation and Renewal Programme should be the 2050 City Vision and the three priorities of Sustainability, Poverty and Wellbeing, agreed as part of the Change Strategy in February 2020.
- 5) To note that the Programme would be subject to a series of Gateway Review's recognising the evolving nature of the COVID-19 pandemic.
- 6) To note that the following reports setting out recommendations in the following areas would be added to the Policy and Sustainability Committee's workplan:
 - Edinburgh 2050 City Vision next steps.
 - Public engagement on the Council's and City's recovery.
 - A SMART Performance Framework.
 - Integrated Impact assessments.
 - The need to integrate the zero carbon 2030 commitment within the adaptation and renewal programme and specifically to include the work being carried out by the Edinburgh Climate Commission by the end of June.
- 7) To further agree that in relation to the workstream 'service operations' consideration would be given to:
 - i) More localised control over service delivery.
 - ii) An improved partnership approach working with the voluntary sector, private sector and other civic partners.
 - iii) Options for strengthening employee involvement in the governance of relevant ALEOs.
- 8) To note that a report updating Committee on the Council's financial position was included on this agenda.
- 9) To note that the EIJB were developing a parallel planned return to transformation programme.
- 10) To note that Committee would be updated on response and recovery in a single report going forward.
- 11) To note the opportunity to review aspects of the City Region Deal prospectus in light of the dramatically changed context and the need to align City Region Deal programmes with the adaptation and renewal programme.

- 12) To note that the formation of a partnership Public Health Advisory Board, would require the input and approval of the relevant governance bodies of each partner.

(Reference – report by the Chief Executive, submitted.)

5. Decisions Taken under Delegated Power and Operational Decision Making – Covid-19

a) Deputation – Edinburgh Trade Union Council

A written deputation was presented on behalf of Edinburgh Trade Union Council.

The deputation urged the Committee to read the report 'The Predictable Crisis – Why Covid-19 Has Hit Scotland's Care Homes so Hard' published by think tank Common Weal regarding deaths in care homes as a result of Covid-19.

b) Update by the Chief Executive

The structures supporting the Council's initial response to Covid-19 were detailed, in particular highlighting the governance arrangements.

Motion

- 1) To note the governance structures implemented to support the Council's response to Covid-19.
 - 2) To note the three principles that were set out at the beginning of the response:
 - Protect the most vulnerable in our city.
 - Minimise the risks to our colleagues.
 - Continue to provide services in challenging circumstances.
 - 3) To refer the report to the Governance, Risk and Best Value Committee in July 2020.
 - 4) To note that a report would be brought to the next meeting of the Policy and Sustainability Committee setting out the approach to the Spaces for People programme and how this would be linked to economic recovery.
 - 5) To note that the Head of Place Management had agreed to provide the date when the decision was taken to close public toilets as a result of the Covid-19 outbreak.
 - 6) To note that the Chief Officer (EHSCP) had agreed to provide the number of patients that were discharged from hospitals into care homes prior to the change in guidance on testing.
 - 7) To note that decision D50 would be clarified in the next report.
- moved by Councillor McVey, seconded by Councillor Day

Amendment

- 1) To note the governance structures implemented to support the Council's response to Covid-19.

- 2) To note the three principles that were set out at the beginning of the response:
 - Protect the most vulnerable in our city.
 - Minimise the risks to our colleagues.
 - Continue to provide services in challenging circumstances.
 - 3) To note from Appendix 1 items D36A and D83 that requests had been made by volunteers on Community Centre Management Committees for access to community centres to provide a space to organise food distribution to local vulnerable residents.
 - 4) To note that this activity was entirely within the law, as Scottish guidance clearly states community centres could open 'For the purpose of hosting essential voluntary or public services, such as food banks.'
 - 5) To note that due to these delegated decisions to not allow volunteers access to community centres, some food bank activity was now taking place in homes, gardens and public streets, resulting in additional safety and security issues.
 - 6) To therefore agree to call for a short report in three cycles fully detailing the decisions made so far, and providing options to re-open community centres as part of Adaption and Renewal, to allow access to volunteers from community centre management committees to operate food parcel distribution, where an agreed plan of how they would operate in a safe and socially distant manner could be put in place.
 - 7) To agree to an interim members' briefing on the progress of point 6.
 - 8) To refer the report to the Governance, Risk and Best Value Committee in July 2020.
 - 9) To note that a report would be brought to the next meeting of the Policy and Sustainability Committee setting out the approach to the Spaces for People programme and how this would be linked to economic recovery.
 - 10) To note that the Head of Place Management had agreed to provide the date when the decision was taken to close public toilets as a result of the Covid-19 outbreak.
 - 11) To note that the Chief Officer (EHSCP) had agreed to provide the number of patients that were discharged from hospitals into care homes prior to the change in guidance on testing.
 - 12) To note that decision D50 would be clarified in the next report.
- moved by Councillor Main, seconded by Councillor Staniforth

In accordance with Standing Order 19(12), the amendment was accepted as an addendum to the motion.

Decision

To approve the following adjusted motion by Councillor McVey:

- 1) To note the governance structures implemented to support the Council's response to Covid-19.
- 2) To note the three principles that were set out at the beginning of the response:
 - Protect the most vulnerable in our city.
 - Minimise the risks to our colleagues.
 - Continue to provide services in challenging circumstances.
- 3) To note from Appendix 1 items D36A and D83 that requests had been made by volunteers on Community Centre Management Committees for access to community centres to provide a space to organise food distribution to local vulnerable residents.
- 4) To note that this activity was entirely within the law, as Scottish guidance clearly states community centres could open 'For the purpose of hosting essential voluntary or public services, such as food banks.'
- 5) To note that due to these delegated decisions to not allow volunteers access to community centres, some food bank activity was now taking place in homes, gardens and public streets, resulting in additional safety and security issues.
- 6) To therefore agree to call for a short report in three cycles fully detailing the decisions made so far, and providing options to re-open community centres as part of Adaption and Renewal, to allow access to volunteers from community centre management committees to operate food parcel distribution, where an agreed plan of how they would operate in a safe and socially distant manner could be put in place.
- 7) To agree to an interim members' briefing on the progress of point 6.
- 8) To refer the report to the Governance, Risk and Best Value Committee in July 2020.
- 9) To note that a report would be brought to the next meeting of the Policy and Sustainability Committee setting out the approach to the Spaces for People programme and how this would be linked to economic recovery.
- 10) To note that the Head of Place Management had agreed to provide the date when the decision was taken to close public toilets as a result of the Covid-19 outbreak.
- 11) To note that the Chief Officer (EHSCP) had agreed to provide the number of patients that were discharged from hospitals into care homes prior to the change in guidance on testing.
- 12) To note that decision D50 would be clarified in the next report.

(Reference – Policy and Sustainability Committee 14 May 2020 (item 5); report by the Chief Executive, submitted.)

6. Governance, Risk and Best Value Committee Arrangements and Remote Council Meetings

A proposed interim remit for the Governance, Risk and Best Value Committee for the period June to August 2020 was outlined. In addition, progress with establishing a remote Council meeting was detailed.

Motion

- 1) To agree the interim remit and arrangements for the Governance, Risk and Best Value Committee as outlined in appendix one.
 - 2) To agree to hold a Council meeting in late June with a date to be agreed by the Chief Executive in consultation with the Lord Provost.
 - 3) To note the testing being carried out to identify a suitable platform for a remote Council meeting.
 - 4) To note that further detail on the Council meeting would be reported to the Committee on 11 June 2020.
- moved by Councillor McVey, seconded by Councillor Day

Amendment 1

- 1) To agree the interim remit and arrangements for the Governance, Risk and Best Value Committee as outlined in appendix one.
 - 2) While interim procedural standing orders applied, Members could not be members of both the Policy and Sustainability Committee and the Governance, Risk and Best Value Committee.
 - 3) To agree to hold a Council meeting in late June with a date to be agreed by the Chief Executive in consultation with the Lord Provost.
 - 4) To note the testing being carried out to identify a suitable platform for a remote Council meeting, including consulting with Group Leaders by the 4th of June 2020 on suitable dates for large scale testing and for Council meetings that did not follow the published Council diary. Any “restrictions” as outlined in section 4.11 of the report should be agreed in advance with all Group Leaders.
 - 5) To note that further detail on the Council meeting would be reported to the Committee on 11 June 2020.
- moved by Councillor Whyte, seconded by Councillor Cook

Amendment 2

- 1) To agree the interim remit and arrangements for the Governance, Risk and Best Value Committee as outlined in appendix one, to be in place for June to August and that the current terms of reference will be reinstated from September, subject to officer capacity and public health guidance. To further agree to request of GRBV that the objectives for the workplan for the June, July and August meetings of GRBV would be as outlined in the report in paragraphs 4.3 and 4.4.
- 2) To agree to hold a Council meeting in late June with a date to be agreed by the Chief Executive in consultation with the Lord Provost.

- 3) To note the testing being carried out to identify a suitable platform for a remote Council meeting.
 - 4) To note that further detail on the Council meeting would be reported to the Committee on 11 June 2020.
- moved by Councillor Main, seconded by Councillor Staniforth

In accordance with Standing Order 19(12), Amendment 1 and Amendment 2 were accepted as addendums to the motion.

Decision

To approve the following adjusted motion by Councillor McVey:

- 1) To agree the interim remit and arrangements for the Governance, Risk and Best Value Committee as outlined in appendix one, to be in place for June to August and that the current terms of reference will be reinstated from September, subject to officer capacity and public health guidance. To further agree to request of GRBV that the objectives for the workplan for the June, July and August meetings of GRBV would be as outlined in the report in paragraphs 4.3 and 4.4.
- 2) While interim procedural standing orders applied, Members could not be members of both the Policy and Sustainability Committee and the Governance, Risk and Best Value Committee.
- 3) To agree to hold a Council meeting in late June with a date to be agreed by the Chief Executive in consultation with the Lord Provost.
- 4) To note the testing being carried out to identify a suitable platform for a remote Council meeting, including consulting with Group Leaders by the 4th of June 2020 on suitable dates for large scale testing and for Council meetings that did not follow the published Council diary. Any “restrictions” as outlined in section 4.11 of the report should be agreed in advance with all Group Leaders.
- 5) To note that further detail on the Council meeting would be reported to the Committee on 11 June 2020.

(Reference – Leadership Advisory Panel 23 April 2020 (item 4); report by the Chief Executive, submitted.)

7. Revenue Budget 2020/21 Update

a) Deputation – Edinburgh Trade Union Council

A written deputation was presented on behalf of Edinburgh Trade Union Council.

The deputation expressed concern about the report as they felt it did not sufficiently detail the impact of the Covid-19 outbreak and the Council’s solutions to resolve this. The deputation posed a number of questions to the Council regarding points made in the report that they felt should be expanded upon.

b) Report by the Executive Director of Resources

Following the initial assessment considered by the Leadership Advisory Panel on 23 April 2020, an update was provided on the current assessment of approved savings delivery, management of service pressures and, most materially, the emerging cost and income aspects of the Covid-19 pandemic on the Council and its ALEOs' activities.

Motion

- 1) To note the progress to date in delivery of the approved savings and assumed management of residual pressures underpinning the 2020/21 budget.
 - 2) To note the significant updated estimated expenditure and income impacts of the Covid-19 pandemic on the Council and its ALEOs' activities and the potential sources of offsetting funding identified to date.
 - 3) To note that the Council would continue to submit regular updates to COSLA on these expenditure and income estimates with a view to informing negotiations with both the UK and Scottish Governments.
 - 4) To note that further monthly updates would be provided to elected members as greater certainty is obtained in these areas.
 - 5) To note that the content of the revenue and capital budget frameworks would likely be subject to change as part of the Adaptation and Renewal programme once the on-going impacts of current disruption become clearer.
 - 6) To agree to confirm with COSLA whether the joint letter to the Chancellor had been issued and to request that the response be shared with members.
- moved by Councillor McVey, seconded by Councillor Day

Amendment 1

- 1) To note the progress to date in delivery of the approved savings and assumed management of residual pressures underpinning the 2020/21 budget.
- 2) To note the significant updated estimated expenditure and income impacts of the Covid-19 pandemic on the Council and its ALEOs' activities and the potential sources of offsetting funding identified to date.
- 3) To note that the Council would continue to submit regular updates to COSLA on these expenditure and income estimates with a view to informing negotiations with both the UK and Scottish Governments.
- 4) To note that further monthly updates would be provided to elected members as greater certainty is obtained in these areas.
- 5) To note that the content of the revenue and capital budget frameworks would likely be subject to change as part of the Adaptation and Renewal programme once the on-going impacts of current disruption become clearer.
- 6) To note the dire financial circumstances facing the Council and its ALEOs.

- 7) To acknowledge that the 3-year budget agreed by the Council in February was now not realistic in light of the COVID-19 outbreak and would need to be substantially reworked as a result.
 - 8) To recognise that the appropriate forum to re-visit the Council's budget was the Finance and Resources committee and therefore to agree to prioritise the reinstatement of meetings of the Finance and Resources Committee, with meetings to be held after the first week in July, as agreed by the Leadership Advisory Panel in April, as soon as was practical.
 - 9) To agree to confirm with COSLA whether the joint letter to the Chancellor had been issued and to request that the response be shared with members.
- moved by Councillor Hutchison, seconded by Councillor Whyte

Amendment 2

- 1) To note the progress to date in delivery of the approved savings and assumed management of residual pressures underpinning the 2020/21 budget.
 - 2) To note the significant updated estimated expenditure and income impacts of the Covid-19 pandemic on the Council and its ALEOs' activities and the potential sources of offsetting funding identified to date.
 - 3) To note that the Council would continue to submit regular updates to COSLA on these expenditure and income estimates with a view to informing negotiations with both the UK and Scottish Governments.
 - 4) To note that further monthly updates would be provided to elected members as greater certainty is obtained in these areas.
 - 5) To note that the content of the revenue and capital budget frameworks would likely be subject to change as part of the Adaptation and Renewal programme once the on-going impacts of current disruption become clearer.
 - 6) To note that Edinburgh was likely to face a higher budget gap than many other councils as a result of the scale of funding shortfalls facing bus and tram operations and to expect the Scottish Government to recognise that in further budget distribution.
 - 7) To note that losses to parking-related revenue were projected at around £13.5m and, with city traffic rising again. To recognise that for both policy and budget reasons, the suspension of parking charges needed to be reviewed.
 - 8) To note that capital budgets were not included in the current report but were also expected to be impacted and to request a report on capital programme when appropriate.
 - 9) To agree to confirm with COSLA whether the joint letter to the Chancellor had been issued and to request that the response be shared with members.
- moved by Councillor Staniforth, seconded by Councillor Main

In accordance with Standing Order 19(12), Amendment 1 and Amendment 2 were accepted as addendums to the motion.

Decision

To approve the following adjusted motion by Councillor McVey:

- 1) To note the progress to date in delivery of the approved savings and assumed management of residual pressures underpinning the 2020/21 budget.
- 2) To note the significant updated estimated expenditure and income impacts of the Covid-19 pandemic on the Council and its ALEOs' activities and the potential sources of offsetting funding identified to date.
- 3) To note that the Council would continue to submit regular updates to COSLA on these expenditure and income estimates with a view to informing negotiations with both the UK and Scottish Governments.
- 4) To note that further monthly updates would be provided to elected members as greater certainty is obtained in these areas.
- 5) To note that the content of the revenue and capital budget frameworks would likely be subject to change as part of the Adaptation and Renewal programme once the on-going impacts of current disruption become clearer.
- 6) To note the dire financial circumstances facing the Council and its ALEOs.
- 7) To acknowledge that the 3-year budget agreed by the Council in February was now not realistic in light of the COVID-19 outbreak and would need to be substantially reworked as a result.
- 8) To recognise that the appropriate forum to re-visit the Council's budget was the Finance and Resources committee and therefore to agree to prioritise the reinstatement of meetings of the Finance and Resources committee, with meetings to be held after the first week in July, as agreed by the Leadership Advisory Panel in April, as soon as was practical.
- 9) To note that Edinburgh was likely to face a higher budget gap than many other councils as a result of the scale of funding shortfalls facing bus and tram operations and to expect the Scottish Government to recognise that in further budget distribution.
- 10) To note that losses to parking-related revenue were projected at around £13.5m and, with city traffic rising again. To recognise that for both policy and budget reasons, the suspension of parking charges needed to be reviewed.
- 11) To note that capital budgets were not included in the current report but were also expected to be impacted and to request a report on capital programme when appropriate.
- 12) To agree to confirm with COSLA whether the joint letter to the Chancellor had been issued and to request that the response be shared with members.

(Reference – Leadership Advisory Panel 23 April 2020 (item 9); report by the Executive Director of Resources, circulated.)

8. Waiver Extension to Security Services Contract

An update was provided regarding the extension, under Waiver of the Contract Standing Orders, to the existing Security Services Contract until the completion of the procurement exercise for the re-tendering process.

Decision

- 1) To note the report.
- 2) To note the contract extension decision made under urgency powers, in accordance with the Scheme of Delegation by the Executive Director of Resources and that this decision was made following consultation with and agreement from the Convener and Vice Convener of Finance and Resources.
- 3) To note that the current coronavirus Covid-19 outbreak could result in further delays should the Council be prevented from completing the current procurement exercise.

(Reference – report by the Executive Director for Resources, circulated.)

9. Winter Festivals Consultation

In response to a motion by Councillor Wilson agreed by the Culture and Communities Committee on 18 June 2019, an update was provided on the timescales to appoint a consultant to deliver a public consultation on the future of the Winter Festivals from 2022 and the specification for this consultation.

Motion

- 1) To agree the proposed approach for appointing a service provider to deliver the consultation on the future of the Winter Festivals in Edinburgh from 2022.
 - 2) To note that the All Party Oversight Group (APOG) on Festivals and Events had met, been consulted and had input in to the Specification for the Winter Festivals Consultation and would continue to provide oversight throughout the appointment of a service provider and the consultation process itself.
- moved by Councillor McVey, seconded by Councillor Day

Amendment

- 1) To agree the proposed approach for appointing a service provider to deliver the consultation on the future of the Winter Festivals in Edinburgh from 2022.
- 2) To note that the All Party Oversight Group (APOG) on Festivals and Events had met, been consulted and had input in to the Specification for the Winter Festivals Consultation and would continue to provide oversight throughout the appointment of a service provider and the consultation process itself.

- 3) To note the considerable concern and public discourse on this issue, to welcome the cross-party approach to prioritising and developing a public consultation, and to seek to assure the public that this was a priority for this council.

- moved by Councillor Staniforth, seconded by Councillor Main

In accordance with Standing Order 19(12), the amendment was accepted as an addendum to the motion.

Decision

To approve the following adjusted motion by Councillor McVey:

- 1) To agree the proposed approach for appointing a service provider to deliver the consultation on the future of the Winter Festivals in Edinburgh from 2022.
- 2) To note that the All Party Oversight Group (APOG) on Festivals and Events had met, been consulted and had input in to the Specification for the Winter Festivals Consultation and would continue to provide oversight throughout the appointment of a service provider and the consultation process itself.
- 3) To note the considerable concern and public discourse on this issue, to welcome the cross-party approach to prioritising and developing a public consultation, and to seek to assure the public that this was a priority for this council.

(Reference – Culture and Communities Committee of 18 June 2019 (item 14); report by the Executive Director of Place, circulated.)

10. Deferral of Edinburgh Summer Sessions 2020 to 2021

a) Deputation – The New Town and Broughton Community Council

A written deputation was presented on behalf of The New Town and Broughton Community Council.

The deputation expressed concern regarding the proposal to defer the Edinburgh Summer Sessions from 2020 to 2021. It was felt that the decision taken in February 2020 to hold the event should have been made after public consultation. The deputation urged the Council to consider holding a consultation to allow for the Public Space Management Plan to be progressed before reaching a decision on whether to cancel or defer the Summer Sessions.

b) Report by the Executive Director of Place

Approval was sought to defer the Edinburgh Summer Session concerts from 2020 to 2021 due to the ongoing impact on large scale gatherings caused by the Covid-19 pandemic.

Motion

To agree to reschedule the Edinburgh Summer Sessions event from August 2020 to August 2021 due to the impact of the Covid-19 pandemic on public gatherings going forward.

- moved by Councillor McVey, seconded by Councillor Day

Amendment

To agree to reschedule the Edinburgh Summer Sessions event from August 2020 to August 2021 due to the impact of the Covid-19 pandemic on public gatherings going forward, during which time would seek to secure a suitable alternative venue which was able to accommodate the size of the summer sessions events, acknowledging the possible need for social distancing of attendees, performers and crew and the potential suitability of outdoor venues in the current circumstances.

- moved by Councillor Staniforth, seconded by Councillor Main

Voting

The voting was as follows:

- | | | |
|-------------------|---|----------|
| For the motion | - | 10 votes |
| For the amendment | - | 7 votes |

(For the motion: Councillors Aldridge, Kate Campbell, Day, Gardiner, Gloyer, Macinnes, McVey, Perry, Rankin and Wilson.)

For the amendment: Councillors Cook, Hutchison, Laidlaw, Main, Staniforth, Webber and Whyte.)

Decision

To approve the motion by Councillor McVey.

(References – report by the Executive Director of Place, circulated).

11. Award of Contract – Pre-Contract Design Services for Western Villages, Granton

Approval was sought to appoint CCG (Scotland) Ltd under Lot 2 of the Council's New Build Housing Framework Agreement to design the Western Villages new build affordable housing project in Granton, in line with the Granton Development Framework, and to submit a tender proposal for the works.

Decision

- 1) To agree the award of contract to CCG (Scotland) Ltd under Lot 2 of the Council's New Build Housing Framework Agreement to provide pre-contract design services including the submission of a tender proposal for the works associated with Western Villages new build affordable housing project. The notional value was £1.5 million.
- 2) To note that the Council, on completion of each stage, retained the option to review the scope or terminate the contract.

(Reference – Finance and Resources Committee of 10 October 2019 (item 15); report by the Executive Director of Place, circulated).

12. Award of Contract – Employer’s Agent and Quantity Surveyor for Western Villages, Granton

Approval was sought to make a direct award via waiver of the Council’s Contract Standing Orders (CSOs) to Arcadis Consulting UK Limited under the Scotland Excel (SXL) Engineering and Technical Consultancy Framework. The award was to provide Quantity Surveyor and Employers Agent services for the Western Villages new build affordable housing project as part of the Granton Waterfront regeneration.

Decision

- 1) To agree the award of contract to Arcadis Consulting UK Limited as a direct award waiver of the CSOs under the SXL Engineering and Technical Consultancy Framework to include Quantity Surveyor and Employers Agent services for the Western Villages new build affordable housing as part of the Granton programme. The notional value was £350,000.
- 2) To note that the Council, on completion of each stage, retained the option to review the scope or terminate the contract.

(Reference – Planning Committee of 26 February 2020 (item 6); report by the Executive Director of Place, circulated).

13. Provision of Fire and Security Repair and Maintenance Works

Approval was sought for a contract extension via a waiver of CSOs for the repair and maintenance of the fire and security systems throughout the Council’s housing estate. The contract extension was to BAM FM Ltd and would run for a period of up to 15 months.

These services were provided to maintain life and safety critical systems and the contract extension would enable these systems to be maintained while suppliers adapted to changes arising from the Covid-19 outbreak, and for a comprehensive procurement exercise to be undertaken for a new Repairs and Maintenance Framework for Council properties, which included multiple lots, including this service element.

Decision

- 1) To agree to a contract extension via a waiver of CSOs for the provision of a repair and maintenance for fire and security systems throughout the Council’s Housing estate. This extension award was to BAM FM Ltd for a 12 – 15 month period.
- 2) To note that the market to tender this type of work was currently in a state of flux as a result of the Covid-19 outbreak and related restrictions as set by the Scottish Government. This extension would allow continuity of service for these works, to allow time for the market to adapt to the impact of Covid-19 and any associated on-going restrictions and for a procurement exercise to be completed and a new contract put in place.

- 3) To note that the value of this waiver was expected to be in the region of £1,250,000 for a 15 month period.

(Reference – report by the Executive Director of Place, circulated).

14. 2020-23 Communities and Families Grants to Third Parties

a) Deputation – Crew 2000 Scotland

A written deputation was presented on behalf of Crew 2000 Scotland.

The deputation expressed concern regarding funding being withdrawn from existing young people’s services which they felt were vital during the Covid-19 crisis as they provided drug harm reduction, child protection, mental health and wellbeing support for young people. The deputation requested that the decision to grant funding was delayed until March 2021 to consider an additional impact assessment on Covid-19, to increase the extension of Crew’s funding to 31 August in 2020 in line with other organisations and to ensure young people’s services continued to be supported by the Council.

a) Deputation – Intercultural Youth Scotland

A written deputation was presented on behalf of Intercultural Youth Scotland.

The deputation expressed concern regarding the of limited engagement and impact of Covid-19 for Black, Asian and minority ethnic (BAME) young people living in Edinburgh. They highlighted the structural disadvantages many of these young people would experience during this time and urged the Council to consider that even with the allocated funding, there was still no funding given for specialist support for BAME, an area which they felt needed to be addressed.

c) Deputation – Fabb Edinburgh

A written deputation was presented on behalf of Fabb Edinburgh.

The deputation expressed concern regarding the impact of the organisation losing funding from the Council as they would be required to cease their weekly activities for disabled children and young people after 30 years of operation. The deputation requested that their questions were answered on the impact of the recommendations in the report.

d) Deputation – Kindred

A written deputation was presented on behalf of Kindred.

The deputation expressed concern regarding the impact of the organisation losing funding from the Council as they provided advocacy for parents of children with exceptional healthcare needs to prevent high cost care packages, which these families relied on in order to be able to care for their children.

e) Deputation – Space and Broomhouse Hub

A written deputation was presented on behalf of Space and Broomhouse Hub.

The deputation expressed concern regarding what they felt was a lack of scrutiny throughout the awarding of grants to third parties. They highlighted the growing funding gap between the South West and other areas where poverty was increasing. The deputation requested that the decision be reconsidered and scrutinised externally.

f) Deputation – Goodtrees Neighbourhood Centre

A written deputation was presented on behalf of Goodtrees Neighbourhood Centre.

The deputation expressed concern regarding no small grant locality-based funding being provided to the Liberton/Gilmerton area for youth work, considering that it was one of Edinburgh's most deprived areas. The organisation surveyed young people and responses indicated that it was felt the Council had not taken their views or needs into consideration when making the decision on grants. The deputation requested a full response from the Council on why their application had been rejected.

g) Report by the Executive Director for Communities and Families

The work of the Short Life Working Group as set up by the Education, Children and Families Committee on 3 March 2020 was detailed. Recommendations were put forward for awards for the 2020-23 Communities and Families Grant Programme.

Decision

- 1) To note the decision of the group not to proceed with an independent review of the grant award process due to the findings of a review of the previous grant programme and to avoid reducing the overall grant funding in order to pay external fees.
- 2) To agree the recommendations for award as set out in the report to the Education, Children and Families Committee on 3 March 2020.
- 3) To request officers included in the funding agreement, that all citywide organisations must target areas of SIMD 1 and 2 in the delivery of their service, with the aim of ensuring proportionate distribution of funding across the City – both at community and locality level. This would be monitored, and data collected to evidence where services users are coming from/based.
- 4) To note the Integrated Impact Assessment and the distribution of services resulting from the recommendations.
- 5) To agree, if the budget becomes available, to restore funding to organisations in the SIMD 1&2 areas impacted as a consequence of the 20-23 grant award programme, and organisations who would leave a service gap in any SIMD 1&2 area. In addition to increased universal support, to also strengthen support for BAME young people and their families.

- 6) To agree that funding for the additional organisations identified in Appendix 1 of this minute should be met from the small education grants allocation within the Council budget and beyond that sum, from the currently unallocated additional monies from the Scottish Government budget setting in February. These grants would be added to the same timeline and process as all other grants approved in the report.
- 7) To agree to provide the members of the Short Life Working Group with further information on the impact of organisations losing Council funding on securing other sources of funding and to provide guidance for members on how to guide the organisations that would be changing or closing as a result of an unsuccessful application for funding.

Declaration of Interests

Councillor Dickie declared a non-financial interest in the above item as her spouse was a member of Stepping Stones.

Councillor McVey declared a non-financial interest in the above item as a Citadel Youth Centre Management Committee Member.

(References – Education, Children and Families Committee 3 March 2020 (item 4); report by the Executive Director for Communities and Families, circulated).

15. Public Realm CCTV Continuation of Service

Approval was sought to extend, under Waiver of the CSOs, the existing Public Realm CCTV contracts until the completion of the procurement exercise for the digitalisation upgrade of the service area.

Motion

- 1) To agree the proposed fibre contracts for the Public Realm CCTV service to continue for a period of up to 24 months at an estimated contract value of up to £477,399.90.
 - 2) To agree the proposed maintenance contract for the Public Realm CCTV service to continue for a period of up to 24 months at an estimated contract value of up to £175,800.
- moved by Councillor McVey, seconded by Councillor Day

Amendment

- 1) To agree the proposed fibre contracts for the Public Realm CCTV service to continue for a period of up to 24 months at an estimated contract value of up to £477,399.90.
- 2) To agree the proposed maintenance contract for the Public Realm CCTV service to continue for a period of up to 24 months at an estimated contract value of up to £175,800.
- 3) To note that the CCTV Working Group had agreed a way forward but had not met since October 2019 and therefore to call for a further report as part of the

report on Smart Cities, as soon as practical, detailing where the project had reached in relation to progress with the CCTV upgrade procurement exercise and the anticipated timeline for delivery of the Public Realm Upgrade. To regret the long delay in updating Edinburgh's CCTV system.

- moved by Councillor Whyte, seconded by Webber

In accordance with Standing Order 19(12), the amendment was accepted as an addendum to the motion.

Decision

To approve the following adjusted motion by Councillor McVey:

- 1) To agree the proposed fibre contracts for the Public Realm CCTV service to continue for a period of up to 24 months at an estimated contract value of up to £477,399.90.
- 2) To agree the proposed maintenance contract for the Public Realm CCTV service to continue for a period of up to 24 months at an estimated contract value of up to £175,800.
- 3) To note that the CCTV Working Group had agreed a way forward but had not met since October 2019 and therefore to call for a further report as part of the report on Smart Cities, as soon as practical, detailing where the project had reached in relation to progress with the CCTV upgrade procurement exercise and the anticipated timeline for delivery of the Public Realm Upgrade. To regret the long delay in updating Edinburgh's CCTV system.

(Reference – report by the Executive Director for Communities and Families, circulated).

16. Review of Appointments to Committees, Boards and Joint Boards for 2020/2021

Under Interim Standing Order 1.2 the Policy and Sustainability Committee was invited to appoint members to Committees, Boards and Joint Boards for the municipal year 2020/2021.

Motion

- 1) To agree to appoint Councillor McVey as Leader of the Council and Councillor Day as Depute Leader of the Council.
 - 2) To agree to retain the appointments to committees based on the current political breakdown and to retain committee membership as outlined in appendices 3, 4 and 5 of the report.
 - 3) To agree to retain current appointments as outlined in Appendix 2 of the report.
 - 4) To agree to retain current appointments to the Licensing Board and Lothian Joint Valuation Board.
- moved by Councillor McVey, seconded by Councillor Day

Amendment 1

- 1) To agree to appoint Council Committees in line with the proportional make-up of the Council as outlined in Appendix 1 of the report, "New Political Breakdown".
- 2) To specify appointments to the following positions for 2020/21:
 - (a) The Leader and Depute Leader of the Council;
 - (b) Conveners and Vice-Conveners of the executive committees and other Committees of the Council.
 - (c) Members of the executive committees and other committees of the Council. To note the following appointments to Executive Committees for 2020/21 following the Conservative Group Annual General Meeting (AGM):
 - i) Education, Children & Families – Councillor Douglas replaced Councillor Webber.
 - ii) Housing, Homelessness & Fair Work – Councillor Hutchison replaced Councillor Whyte.
 - iii) Policy & Sustainability – Councillor Cook replaced Councillor Jim Campbell.
 - iv) Transport & Environment – Councillor Whyte replaced Councillor Cook, Councillor Webber replaced Councillor Douglas.
 - v) Committee on Pupil Student Support – Councillor Laidlaw replaced Councillor Smith.
 - vi) Regulatory Committee and Licensing Sub-Committee – add 3rd member Cllr Joanna Mowat.
 - (d) Members of the Integration Joint Board and Joint Committees.
 - (e) The Vice-Convener of the Integration Joint Board.
- 3) To note the membership of the Lothian Valuation Joint Board and Licensing Board.
 - moved by Councillor Whyte, seconded by Councillor Webber

Amendment 2

- 1) To note that the consequence of Appendix 1 of the report as presented could result in the 8-member Green Group losing a place on most committees to, and having the same membership as, a 3-member group of some of the independent councillors, none of whom were elected as independents; none of whom have had a single vote cast for them as independents; and who have presented no manifesto or policy platform for election, this being in stark contrast to the mandate secured by all other parties in the council.

- 2) To agree to keep the appointments to committees based on the current political breakdown and appoint committee and board memberships as outlined in appendices 3, 4 and 5 of the report, with the exception of:
 - i) Councillor Corbett to replace Councillor Booth on Committee on Discretionary Rating Relief Appeals.
 - ii) Councillor Susan Rae to replace Councillor Melanie Main as the second Green Group member on Governance, Risk and Best Value Committee.
 - iii) Cllr Claire Miller to replace Cllr Alex Staniforth on the Governance, Risk and Best Value Committee until September 2020.
- 3) To agree to keep current appointments to the Licensing Board and LVJB.
 - moved by Councillor Main, seconded by Councillor Staniforth

Amendment 3

- 1) To agree the new political balance of council committees set out in appendix 1 of the report.
- 2) To agree that the Liberal Democrat membership of executive committees and other committees of the council would remain the same as described in appendices 3,4 and 5 of the report and that the Liberal Democrat member of SESTRANS would be Councillor Kevin Lang.
 - moved by Councillor Aldridge, seconded by Councillor Gloyer

In accordance with Standing Order 19(12), paragraph 2c (i) to (v) of Amendment 1 and Amendment 2 were accepted as addendums to the motion.

Voting

The voting was as follows:

For the Motion (as adjusted)-	10 votes
For Amendment 1	- 5 votes
For Amendment 2	- 2 votes

(For the Motion: Councillors Kate Campbell, Day, Gordon, Macinnes, Main, McVey, Perry, Rankin, Staniforth and Wilson.

For Amendment 1: Councillors Hutchison, Johnston, Mitchell, Webber and Whyte.

For Amendment 2: Councillors Aldridge and Gloyer.)

Decision

To approve the following adjusted motion by Councillor McVey (the appointments to Committees, Boards and Joint Boards for 2020/21 are detailed in Appendices 2 to 5 of this minute):

- 1) To agree to appoint Councillor McVey as Leader of the Council and Councillor Day as Depute Leader of the Council.

- 2) To agree to retain the appointments to committees based on the current political breakdown and to retain committee membership as outlined in appendices 3, 4 and 5 of the report.
- 3) To agree to retain current appointments as outlined in Appendix 2 of the report.
- 4) To agree to retain current appointments to the Licensing Board and Lothian Joint Valuation Board.
- 5) To note the following appointments to Executive Committees for 2020/21 following the Conservative Group AGM:
 - i) Education, Children & Families – Councillor Douglas replaced Councillor Webber.
 - ii) Housing, Homelessness & Fair Work – Councillor Hutchison replaced Councillor Whyte.
 - iii) Policy & Sustainability – Councillor Cook replaced Councillor Jim Campbell.
 - iv) Transport & Environment – Councillor Whyte replaced Councillor Cook, Councillor Webber replaced Councillor Douglas.
 - v) Committee on Pupil Student Support – Councillor Laidlaw replaced Councillor Smith.
- 6) To note that the consequence of Appendix 1 of the report as presented could result in the 8-member Green Group losing a place on most committees to, and having the same membership as, a 3-member group of some of the independent councillors, none of whom were elected as independents; none of whom have had a single vote cast for them as independents; and who have presented no manifesto or policy platform for election, this being in stark contrast to the mandate secured by all other parties in the council.
- 7) To agree to keep the appointments to committees based on the current political breakdown and appoint committee and board memberships as outlined in appendices 3, 4 and 5 of the report, with the exception of:
 - i) Councillor Corbett to replace Councillor Booth on Committee on Discretionary Rating Relief Appeals.
 - ii) Councillor Susan Rae to replace Councillor Melanie Main as the second Green Group member on Governance, Risk and Best Value Committee.
 - iii) Cllr Claire Miller to replace Cllr Alex Staniforth on the Governance, Risk and Best Value Committee until September 2020
- 8) To agree to keep current appointments to the Licensing Board and LVJB.
(Reference – report by the Chief Executive, circulated).

17. Motion by Councillor Whyte – Nike Conference - North Bridge Hilton

The following motion by Councillor Whyte was submitted in terms of Standing Order 14:

“Committee

In light of the known outbreak of Covid-19 at the Nike conference held at the North Bridge Hilton, Committee requests a report within two cycles to advise of the Council’s response to the incident. The report should contain, but not be limited to:

1. When did Council officers become aware of the outbreak?
2. At what time were elected members informed?
3. What approaches did officers make to neighbouring offices and businesses notifying them of the outbreak?
4. What approach did officers make to the Scottish Government and the Scottish Rugby Union in relation to cancelling the Scotland v France Rugby International?
5. What parts of the Council resilience plan were immediately implemented?”

- moved by Councillor Whyte, seconded by Councillor Webber

Amendment 1

- 1) To note that the Council first stood up its Council Incident Management Team on 27 February in response to the Covid-19 virus and meeting almost daily thereafter.
- 2) The Council was first advised of a suspected COVID 19 case by the local health protection team from NHS Lothian on 3 March and were advised that a test was being carried out and the results would follow. The Chief Executive was informed the same day.
- 3) To note that the positive test result was shared on 6 March and the Chief Executive was immediately informed. The Chief Executive then sent an email (on the same day) to all Councillors and Council Colleagues informing them that there was a confirmed case in the Lothians.
- 4) To further note that the incident was being managed by the NHS including the dissemination of any information.
- 5) To note that Council Officers were informed by the SRU that full liaison had taken place with public health authorities prior to the event, and to further note that decision to hold the event was not within the authority of the City of Edinburgh Council (CEC).
- 6) To note that the Council continued to issue proactive public messages and advice on its website and other sources promoting and reinforcing the latest public health guidance from Government. This included emphasising the

organisations or individuals should contact Health Protection Scotland in the event of a suspected case.

- 7) To note that points 1-6 answered the questions in the motion but to request a further update to Policy and Sustainability Committee in one cycle either as a stand alone report or within an appropriate update report to expand on points above and cover any other relevant points.
 - 8) To agree that the Council should, as set out in the Adaptation and Renewal Programme report, continue to work proactively with NHS Lothian, Health Protection Scotland and other partners to keep Edinburgh residents as safe as possible during this global crisis.
- moved by Councillor McVey, seconded by Councillor Day

Amendment 2

Add at end:

- 1) To note further the considerable public concern over the handling of this outbreak and that the health and safety of the public is paramount.
 - 3) Therefore requests that the report should:
 - a) Lay out an overview of the outbreak and set out clearly the various responsibilities and duties of the parties involved in responding, including the Public Health Scotland, the Council, NHS Lothian and the Scottish and UK Governments.
 - b) Consider whether in light of later developments the Council response was adequate and make suggestions as to changes to the Council response procedure for outbreaks in future.
- moved by Councillor Main, seconded by Councillor Staniforth

In accordance with Standing Order 19(12), Amendment 2 was accepted as an addendum to the Motion and to Amendment 1.

Voting

The voting was as follows:

For the motion (as adjusted) - 7 votes
For Amendment 1 (as adjusted) - 10 votes

(For the motion: Councillors Aldridge, Gloyer, Hutchison, Johnston, Mitchell, Webber and Whyte.

For Amendment 1: Councillors Kate Campbell, Day, Gordon, Macinnes, Main, McVey, Perry, Rankin, Staniforth and Wilson.)

Decision

To approve the following adjusted amendment by Councillor McVey:

- 1) To note that the Council first stood up its Council Incident Management Team on 27 February in response to the Covid-19 virus and meeting almost daily thereafter.
- 2) The Council was first advised of a suspected COVID 19 case by the local health protection team from NHS Lothian on 3 March and were advised that a test was being carried out and the results would follow. The Chief Executive was informed the same day.
- 3) To note that the positive test result was shared on 6 March and the Chief Executive was immediately informed. The Chief Executive then sent an email (on the same day) to all Councillors and Council Colleagues informing them that there was a confirmed case in the Lothians.
- 4) To further note that the incident was being managed by the NHS including the dissemination of any information.
- 5) To note that Council Officers were informed by the SRU that full liaison had taken place with public health authorities prior to the event, and to further note that decision to hold the event was not within the authority of the City of Edinburgh Council (CEC).
- 6) To note that the Council continued to issue proactive public messages and advice on its website and other sources promoting and reinforcing the latest public health guidance from Government. This included emphasising the organisations or individuals should contact Health Protection Scotland in the event of a suspected case.
- 7) To note that points 1-6 answered the questions in the motion but to request a further update to Policy and Sustainability Committee in one cycle either as a stand alone report or within an appropriate update report to expand on points above and cover any other relevant points.
- 8) To agree that the Council should, as set out in the Adaptation and Renewal Programme report, continue to work proactively with NHS Lothian, Health Protection Scotland and other partners to keep Edinburgh residents as safe as possible during this global crisis.
- 9) To further note the considerable public concern over the handling of this outbreak and that the health and safety of the public is paramount.
- 10) Therefore requests that the report should:
 - a) Lay out an overview of the outbreak and set out clearly the various responsibilities and duties of the parties involved in responding, including the Public Health Scotland, the Council, NHS Lothian and the Scottish and UK Governments.
 - b) Consider whether in light of later developments the Council response was adequate and make suggestions as to changes to the Council response procedure for outbreaks in future.

APPENDIX 1

ITEM 14 - 2020-23 COMMUNITIES AND FAMILIES GRANTS TO THIRD PARTIES

Organisation	Grant Award 2019-20
Broomhouse Centre	15,805
Craigmillar Books for Babies	9,165
Dunedin Canmore - Youth Project	6,676
EVOG (East Holiday Programme)	27,500
Goodtrees	5,000
Home Start - West & South West	48,145
HOT - Alcohol Support/Emotional Health/Turn Around	138,264
Multi-Cultural Family Base - Early Years Service	62,348
Multi-Cultural Family Base (4 Corner)	27,356
Sikh Sanjog	20,237
Stepping Stones	83,434
The Big Project	25,500
The Ripple	101,207
The BIG Project	5,133
Venchie	36,132
Total	£611,902

APPENDIX 2
THE CITY OF EDINBURGH COUNCIL
APPOINTMENTS FOR 2020/21
CONVENERS AND VICE CONVENERS OF COMMITTEES

EXECUTIVE COMMITTEES		
Policy and Sustainability	Convener: Vice-Convener:	Councillor McVey Councillor Day
Culture and Communities	Convener: Vice-Convener:	Councillor Wilson Councillor McNeese- Mechan
Education, Children and Families	Convener: Vice-Convener:	Councillor Perry Councillor Dickie
Housing, Homelessness and Fair Work	Convener: Vice-Convener:	Councillor Kate Campbell Councillor Watt
Finance and Resources	Convener: Vice-Convener:	Councillor Rankin Councillor Griffiths
Transport and Environment	Convener: Vice Convener:	Councillor Macinnes Councillor Doran
OTHER COMMITTEES		
Governance, Risk and Best Value	Convener:	Councillor Mowat
Leadership Advisory Panel	Convener:	Councillor McVey
Pensions	Convener:	Councillor Rankin
Planning/Development Management Sub	Convener: Vice-Convener:	Councillor Gardiner Councillor Child
Regulatory/Licensing Sub	Convener: Vice Convener:	Councillor Fullerton Councillor Dixon
Committee on the Jean F Watson Bequest	Convener:	Councillor Fullerton

APPEALS		
Committee on Discretionary Rating Appeals	Convener:	Councillor Rankin
Personnel Appeals Committee	Convener:	Councillor McNeese-Mechan
Committee on Pupil/Student Support	Convener:	Councillor Perry
Placing in Schools Appeals		Independent Chairperson
RECRUITMENT		
Recruitment Committee	Convener:	Council Leader

APPENDIX 3
THE CITY OF EDINBURGH COUNCIL
APPOINTMENTS FOR 2020/21
MEMBERSHIP OF COMMITTEES, BOARDS AND JOINT BOARDS

EXECUTIVE COMMITTEES	
Policy and Sustainability Committee (17 members: 5SNP, 5C, 3L, 2G, 2SLD)	
Councillor McVey (Convener) Councillor Kate Campbell Councillor Gardiner Councillor Macinnes Councillor Rankin Councillor Cook Councillor Hutchison Councillor McLellan Councillor Webber	Councillor Whyte Councillor Day (Vice Convener) Councillor Perry Councillor Wilson Councillor Main Councillor Staniforth Councillor Aldridge Councillor Gloyer
Culture and Communities Committee (11 members:- 3SNP, 3C, 2L, 2G, 1SLD)	
Councillor Fullerton Councillor Howie Councillor McNeese-Mechan (Vice Convener) Councillor Brown Councillor Daggart Councillor Mitchell	Councillor Wilson (Convener) Councillor Doran Councillor Rae Councillor Staniforth Councillor Osler
Education, Children and Families Committee (11 members:- 3SNP, 3C, 2L, 2G, 1SLD)	
Councillor Dickie (Vice Convener) Councillor Bird Councillor Key Councillor Douglas Councillor Laidlaw Councillor Rust	Councillor Griffiths Councillor Perry (Convener) Councillor Burgess Councillor Mary Campbell Councillor Young

Added Members for Education Matters	
Fiona Beveridge (Church of Scotland) Rabbi David Rose	Monsignor Anthony Duffy (Roman Catholic Church of Scotland) Alexander Ramage (non-voting)
Finance and Resources Committee (11 members:- 3 SNP, 3C, 2L, 2G, 1SLD)	
Councillor Gordon Councillor Munn Councillor Rankin (Convener) Councillor Bruce Councillor Hutchison Councillor Johnston	Councillor Child Councillor Griffiths (Vice Convener) Councillor Booth Councillor Corbett Councillor Neil Ross
Housing, Homelessness and Fair Work Committee (11 members:- 3SNP, 3C, 2L, 2G, 1SLD)	
Councillor Kate Campbell (Convener) Councillor Key Councillor Work Councillor Jim Campbell Councillor Hutchison Councillor McLellan	Councillor Munro Councillor Watt (Vice Convener) Councillor Booth Councillor Miller Councillor Lang
Transport and Environment Committee (11 members:- 3 SNP, 3C, 2L, 2G, 1SLD)	
Councillor Bird Councillor Key Councillor Macinnes (Convener) Councillor Smith Councillor Webber Councillor Whyte	Councillor Arthur Councillor Doran (Vice Convener) Councillor Corbett Councillor Miller Councillor Lang

Other Committees	
Governance, Risk and Best Value Committee (11 members:- 3 SNP, 3C, 2L, 2G, 1SLD)	
Councillor Bird Councillor Munn Councillor Work Councillor Jim Campbell Councillor Doggart Councillor Mowat (Convener)	Councillor Child Councillor Munro Councillor Miller Councillor Rae Councillor Gloyer
Pensions Committee (5 members –1SNP, 1C, 1L, 1G, 1SLD)	
Councillor Rankin (Convener) Councillor Rose Councillor Child	Councillor Burgess Councillor Neil Ross
External Members	
John Anzani	Richard Lamont
Planning Committee and Development Management Sub-Committee (11 members:- 3 SNP, 3C, 2L, 2G, 1SLD)	
Councillor Gardiner (Convener) Councillor Gordon Councillor Munn Councillor Mitchell Councillor Mowat Councillor Rose	Councillor Child (Vice-Convener) Councillor Griffiths Councillor Booth Councillor Mary Campbell Councillor Osler
Planning Local Review Body All members of the Planning Committee (other than its Convener) comprising two panels of five.	
Panel 1 (5 members)	
Councillor Gordon Councillor Griffiths Councillor Mitchell	Councillor Mowat Councillor Mary Campbell
Panel 2 (5 members)	
Councillor Booth Councillor Child Councillor Munn	Councillor Rose Councillor Osler
Regulatory Committee and Licensing Sub-Committee (9 members:- 3SNP, 2C, 2L, 1G, 1SLD)	

Councillor Dixon (Vice- Convener) Councillor Fullerton (Convener) Councillor Howie Councillor Mitchell Councillor Rose	Councillor Arthur Councillor Wilson Councillor Rae Councillor Neil Ross
Leadership Advisory Panel (5 members of the Council plus 3 statutory representatives, appointed by the committee dealing with education, when considering education business)	
Leader of the Council (Convener) Deputy Leader of the Council Conservative Group Leader	Green Group Leader Scottish Liberal Democrat Group Leader
Administration of Trust Funds	
Committee on the Jean F Watson Bequest (8 members - 2SNP, 2C, 2L, 1G, 1SLD) plus one nominee of Friends of the City Arts Centre and two nominees of Executive Director of Resources	
Councillor Fullerton (Convener) Councillor McNeese-Mechan Councillor Mitchell Councillor Mowat	Councillor Doran Councillor Munro Councillor Rae Councillor Aldridge
Reviews and Appeals	
Committee on Discretionary Rating Relief Appeals (5 members – 1SNP, 1C, 1L, 1G, 1SLD)	
Councillor Rankin (Convener) Councillor Hutchison Councillor Day	Councillor Corbett Councillor Gloyer
Personnel Appeals Committee (9 members – 2SNP, 3C, 2L, 1G, 1SLD)	
Councillor Bird Councillor McNeese-Mechan (Convener) Councillor Jim Campbell Councillor Rose Councillor Webber	Councillor Doran Councillor Griffiths Councillor Rae Councillor Lang

Committee on Pupil Student Support (5 members and one religious representative –1SNP, 1C, 1L, 1G, 1SLD)	
Councillor Perry (Convener) Councillor Laidlaw Councillor Dickie	Councillor Burgess Councillor Young
Placing in Schools Appeal Committee (3 persons drawn from three Panels as described in Committee Terms of Reference and Delegated Functions no.17)	
Panel 1 – All members of Council and religious representatives on the committee dealing with education business	
Recruitment Committee	
Leader of Council (Convener), Deputy Leader of the Council, Convener of the Finance and Resources Committee and the appropriate Executive Committee Convener and relevant opposition spokespersons (or nominees)	

APPENDIX 4
THE CITY OF EDINBURGH COUNCIL
APPOINTMENTS FOR 2020/21
MEMBERS OF NEIGHBOURHOOD NETWORKS

ALMOND	
Councillor Hutchison	Councillor Work
Councillor Lang	Councillor Young
CITY CENTRE	
Councillor Doran	Councillor Mowat
Councillor Miller	Councillor Rankin
CRAIGENTINNY/DUDDINGSTON	
Vacancy	Councillor McLellan
Councillor Griffiths	Councillor Staniforth
FORTH	
Councillor Bird	Councillor Day
Councillor Jim Campbell	Councillor Gordon
INVERLEITH	
Councillor Barrie	Councillor Osler
Councillor Mitchell	Councillor Whyte
PENTLANDS	
Councillor Arthur	Councillor Henderson
Councillor Bruce	Councillor Rust
Councillor Doggart	Councillor Webber
Councillor Gardiner	
LEITH	
Councillor Booth	Councillor Munro
Councillor McNeese-Mechan	Councillor Rae
Councillor McVey	Councillor Ritchie

Councillor Munn	
LIBERTON/GILMERTON	
Councillor Cameron	Councillor Macinnes
Councillor Howie	Councillor Smith
PORTOBELLO/CRAIGMILLAR	
Councillor Kate Campbell	Councillor Child
Councillor Mary Campbell	Councillor Laidlaw
SOUTH CENTRAL	
Councillor Burgess	Councillor Perry
Councillor Cook	Councillor Rose
Councillor Dickie	Councillor Neil Ross
Councillor Main	Councillor Watt
SOUTH WEST	
Councillor Corbett	Councillor Johnston
Councillor Dixon	Councillor Key
Councillor Fullerton	Councillor Wilson
Councillor Graczyk	
WESTERN EDINBURGH	
Councillor Aldridge	Councillor Douglas
Councillor Bridgman	Councillor Frank Ross
Councillor Brown	Councillor Gloyer

APPENDIX 5
THE CITY OF EDINBURGH COUNCIL
APPOINTMENTS FOR 2020/21
JOINT COMMITTEES AND BOARDS, THE LICENSING BOARD

Lothian Valuation Joint Board/Lothian Electoral Joint Committee (9 members – 3SNP, 2C, 2L, 1G, 1SLD)	
Councillor Gordon Councillor Key (Convener) Councillor Work Councillor Doggart Councillor Rust	Councillor Doran Councillor Henderson Councillor Corbett Councillor Gloyer
Licensing Board (10 members)	
Councillor Howie Councillor Key Councillor Work (Convener) Councillor Cook Councillor Laidlaw	Councillor Mowat Councillor Cameron Councillor Day Councillor Burgess Councillor Gloyer
Integration Joint Board (5 members)	
Councillor Aldridge Councillor Gordon Councillor Henderson (Vice-Chair) (from 21 June 2019)	Councillor Main Councillor Doggart
Integrated Children's Services Joint Board (Appointed March 2018) (3 members)	
Councillor Dickie Councillor Laidlaw	Councillor Perry
Edinburgh and South East of Scotland City Region Deal Joint Committee (1 member)	
Councillor McVey	

SEStran (South East of Scotland Regional Transport Partnership) (5 members – 2SNP, 1C, 1L, 1G)	
Councillor Key Councillor Macinnes Councillor Rose	Councillor Doran Councillor Miller
SESPlan Joint Committee (South East Scotland Regional Joint Committee – Planning) (2 members)	
Councillor Gardiner	Councillor Child
Shadow Joint Committee for Collaborative Road Services	
Substantive Member Councillor Macinnes	Substitute Member Councillor Doran
Hawes/Longcraig Piers User Committee (2 members)	
Councillor Work	Councillor Hutchison
Pentland Hills Regional Park Joint Committee (3 members)	
Councillor Gardiner Councillor Henderson	Councillor Bruce
Pentland Hills Regional Park Consultative Forum (2 members)	
Councillor Gardiner	Councillor Henderson

Work Programme – Upcoming Reports

Policy and Sustainability Committee

11 June 2020

Report Title	Directorate	Lead Officer
25 JUNE 2020		
Adaption and Renewal Update	CE	
Edinburgh Climate Commission and Council Engagement Update	CE	
Sustainability Programme update	CE	
Integrated Impact Assessment	CE	
Edinburgh 2050 City Vision next steps	CE	
Public engagement on the Council's and City's recovery	CE	
A SMART Performance Framework	CE	

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Agenda Item 5.1

Report Title	Directorate	Lead Officer
Zero carbon 2030 commitment within the adaptation and renewal programme	CE	
Citizens' Basic Income Feasibility Study	CE	
Equalities Working Group	CE	
Lothian Pension Fund Unaudited Accounts 2019/20	CE	
Fireworks and Fireworks Legislation	CE	
Cumulative IIA	CE	
Kirkliston Statutory Consultation Report	C&F	
Business Case for the Management Transfer of Secondary School Sports Facilities to Edinburgh Leisure	C&F	
Cameron Toll to Bioquarter Active Travel Route - Consultation Outcomes and Next Steps	Place	
Tram TRO	Place	
Updated Pedestrian Crossing Prioritisation 2020/21	Place	

Report Title	Directorate	Lead Officer
Roseburn to Union Canal Active Travel Route and Greenspace Improvement	Place	
Adult Sensory Impairment Services Contracts – Extension and Award	EHSCP	
Health and Social Care Contract Update	EHSCP	
Disciplinary Policy	Resources	
Revenue Budget Update, 2020/21	Resources	
Unaudited Accounts, 2019/20	Resources	
Capital Budget Update 2020/21	Resources	
Small Business Saturday	Resources	
Provision of Security Services Contract Award Report	Resources	
Temporary Accommodation – Off Contract Waiver Report – B Agenda	Resources	
9 JULY 2020		

Report Title	Directorate	Lead Officer
Covid-19 Response Reporting	CE	
Decisions Taken Under Delegated Power and Operational Decision Making	CE	
Local Police Plan	CE	
Consultancy Support for Edinburgh Street Design Guidance	Place	
Cameron Toll to Bioquarter Active Travel Route - Consultation Outcomes and Next Steps	Place	
23 JULY 2020		
Covid-19 Response Reporting	CE	
Revenue Budget Update, 2020/21	Resources	
6 AUGUST 2020		
Covid-19 Response Reporting	CE	
Review of Political Management Arrangements	CE	

Report Title	Directorate	Lead Officer
International Women's Day	CE	
Matter of Interest Report on the EIJB	EHSCP	
20 AUGUST 2020		
Covid-19 Response Reporting	CE	
Use of Schools as Polling Places	CE	
Revenue Budget Update, 2020/21	Resources	
Revenue Monitoring Outturn, 2019/20	Resources	
Capital Monitoring Outturn, 2019/20	Resources	
Finance Policies Assurance, 2020/21	Resources	
Capital Budget Update 2020/21	Resources	
Treasury Management Annual Report	Resources	

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Rolling Actions Log

Policy and Sustainability Committee

11 June 2020

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
1	04.10.16	Business Case for the Management Transfer of Secondary School Sports Facilities to Edinburgh Leisure – Progress Report	That an update report be submitted to Committee in 6 months.	Executive Director for Communities and Families	June 2020		<p><u>Update - 11 June 2020</u></p> <p>The transfer of management of secondary school sport facilities to Edinburgh Leisure began towards the end of 2016 with the new James Gillespie’s High School and Portobello High School. Since then 21 out of 23 high schools have transferred. The two remaining schools to transfer, Leith Academy and Wester</p>

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Agenda Item 5.2

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
2	01.02.18	City of Edinburgh Council Motion by Councillor Mowat – Edinburgh’s Christmas and Hogmanay 2017/18	Council requests that the review of the contract for Edinburgh’s Christmas and Hogmanay should recognise that the implementation of this contract cuts across many council functions and services	Executive Director of Place	Spring 2021		Hailes Education Centre, were delayed due to issues connected to the transfer of permanent members of staff. These issues have now been resolved and the transfers were scheduled to take place on the 1 st April 2020. With the instigation of the Covid-19 lockdown and other measures in place, the transfer of the two schools was put on hold on the 25 th March 2020.
							This contract is in place until Winter Festival 2022. The review of the contract will be presented to Policy and Sustainability

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
		(Agenda for 1 February 2018)	and should be considered at the Corporate Policy and Strategy Committee.				Committee.
3	07.08.18	Participation Requests	To agree to receive a report setting out proposals for the Council's policy on participation requests within two cycles of the conclusion of the Westbank Street Outcome Improvement Process as set out in paragraph 3.5 of the report by the Chief Executive.	Chief Executive	September 2020		This report will be presented following the conclusion of the Westbank Street Outcome Improvement Process.
4	07.08.18	Managing Transition to Brexit in Edinburgh	To agree that the Brexit Working Group review actions currently in place and report on future options to provide support for Non-UK EU nationals within the Council workforce and the wider city population.	Chief Executive	Ongoing		<u>Update – 11 June 2020</u> Brexit Working Group was paused due to covid-19 and needs clarification on whether to restart the group.
5	23.08.18	City of Edinburgh Council Motion by Councillor Cameron –	A proposed workplan will be prepared by the Group before the end of December 2018 for submission to the Corporate	Chief Executive	25 June 2020		A report is scheduled for submission to the meeting on 25 June

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
		Equalities Working Group (Agenda for 23 August 2018)	Policy and Strategy Committee for consideration.				2020.
6	06.06.19 (Housing and Economy Committee)	Edinburgh Economy Strategy – Annual Progress Report	1) Calls for research and analysis on the current economy and the economic challenges for Edinburgh as a result of this target. 2) Agrees that this research and analysis will inform a review of the Edinburgh Economy Strategy in order to develop an outcome based strategy for Edinburgh to meet these commitments, taking into account jobs that will emerge from the need to meet the net zero carbon target, sectoral analysis of carbon footprint and the support, collaboration	Executive Director of Place	October 2020		On 14 May 2020 the Committee agreed that the research referenced would be broadened to include challenges as a result of the Covid-19 pandemic and that this would be submitted to the Policy and Sustainability Committee

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			and leadership that the council will need to provide to move us towards a more sustainable economy.				
7	01.10.19	West Edinburgh Progress Update	<p>1) To note that this matter would be reported to Committee in spring 2020 providing a further update on progress and seeking any necessary authority to formalise partnership arrangements for delivery of the new link road</p> <p>2) To agree that a report would be brought back to Committee on completion of the West Edinburgh study on inclusive and sustainable growth.</p>	<p>Executive Director of Place</p> <p>Executive Director of Place</p>	<p>October 2020</p> <p>October 2020</p>		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
8	21.11.19	<p>City of Edinburgh Council - Motions by Councillors Staniforth and Gordon - Fireworks and Fireworks Legislation</p> <p>(Minute of 21 November 2019)</p>	<p>To agree for a report to Policy and Sustainability Committee in three cycles that addresses how the Council can:</p> <ul style="list-style-type: none"> require all public firework displays within the city to be advertised locally in advance of the event, actively promote a public awareness campaign about the impact of fireworks on animal welfare and vulnerable people ensure that fireworks are only supplied to, and remain in the hands of, responsible adults. encourage local suppliers of fireworks to stock 'quieter' fireworks for public display. 	Chief Executive	Awaiting update		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
9	21.11.19	<p>City of Edinburgh Council – Motion by Councillor Jim Campbell – Edinburgh’s Winter Festivals</p> <p>(Minute of 21 November 2019)</p>	<p>(a) To arrange an open book audit for this year, and the previous four years, with the final report before the 2020 summer recess at the latest.</p> <p>(b) To review which, if any, contract terms or conditions might apply should a counterpart bring the Council into substantial public disrepute.</p> <p>(c) To identify if, or how, the contract made clear that all permissions must be in place in a timely way, removing any possible ambiguity between the Council acting as contract originator and as an authority with statutory powers.</p> <p>(d) To agree that (b) and (c)</p>	Executive Director of Place	September 2020		<p>On 14 May 2020, the Committee accepted a delay for this action but agreed that an update would be provided on when the audit would be completed.</p>

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			above should be reported to the Policy and Sustainability Committee in two cycles accepting that (a) may be an interim analysis at that time.				
10	21.11.19	City of Edinburgh Council – Motion by Councillor Cameron – Small Business Saturday (Minute of 21 November 2019)	To call for a report to Policy and Sustainability Committee within 2 cycles setting out: i) The level of procurement by £ and by service area currently awarded to small business, including social enterprises, by the Council and its ALEOS; ii) What if any, barriers exist to small business and social enterprises in terms of being eligible to bid to provide goods/services to the Council and its ALEOs; iii) What policy and	Executive Director of Resources	25 June 2020		<u>Update – 11 June 2020</u> A report covering this motion is being prepared and is on the work plan for the Committee on the 25 th June.

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			procedural changes would be necessary to enable any barriers to be overcome?				
11	21.11.19	City of Edinburgh Council – Motion by Councillor Lang – Use of Schools as Polling Places (Minute of 21 November 2019)	To request a report to the Policy and Sustainability Committee within three cycles for subsequent referral to the full Council, on the current use of schools as polling places as well as the opportunities to reduce or eliminate their use in time for the 2021 Scottish Parliament and 2022 local government elections.	Chief Executive	August/September 2020		<u>Update – 11 June 2020</u> The Review of Polling Arrangements across the city has now been completed with a number of proposed changes. This included a review of all the schools currently used as polling venues. It is possible to replace 10 of the current 35 primary schools with new venues that offer better facilities and or are better located with sufficient capacity. In each of the other 25

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
							<p>schools there are no alternative venues. The next stage is public consultation. It is intended to report finally around August/September to allow these arrangements to be used for the publication of the new register on 1 December. Before that the proposals are being shared informally with councillors for their comment. It is proposed that the protocol is maintained under which an in-service training day is aligned with all scheduled polling days to minimise overall disruption</p>

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
12	(a) 26.11.19	Edinburgh Poverty Commission Progress Update	To agree that a further report on full Council responses to the Edinburgh Poverty Commission would be considered by Committee following publication of final findings in March 2020.	Chief Executive	11 June 2020		Report on the agenda for this meeting
	(b) 25.02.20	Edinburgh Poverty Commission Progress Update	To agree to the development of a cross-council work programme to take forward the implementation of Edinburgh Poverty Commission recommendations to be considered by Committee by June 2020	Chief Executive	11 June 2020		
13	26.11.19	Edinburgh Climate Commission and Council Engagement Update	To agree to a report assessing the options for formal processes for citizen engagement such as the citizens assembly and the citizens jury in the Spring.	Chief Executive	25 June 2020		<p><u>Update – 11 June 2020</u></p> <p>The Chair of the Climate Commission is to be invited to provide an update on work and the green recovery position on 25 June with a follow up with a council</p>

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
							programme update 2 weeks later, which would include Consultation.
14	06.02.20	City of Edinburgh Council – Motion by Councillor Main – Recycling in Schools	<p>To request:</p> <p>a) All council services involved, including Schools, Estates: Facilities Services and Catering Service, and Waste Services work together to review and provide fit for purpose recycling services in each of our schools to be completed before the start of the 2020/21 academic year within policy and current budgets, and reporting any financial challenges in doing so to the report requested.</p> <p>b) A report to the Policy and Sustainability Committee outlining the service</p>	Executive Director of Resources / Executive Director of Place	September 2020		<p><u>Update – 11 June 2020</u></p> <p>Following discussion with Councillor Main it has been agreed that this report will be deferred to September 2020, to enable the relevant service areas to prioritise work to support schools re-opening and to incorporate lessons learned arising from the Covid-19 lockdown period.</p>

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			provided for each school at the start of the 2020/21 Academic Year and including plans for a Carbon Neutral Edinburgh 2030.				
15	25.02.20	Filming in Edinburgh 2019	To agree to a further report being submitted to the Committee to include costs as well as income in a full scrutiny of processes comparing Edinburgh's results with cities that charged for the use of public space for filming in order to make recommendations on future Council policy in this area.	Executive Director of Place	October 2020		
16	12.03.20	City of Edinburgh Council – Motion by Councillor Watt – International Women's Day	To agree that the equalities working group should: a) review the specific policies and equality impact assessments which the Council had put in place to prevent gender	Chief Executive	August 2020		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
17			<p>inequalities and improve support for survivors of gender-based violence;</p> <p>b) consider how these policies could be further developed; and</p> <p>c) make any recommendations for change to the Policy and Sustainability Committee within three cycles.</p>				
			<p>Leadership Advisory Panel - 31 March 2020</p> <p>Neighbourhood Alliance - Grant Funding Payment</p>	<p>1) To agree that the SLA would be circulated to the members of the LAP.</p> <p>2) To agree that a report would be taken to the Housing, Homelessness and Fair Work Committee</p>	<p>Executive Director of Place Lead Officer: Elaine Scott, Housing Services Manager 0131 529 2277 elaine.scott@edinburgh.gov.uk</p>	<p>End of June 2020</p> <p>September 2020</p>	

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			detailing how long grant funding continue for and the exit strategy.				
18	Leadership Advisory Panel - 23 April 2020	Interim Political Management Arrangements 2020	<p>1) To request that a report on the operational arrangements for the Governance, Risk and Best Value Committee during this interim period be brought to the first meeting of the Policy and Sustainability Committee in May.</p> <p>2) To note that the Chief Executive would report to the first meeting of the Policy and Sustainability Committee in May 2020 on potential options for holding meetings of Full Council.</p>	<p>Chief Executive Lead Officer: Gavin King 0131 529 4239 gavin.king@edinburgh.gov.uk</p> <p>Chief Executive Lead Officer: Gavin King 0131 529 4239</p>	28 May 2020		<p>Recommended for closure</p> <p>Report to Committee on 28 May 2020</p> <p>Recommended for closure</p> <p>Report to Committee on 28 May 2020</p>

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
19	Leadership Advisory Panel - 23 April 2020	Consultation Planning Report	1) To note that a further report would be provided setting out the forward plan for consultations in due course.	Chief Executive Lead Officer: Yvonne Gannon 0131 553 8334 yvonne.gannon@edinburgh.gov.uk	25 June 2020		
			2) To further note the Festival and Events All Party Oversight Group (APOG) had not yet met as meetings were cancelled due to the current restrictions. Therefore, to agree to engage with elected members through the APOG as soon as practicable to allow the consultation to proceed at the earliest opportunity. This would be brought back to the appropriate committee for approval before being	Executive Director of Place Lead Officer: Paul Lawrence 0131 529 7325 paul.lawrence@edinburgh.gov.uk	28 May 20	Recommended for closure Report to Committee on 28 May 2020	

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
Page 77			published.				
			3) To further agree that the next Policy and Sustainability Committee would receive an update on process and timeline for the consultation.	Executive Director of Place Lead Officer: David Waddell 0131 529 4929 david.waddell@edinburgh.gov.uk	28 May 2020		Recommended for closure Report to Committee on 28 May 2020
			4) To agree that the APOG on Festivals and Events should meet remotely in advance of the Policy and Sustainability Committee in order that Party Spokespersons could discuss the matter and influence the report.				A meeting of the APOG was held on 4 May 2020.
			5) To recognise that COVID-19 was likely to have lasting impacts on the use of the City Centre and to request that the APOG consider how to invite contributions from	Executive Director of Place			<u>Update – 11 June 2020</u> Consultation on the Public Spaces Management Plan has been put on hold due to Covid 19, and

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			residents, businesses and stakeholders to inform a wider consultation on events and use of public spaces in the City Centre and beyond with an early outline to be given in the report to Policy and Sustainability Committee.				will be commenced at an appropriate time in order to get a broad range of input from the public.
20	Leadership Advisory Panel - 23 April 2020	Waiver Report for Edinburgh and Midlothian Offender Recovery Service	To note that the Executive Director for Communities and Families would brief political groups at the redesign stage to enable elected member input to the process.	Executive Director for Communities and Families Lead Officer: Rona Fraser 0131 529 3517 rona.fraser@edinburgh.gov.uk	June 2020	May 2020	Recommended for Closure Briefing was issued to members on 25 May 2020.
21	14.05.20	Local Police Plan	1) To request an update report in 6 months' time on a full assessment being made of the implications of the Covid-	Police Scotland	November 2020		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
Page 79			19 emergency addressing the risks and mitigation identified for Edinburgh, any public feedback that might alter priorities and any altered national Police priorities and that these be worked into an updated, dynamic plan.				
			2) To call for a further report giving details of the management of Police officer numbers in the City of Edinburgh, noting the reduction in numbers in recent years and detailing the continued partnership with the Council and any budget implications of Community Officers provision.	Police Scotland	July 2020		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
22	14.05.20	COVID-19 - Update	<p>1) To agree that an emergency decisions report would be on the agenda detailing any decisions taken under urgency.</p> <p>2) To note that a dashboard would be on the agenda of the next committee and sent out along with the committee papers.</p>	Chief Executive	25 June 2020		
23	14.05.20	Creating Safe Spaces for Walking and Cycling	To agree to add the action that 'all schemes approved by a TTRO under delegated authority should be reported to the committee on a two-monthly cycle or in the event of a significant change in national movement restrictions or social distancing guidance, with a recommendation to continue or discontinue each scheme', as was agreed at the Policy and Sustainability Committee of 14 May 2020.	Executive Director of Place	End 2020		
24	28.05.20	Rolling Actions Log					

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
24	28.05.20	Decisions Taken under Delegated Power and Operational Decision Making - Covid-19	1) To call for a short report in three cycles fully detailing the decisions made so far, and providing options to re-open community centres as part of Adaption and Renewal, to allow access to volunteers from community centre management committees to operate food parcel distribution, where an agreed plan of how they will operate in a safe and socially distant manner can be put in place.	Chief Executive	July 2020		
			2) To agree to an interim members' briefing on the progress of 1) above.	Awaiting confirmation	Awaiting update		
			3) To note that a report would be brought to the next meeting of the	Executive Director of Place	11 June 2020		Report on the agenda for this meeting

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
Page 82			Policy and Sustainability Committee setting out the approach to the Spaces for People programme and how this would be linked to economic recovery				
			4) To note that the Chief Officer (EHSCP) had agreed to provide the number of patients that were discharged from hospitals into care homes prior to the change in guidance on testing.	Chief Officer, Edinburgh Health and Social Care Partnership	Awaiting update		
			5) To note that decision D50 would be clarified in the next report	Chief Executive	25 June 2020		
25	28.05.20	Governance, Risk and Best Value Committee Arrangements and Remote Council Meetings	To note that further detail on the Council meeting would be reported to the Committee on 11 June 2020.	Chief Executive	11 June 2020		Report on the agenda for this meeting

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
26	28.05.20	Revenue Budget 2020/21 Update	<p>1) To requests a report on the capital programme when appropriate.</p> <p>2) To confirm with COSLA whether the joint letter to the Chancellor had been issued and to request that the response be shared with members.</p>	<p>Executive Director of Resources</p> <p>Executive Director of Resources</p>	25 June 2020		<p><u>Update – 11 June 2020</u></p> <p>1) A Capital programme Report is being finalised and is on the work programme for Committee on 25th June.</p> <p>2) The letter's content is being finalised by the Local Government Association for submission to COSLA and the other national associations for sign-off; to be with the Chancellor by early June.</p>

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
27	28.05.20	Outcome Report of the Short Life Working Group to Examine Communities and Families Third Party Grants	To provide guidance for members on how to guide the organisations that would be changing or closing as a result of an unsuccessful application for funding.	Executive Director for Communities and Families	Awaiting update		
28	28.05.20	Public Realm CCTV Continuation of Service	To call for a further report as part of the report on Smart Cities, as soon as practical, detailing where the project had reached in relation to progress with the CCTV upgrade procurement exercise and the anticipated timeline for delivery of the Public Realm Upgrade.	Executive Director for Communities and Families	September 2020		
29	28.05.20	Motion by Councillor Whyte – Nike Conference - North Bridge Hilton	1) To request a further update to Policy and Sustainability Committee in one cycle either as a stand alone report or within an appropriate update	Executive Director of Place	11 June 2020		Report on the agenda for this meeting

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			<p>report to expand on points 1-6 of the decision and cover any other relevant points.</p> <p>2) To request that the report should also :</p> <p>a) Lay out an overview of the outbreak and set out clearly the various responsibilities and duties of the parties involved in responding, including the Public Health Scotland, the Council, NHS Lothian and the Scottish and UK Governments</p> <p>2) Consider whether in light of later developments the Council response was adequate and make suggestions as to changes to the Council</p>				

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			response procedure for outbreaks in future.				

Policy and Sustainability Committee

10.00am, Thursday 11 June 2020

Police Scotland – City of Edinburgh Division Update

Executive/routine
Wards
Council Commitments

1. Recommendations

1.1 To note the update from the divisional commander.

Andrew Kerr

Chief Executive

Contact: Gavin King, Democracy, Governance and Resilience Senior Manager

E-mail: gavin.king@edinburgh.gov.uk | Tel: 0131 529 4239

Report

Police Scotland – City of Edinburgh Division Update

2. Executive Summary

- 2.1 This report provides the second update from Police Scotland on the City of Edinburgh division.

3. Background

- 3.1 In May 2019 the Council agreed that police and fire and rescue service city-wide plans, policies and performance would be considered by the new Policy and Sustainability Committee.
- 3.2 This would provide a forum for Police Scotland and the Scottish Fire and Rescue Service to discuss major cross-cutting issues with the Council as well as fulfilling their duty to engage with the local authority.

4. Main report

- 4.1 This is the third report in a set of regular reporting from the divisional commander to the Policy and Sustainability Committee.

5. Next Steps

- 5.1 Not applicable.

6. Financial impact

- 6.1 Not applicable.

7. Stakeholder/Community Impact

- 7.1 Not applicable.

8. Background reading/external references

- 8.1 Policy and Sustainability Committee 1 October 2019 - [Police Scotland – City of Edinburgh Division Update](#)
- 8.2 Policy and Sustainability Committee 25 February 2020 – [Police Scotland – City of Edinburgh Division Update](#)

9. Appendices

Report by the divisional commander

Policing for a safe, protected and resilient Scotland



EDINBURGH CITY DIVISION SCRUTINY REPORT April 2019 - March 2020



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Introduction by the Divisional Commander



I am pleased to present the Edinburgh City Division year end scrutiny report for April 2019 – March 2020, a period which immediately precedes the current times of unprecedented change and unique demands being experienced by us all.

During 2019-2020 we welcomed visitors to the Capital for our world-renowned events, festivals, Christmas and New Year celebrations, as well as dealing with the 'business as usual' elements of local community policing, before then shaping our response to the global coronavirus pandemic, some of which we touch on in this report.

By using both quantitative and qualitative data, this report analyses our performance in seeking to achieve our five strategic outcomes, namely: Public Safety & Wellbeing; Needs of Local Communities; Confidence in Policing; Positive Working Environment and Sustainable & Adaptable Service.

It highlights some of the services we at Edinburgh Division, and indeed the whole of Police Scotland's national support mechanisms, are delivering on a day-to-day basis to protect our communities and improve the quality of life for Edinburgh's citizens.

It is incredibly encouraging to see the significant reductions in domestic housebreakings, motor vehicle crime and serious assaults for the Capital, but we recognise that more still requires to be done and I am grateful to all of my officers and staff for their continued professionalism and dedication in serving Edinburgh's communities.

The current pandemic has, and continues to present, dynamic challenges across all public services and we are continuing to work in close partnership across all sectors in Edinburgh to ensure that communities are safe, protected and resilient and that any issues requiring a police, or multi-agency response, are dealt with appropriately.

New events such as the global climate change conference (COP26) to be held in Glasgow in 2021 will also present significant challenges for Edinburgh but rest reassured that our primary focus will remain the delivery of policing for all our communities.

Moving forward, I was delighted recently to gain approval from this committee for the new Local Policing Plan 2020 – 2023. This will ensure our continued focus on the policing priorities that you, the citizens of Edinburgh, have told us matter to you and we look forward to vindicating the trust and confidence you have placed in us to keep Edinburgh safe.



Chief Superintendent Sean Scott
Divisional Commander
City of Edinburgh Division



Summary of Local Policing Priorities

For the reporting period of 1st April 2019 to 31st March 2020, a total of 52081 crimes were recorded by Edinburgh Division. This is a reduction of 4.1% (2237 fewer crimes) compared to the five year average and 1.5% (818 fewer crimes) last year to date (LYTD). Solvency has increased by 0.6% over the same five year period, to 52.8%. The following summary provides a breakdown of the picture in respect of our Local Policing Priorities compared to the 5 year average or the LYTD which was the 2018/2019 reporting period.

Violence and Antisocial Behaviour

Overall, violent crime in the city has reduced by 2.0% (140 fewer crimes) against the 5 year average and by 4.7% (346 fewer crimes) compared to last year to date (LYTD). Murder has increased 13.6% (1 more crime) against the 5 year average and has reduced by 16.7% (1 fewer crime) on LYTD. Attempted murder has reduced 9.8% (2 fewer crimes) against the 5 year average and has reduced by 18.5% (5 fewer crimes) on LYTD. Serious assault has reduced LYTD by 18.2% (77 fewer crimes) and robbery has reduced 1.9% (5 fewer crimes) on LYTD.

Serious Organised Crime

There remains a keen focus on the 6 mapped serious organised crime groups (SOCG) within the Division, along with a focus on 'County Lines' vulnerabilities and criminality. Continued emphasis on enforcement and proactivity over this year has resulted in an increase in drug supply offences of 10.0% (44 more offences) against the 5 year average and 22.2% (88 more offences) against LYTD.

Public Safety

Rape has reduced by 10.2 % (21 fewer crimes) against the 5 year average and 22.0% (50 fewer crimes) against LYTD. Recorded domestic abuse incidents have reduced by 4.6% (263 fewer incidents) LYTD. Overall sexual crime has increased by 7.9% (89 more crimes) against the 5 year average reduced by 5.0% (64 less crimes) LYTD with a rise in sexual assault, communicating indecently and disclosing intimate images.

Road Safety

Offences in relation to driving and the use of motor vehicles have reduced by 0.9% (87 fewer offences) compared to the 5 year average and increased by 1.9% (168 more offences) against LYTD. There were 3 fatalities during 2019/20, a reduction of 4 against LYTD, and a reduction of 42.9% (54 fewer casualties) in the number persons injured on the roads.

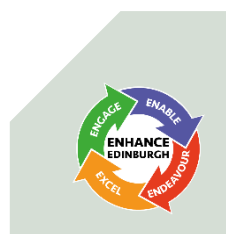
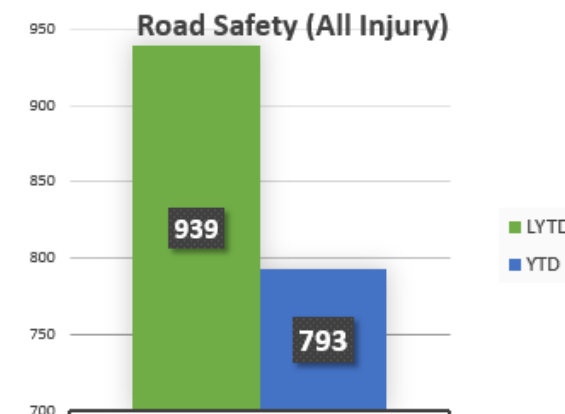
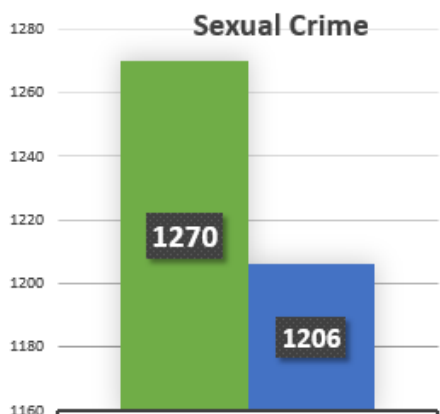
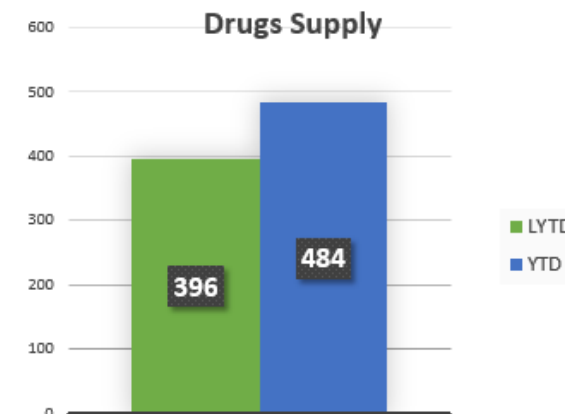
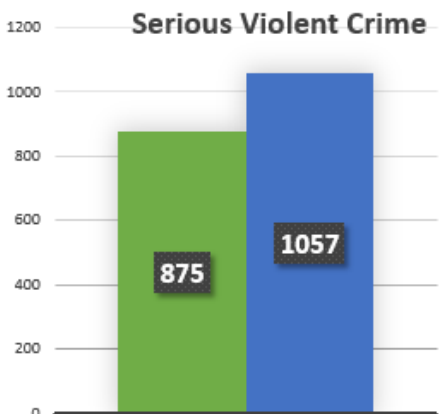
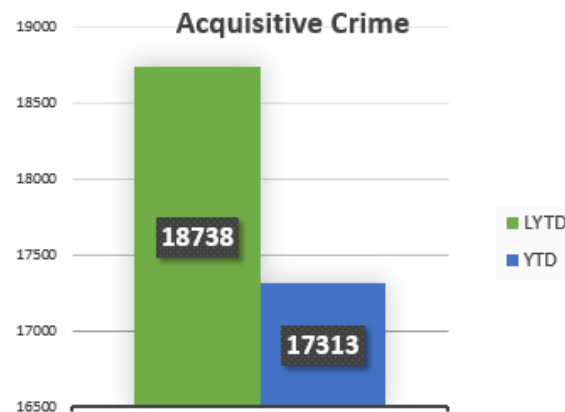
Acquisitive Crime

Acquisitive crime has decreased by 12.1% (2390 fewer crimes) against the 5 year average and by 7.6% (1425 fewer crimes) LYTD. Domestic housebreaking has reduced by 40.7% (740 fewer crimes) against the 5 year average and by 17.6% (230 fewer crimes) LYTD. Motor vehicle crime has reduced by 24.2% (737 fewer crimes) against the 5 year average and by 3.4% (80 fewer crimes) against LYTD.



Edinburgh City Division at a glance

The charts below represent year to date incident and crime demand throughout the Division, compared with last year to date.





Public Safety and Wellbeing

Success means that threats to public safety and wellbeing are resolved by a responsive police service

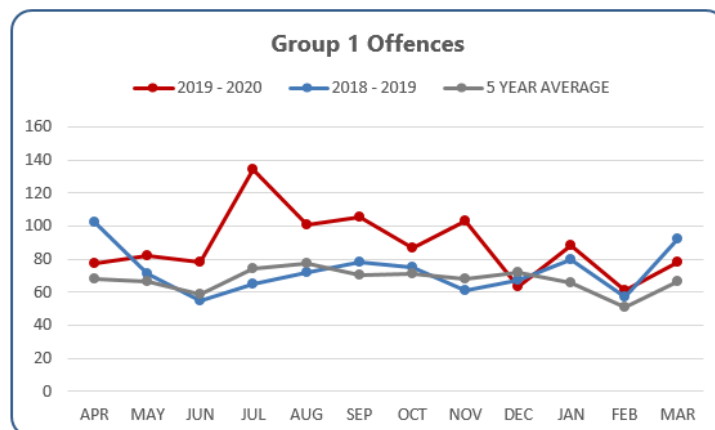
Violent Crime

Group 1 crime includes:

- Murder
- Attempted murder
- Culpable homicide
- Serious assault
- Robbery

	Group 1 Recorded Crime	Group 1 Solvency
		
April – March 19/20	1057	67.7%
April – March 5 year average	809	69.9%
% change from 5 year average	30.7%	-2.1%



- Group 1 violence crime has increased by 30.7% (248 more crimes) against the 5 year average and by 20.8% (182 more crimes) LYTD. The new crime of Section 1 Domestic Abuse (Scotland) Act 2018, increases recorded crime for this group as this has not previously been recorded.
- Solvency has remained almost static at 67.7% and all violent crime continues to be overseen by the Violent Crime Board ensuring all investigative opportunities are identified and emerging patterns and trends are acted upon.
- 5 murders were recorded this year, an increase of 13.6% (1 more crime) against the 5 year average and has reduced by 16.7% (1 fewer crime) on LYTD.
- 22 attempted murders were recorded this year, a reduction of 9.8% (2 fewer crimes) against the 5 year average and has reduced by 18.5% (5 fewer crimes) on LYTD.
- Serious assault has been effectively tackled by our specialist Violence Reduction Units ensuring a high standard of investigative focus. This has seen serious assaults reduce by 6.1% (23 less crimes) against the 5 year average and 18.2% (77 fewer crimes) on LYTD.
- Robbery has remained the same as the 5 year average (262 recorded crimes) and has reduced 1.9% (5 fewer crimes) on LYTD.



Sexual Crime

Group 2 crime includes:

- Rape
- Sexual assault
- Lewd and libidinous practices
- Communicating indecently
- Disclosing intimate images

	Group 2 Recorded Crime	Group 2 Solvency
		
April – March 19/20	1206	54.3%
April – March 5 year average	1117	58.8%
% change from 5 year average	7.9%	-4.5%

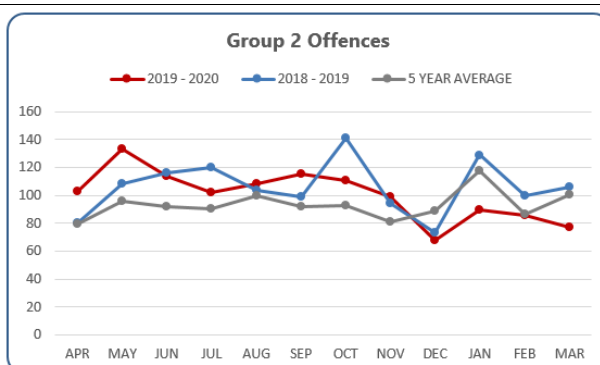
- Group 2 sexual crime has increased by 7.9% (89 more crimes) against the 5 year average and by 5.0% (64 more crimes) on LYTD.
- The small increase in recorded crime is influenced the offence of 'Threatening to, or disclosing of, intimate images'. This has increased by 216.7% (39 more crimes) compared to the 5 year average but has reduced 16.2% (11 fewer crimes) on LYTD.
- Solvency has reduced by 4.5% against the 5 year average but increased 3.4% on LYTD.
- Rape has reduced by 10.2% (21 fewer crimes) against the 5 year average and by 22.0% (52 fewer crimes) on LYTD.
- Sexual assault has increased 14.9% (49 more crimes) against the 5 year average and reduced by 6.6% (27 less crimes) on LYTD.
- An ongoing investigation into non-recent child sexual abuse contributes to an increase of lewd and libidinous offences by 22.9% (24 more crimes) against the 5 year average and 29.0% (29 more crimes) on LYTD. Specially trained officers continue to identify and support victims who have not yet reported crimes committed against them and thereafter robustly target offenders.



QUOTE

The following quote, from the victim of a serious sexual crime, has been provided by Edinburgh Rape Crisis Centre:



"The officer was really really patient with me. He asked me if I wanted a female officer or offered for me to have a friend with me when I gave my statement which made me feel really comfortable. They were so supportive; they've put me in touch with victim support and arranged for me to give evidence behind a screen".



Acquisitive Crime

Group 3 crime includes:

- Housebreaking
- Theft of / from motor vehicles
- Shoplifting
- Common theft
- Fraud

	Group 3 Recorded Crime	Group 3 Solvency
		
April – March 19/20	17313	25.9%
April – March 5 year average	19703	26.1%
% change from 5 year average	-12.1%	-0.2%

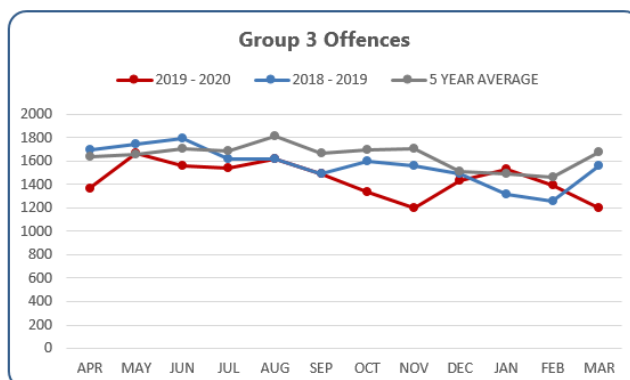
- Significant progress in acquisitive crime has seen a reduction of 12.1% (2390 fewer crimes) against the 5 year average and a reduction of 7.6% (1425 fewer crimes) on LYTD.
- Overall housebreaking, which includes domestic premises, businesses, sheds and garages has reduced by 40.6% (1465 fewer crimes) against the 5 year average and by 18.4% (484 fewer crimes) on LYTD.
- Domestic housebreaking has reduced by 40.7% (740 fewer crimes) against the 5 year average and by 17.6% (230 fewer crimes) on LYTD, highlighting the extensive proactive and prevention work being carried out across the city.
- Motor vehicle crime has reduced by 24.2% (737 fewer crimes) against the 5 year average and by 3.4% (80 fewer crimes) on LYTD.
- Shoplifting has increased by 2.4% (94 more crimes) against the 5 year average and reduced 16.5% (783 fewer crimes) on LYTD.
- Common theft has reduced by 11.1% (585 fewer crimes) against the 5 year average and by 2.0% (97 fewer crimes) on LYTD.






KEY FACTS

Recent prevention work for housebreaking has included:

- Advice to architects on proposed developments to ensure plans meet Secure By Design accreditation.
- Social Media messages to promote crime prevention and home security, incorporating Neighbourhood Watch Scotland (NHWS) and associated partners.
- Home security crime prevention advice provided to Edinburgh Sheltered Housing Support services for dissemination across all sheltered housing accommodation.
- Trained officers conducted 23 residential and 31 business crime prevention surveys to repeat / vulnerable premises



Domestic Abuse

	All Domestic Abuse Incidents	Domestic Abuse Incidents Where Crime Is Recorded	Domestic Abuse Solvency
			
April – March 19/20	5504	3327	65.4%
April – March 18/19	5767	3445	65.7%
% change from LYTD*	-4.6%	-3.4%	-0.3%

* no 5 year average figures are available

- Domestic abuse incidents have reduced by 4.6% (263 fewer incidents) LYTD, with a slight decrease in solvency of 0.3%.
- Domestic incidents where a crime is recorded have reduced by 3.4% (118 fewer incidents).

The management of domestic abuse perpetrators is being proactively pursued across the Division through a successful proactive bail check process, which has resulted in a number of offenders being successfully apprehended.

Support for Victims of Domestic Abuse

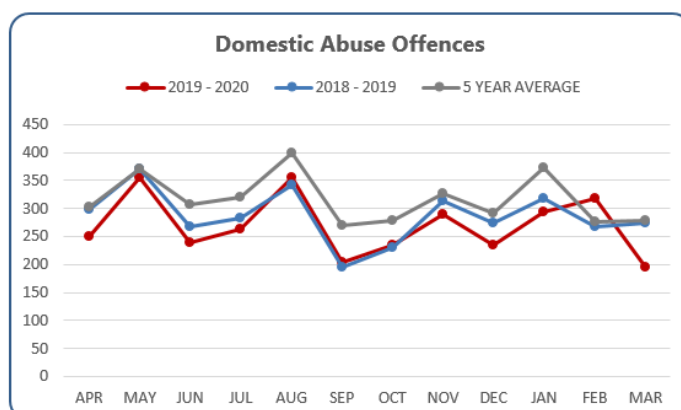


SPOTLIGHT ON DOMESTIC ABUSE

The potential effects of COVID19 restrictions are being closely monitored by the Edinburgh Domestic Abuse Investigation Unit and partner agencies.

To provide reassurance and support to victims of domestic and sexual abuse and to encourage reporting, a joint communication strategy is being delivered with the Edinburgh Violence Against Women Project and Edinburgh Rape Crisis Centre (ERCC). This strategy includes social media messaging and an ERCC 'blog' by a Public Protection Unit Detective Inspector, alongside wide circulation of Scottish Government messaging.

In addition, a new location to allow for the safe interviewing of victims has been identified, where victims can provide statements in the knowledge that social distancing measures can be adhered to, along with the arrangement and use of suitable transport for victims of sexual crime.



Hate Crime

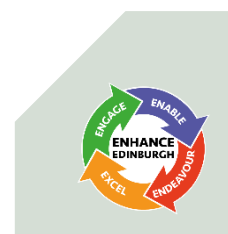
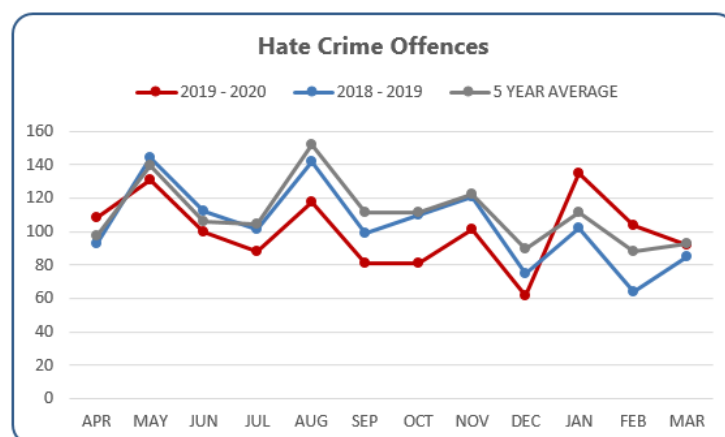
	All Hate Incidents	Hate Incidents Where a Crime Is Recorded	Hate Crime Solvency
April – March 19/20	1331	1205	57.3%
April – March 18/19	1286	1253	58.3%
% change from LYTD *	3.4%	-3.8%	-1.0%

* no 5 year average figures are available

- Hate incidents have risen by 3.4% (45 more incidents), while incidents where a hate crime is recorded have reduced by 3.8% (48 fewer incidents) compared to LYTD.
- Solvency for hate crime has reduced slightly by 1.0% compared to LYTD.

Our equality and diversity officers closely monitor and review all hate crimes and incidents, alongside maintaining an oversight and management of local Community Impact Assessments and liaising with our national equality and diversity department. By doing this we keep abreast of any emerging trends, threats and risks associated with hate crime and respond appropriately to safeguard the persons harmed and implement preventative measures.



'Keep Safe' is an award winning initiative developed in partnership with Police Scotland and the initiative works with a network of local businesses to create 'Keep Safe' places in the community for anyone feeling lost, frightened or who has been a victim of crime. Edinburgh Division have been working in partnership with City of Edinburgh Council and Keep Safe Ambassador Training was completed by police and Council colleagues, including Edinburgh Council key commissioning lead staff in the fields of mental health, learning disabilities, physical disabilities and adult care. We will be working with service users to identify new and appropriate Keep Safe premises across Edinburgh.



Reducing Drug Harm and Targeting Supply

Drug Supply crime includes:

- Manufacture or cultivation of drugs
- Supply of drugs to another (including intent)
- Bringing drugs into prison

	Drug Supply Recorded Crime	Drug Supply Solvency
		
April – March 19/20	484	88.0%
April – March 5 year average	440	78.6%
% change from 5 year average	10.0%	9.4%

- Over drug supply offences have increased by 10.0% (44 more crimes) against the 5 year average and by 22.2% (88 more crimes) on LYTD.
- Solvency has increased by 9.4% against the 5 year average but reduced by 9.7% on LYTD.
- Manufacture or cultivation of drugs has reduced by 34.6% (20 fewer crimes) against the 5 year average and by 7.5% (5 fewer crimes) on LYTD.
- Supply of drugs has increased 57.9% (154 more crimes) against the 5 year average and by 27.0% (89 more crimes) on LYTD.
- Bringing drugs into prison has reduced by 76.3% (90 fewer crimes) against the 5 year average and increased by 7.7% (2 more crimes) on LYTD.

Reducing Drug Harm



SPOTLIGHT ON DRUG HARM

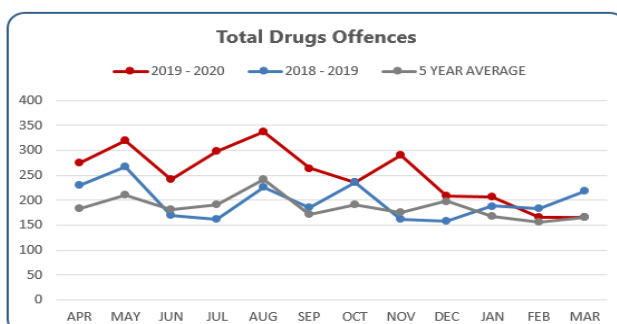
Edinburgh continues to deliver Operation Threshold which utilises an assertive outreach programme to overcome the barriers to engaging and supporting those at risk of harm from substance use. Recent developments include the funding of an additional peer mentor to support the assertive outreach work alongside the following prevention and intervention activities:

Community Inclusion Huddle (CIH)

The CIH is a multiagency group who review non-fatal drug overdoses in the city. Data from police, ambulance, hospital, local authority and third sector support providers is collated and analysed to identify those at the highest risk of harm from their drug use. Edinburgh Division's VOW project, consisting of police officers and peer mentors, continue to support the Edinburgh Alcohol and Drug Partnership, Recovery Hubs and NHS Lothian to engage users through assertive outreach, providing treatment, help and support at the point of need.

Drug Death Review Group

Multiagency review groups have commenced and are held on a quarterly basis at the locality level to review the full circumstances surrounding drug related deaths from each stakeholder's perspective, enabling identification of gaps in support provision.



Human Trafficking



CASE STUDY

Human trafficking is the illegal trade and exploitation of people. It can take many forms and cover a wide variety of activities but human trafficking always involves either exploitation of a person or the intention to exploit a person.

Organised crime groups are often involved in the exploitation associated with modern slavery and trafficking. We monitor the emerging trends, assess the threat, risk and harm involved and carry out multi-agency reviews regarding victims of trafficking and investigate the sexual exploitation of child victims.

Operation Risbalit is the Edinburgh Division led investigation in to a number of Vietnamese PVoTs (Potential Victims of Trafficking) arriving in Edinburgh in late 2019.

During February 2020 enforcement action was carried out by Police, supported by Home Office Immigration Compliance, Home Office Criminal Financial Investigation and Her Majesty's Revenue & Customs. This activity took place across the central belt of Scotland, targeting a number of subjects under investigation.

As a result of this collaborative approach, 6 Vietnamese nationals were arrested and later charged with human trafficking. A Trafficking and Exploitation Restriction Order has been sought with regard to the suspects' activities and if granted, it will be the first of its kind in Scotland. Financial enquiries are ongoing in order to better understand the flow of funds with regard to the international aspects of this enquiry.

The National Crime Agency recognised Edinburgh's 'Operation Risbalit' approach as best practice and a number of other Divisions within Police Scotland and some other UK forces have since sought guidance from Operation Risbalit with regard to their own human trafficking enquiries. In addition the Independent Anti-Slavery Commissioner, Dame Sara Thornton, has already referenced Operation Risbalit's work during a national seminar.



Needs of Local Community

Success means the needs of the local communities are addressed through effective service delivery

Safeguarding Victims of Crime during COVID 19



SPOTLIGHT ON COVID19

At the commencement of the COVID 19 pandemic, a partnership approach was taken to address the needs of local communities by the Prevention, Intervention and Partnerships (PIP) department of Edinburgh Division:

Homeless Communities

- At the outset of the lockdown there was a concerted drive across the partnership to engage and accommodate the city's homeless population. A multiagency health-led and police supported approach was adopted with police locating, engaging and immediately referring service users to NHS Public Health for triage of needs. The partnership was instrumental in accommodating and supporting this hard to reach community in a number of the city's hotels, with over 200 individuals being accommodated.

Local Businesses

- A comprehensive crime prevention package was created for business owners, which was circulated to commercial/business/retail premises and partners. It highlights practical security and personal safety measures to be considered with information also sent to key business partners.

Housebreaking

- The PIP Department and the Central Initiative Team collaborated and developed the 'Edinburgh Division COVID-19 Business Housebreaking Prevention Response Plan', a plan which identifies business and commercial sectors that may be targeted during lockdown and provides details of potentially vulnerable premises to consider when preparing officer patrol matrices.

Rural Crime

- Rural crime prevention advice has been sent to key partners and local community policing teams in light of recent increases in plant and machinery thefts experienced in a number of Forces in England since lockdown.

Fraudulent Schemes

- We have been working with our colleagues in the City of Edinburgh Council's Trading Standards department and have initiated a weekly email update around emerging trends including COVID-19 related fraudulent schemes and online and telephone scams. Crime prevention information is being sent out regularly to all partners and third sector organisations, signposting them to accredited websites that contain updated crime prevention advice around these crimes. Work is ongoing to see if this crime prevention advice can be delivered within food parcels being provided to those identified as potentially vulnerable.

Online Safety

- Online safety advice has been circulated by our colleagues within the Education department to all city schools, teaching staff, parents, carers, and pupils. Ongoing social media online safety advice is being circulated through key partners during the ongoing situation.



Confidence in Policing

Success means public and communities are engaged, involved and have confidence in policing

Police Scotland is committed to a monthly User Satisfaction Survey. A change in process in January 2020 now sees a minimum of 123 surveys being conducted by an external consultancy every month within Edinburgh, to provide feedback on the public’s interactions with the police. Participants are sent SMS messages containing a link to a survey, which they then complete.

Results from March 2020 are provided below:

	Adequately Updated	Treated Fairly	Treated with Respect	Overall Satisfaction
March 2020	51%	74%	73%	57%
Force	55%	72%	71%	58%

Engagement and involvement are key aspects of policing, identifying local priorities, problem solving and ensuring our communities have confidence in policing. We work hard to use the findings of these surveys to identify areas for service delivery improvement.

Community Engagement – South East



SPOTLIGHT ON SOUTH EAST

“Safer South” was designed as an easily identifiable name for a joint operation that all partners could identify with and highlight work carried out in the South East locality. The operation was instigated having recognised the negative impact of youth ASB on community safety.

In response to the concerns, we worked with our partners and increased intelligence led patrols in hotspot areas including Moredun, Gracemount and the Southside Corridor. The operation resulted in multiple arrests, imposition of bail conditions and the execution of Misuse of Drugs Act warrants, leading to a 12.5% reduction in public nuisance calls this year compared with the same period last year.

To compliment Safer South, Operation Vanguard was the South East localities response to drug misuse and supply in the locality. Using community feedback and intelligence, the operation was led by local South East community officers. The operation was successful and saw over £270,000 of drugs recovered last year.



Positive Working Environment

Success means our people are supported through a positive working environment enabling them to serve the public

Positive Working Environment



KEY FACTS

Training & Development

- In order to develop and support new acting sergeants, two focussed development sessions were delivered in January and February covering a range of operational issues with positive feedback received.
- Plans have commenced to deliver training to all operational sergeants on a new breath test device. Training has been postponed due to Covid-19 but will recommence in June delivering to smaller numbers to allow for social distancing.
- Preparations underway to welcome 52 new probationary officers to the Division with 7 arriving in June and 45 in August. Additional tutor courses are to be delivered in June to build resilience in this area.
- Mobile device training continues to capture final outstanding officers and new probationers.
- National Wildlife Crime guidance has been developed and distributed for operational officers.
- Online Learning Hub has been developed to capture learning from the ongoing COVID-19 response as well as general day to day learning

Wellbeing & Awards

- Significant investment and planning was undertaken to refurbish an area of St Leonard's Police Station into a fit for purpose Divisional Training & Meeting Hub. This fantastic new facility will benefit divisional personnel now and going forward. Of note, this hub is already being used by a number of teams involved in the COVID-19 response.
- During the COVID-19 pandemic, a welfare and logistics hub was created to support staff wellbeing through the changing environment.
- A new COVID-19 Divisional Wellbeing Site has been developed and has many useful links and resources to support mental and physical wellbeing of officers and staff.
- A new Divisional Wellbeing Library launched where Divisional personnel can borrow from a range of wellbeing resources and books, with the library being located in the new wellbeing area of the new training hub.
- Following suggestions from the Divisional Wellbeing Survey, E Division social page is under development.
- Wellbeing articles published on the Divisional intranet to raise awareness and to promote positive wellbeing including Mental Health Awareness Week
- Edinburgh Division is to advertise a free training package for staff on Suicide Prevention.
- In February, the Division had good representation at the Scottish Police Excellence Awards and were shortlisted in a number of categories. The Division subsequently won Police Officer of the Year and the Wellbeing Award as well as a number of bravery awards.



Sustainable and Adaptable Service

Police Scotland is sustainable, adaptable and prepared for future challenges

The forthcoming year will see the implementation of a number of elements of organisational change across the Division.

COVID19 Policing Response



SPOTLIGHT ON COVID19

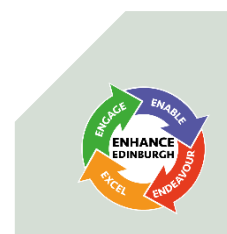
Edinburgh Division have been working around the clock with partners to respond to the COVID-19 emergency, to ensure that we can still respond to your needs in a proportionate way. Some of the ways we have been ensuring that any issues requiring police or a multi-agency response are dealt with include;

- Representing Edinburgh Policing Division at local and regional resilience partnerships meetings.
- Creation of a local logistics and wellbeing team to coordinate the local response to the emerging pandemic, with a tiered response implemented.
- Training of officers on new policing powers, government guidance and legislation and monitoring the use of this legislation.
- Deployment of dedicated resources around Edinburgh, including a new cohort of probationers, to ensure compliance with the new legislation and to keep the public safe during this time.
- New operating models have been established to safeguard the public, our partners and our staff, including phone based local policing appointments, the use of video conferencing and implementing enhanced partnership working.
- Working within the local partnership to protect the homeless community through providing accommodation and welfare support for this vulnerable community.
- Monitoring of local beauty spots and city centre locations where crowds may gather to Engage, Explain and Encourage the following of government guidelines and only moving to Enforcement where necessary and proportionate to safeguard the public.



Overall Recorded Crime					
	18/19	19/20	% change from 18/19	5 year mean	% change from 5 year mean
Group 1-5	30,946	30,413	-1.7	31,974	-4.9
Group 1-7	52,899	52,081	-1.5	54,318	-4.1
Group 1	875	1,057	20.8	809	30.7
Group 2	1,270	1,206	-5.0	1,117	7.9
Group 3	18,738	17,313	-7.6	19,703	-12.1
Group 4	5,279	5,303	0.5	5,833	-9.1
Group 5	4,784	5,534	15.7	4,511	22.7
Group 6	12,906	12,453	-3.5	13,043	-4.5
Group 7	9,047	9,215	1.9	9,302	-0.9

Overall Solvency Rates					
	18/19	19/20	% change from 18/19	5 year mean	% change from 5 year mean
Group 1-5	38.5	39.3	0.8	36.2	3.1
Group 1-7	51.9	52.8	0.9	52.2	0.6
Group 1	68.6	67.7	-0.8	69.9	-2.1
Group 2	50.9	54.3	3.4	58.8	-4.5
Group 3	27.8	25.9	-1.8	26.1	-0.2
Group 4	18.5	19.6	1.1	16.4	3.2
Group 5	93.6	91.3	-2.4	94.5	-3.3
Group 6	63.3	64.9	1.6	65.3	-0.4
Group 7	81.8	81.2	-0.6	88.9	-7.7



Group 1 – Non Sexual Crimes of Violence - Recorded					
	18/19	19/20	% change from 18/19	5 year mean	% change from 5 year mean
Group 1 Total	875	1,057	20.8	809	30.7
Murder	6	5	-16.7	4	13.6
Culpable Homicide	2	6	200.0	2	233.3
S1 Domestic Abuse	-	205	x	-	x
Att Murder	27	22	-18.5	24	-9.8
Serious Assault	422	345	-18.2	368	-6.1
Robbery	267	262	-1.9	262	0.2

Group 1 – Non Sexual Crimes of Violence – Solvency					
	18/19	19/20	% change from 18/19	5 year mean	% change from 5 year mean
Grp 1 Total	68.6	67.7	-0.8	69.9	-2.1
Murder	83.3	120.0	36.7	95.5	24.5
Culpable Homicide	100.0	100.0	0.0	77.8	22.2
S1 Domestic Abuse	x	62.9	x	x	x
Att Murder	85.2	95.5	10.3	92.6	2.8
Serious Assault	71.3	73.6	2.3	72.6	1.0
Robbery	65.9	70.2	4.3	66.8	3.4

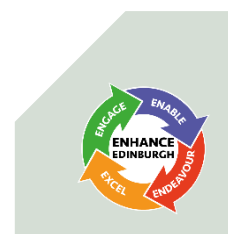


Group 2 – Sexual Crimes – Recorded					
	18/19	19/20	% change from 18/19	5 year mean	% change from 5 year mean
Total Group 2	1270	1206	-5.0	1117	7.9
Rape	236	184	-22.0	205	-10.2
Sexual Assault	407	380	-6.6	331	14.9
Lewd & Libidinous	100	129	29.0	105	22.9
Indecent Communications	108	136	25.9	114	18.9
Threat/Disclose Intimate Image	68	57	-16.2	18	216.7

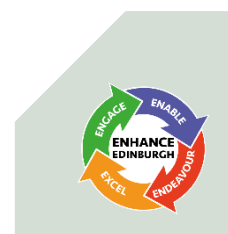
Group 2 – Sexual Crimes – Solvency					
	18/19	19/20	% change from 18/19	5 year mean	% change from 5 year mean
Total Group 2	50.9	54.3	3.4	58.8	-4.5
Rape	52.0	48.6	-3.5	59.5	-10.9
Sexual Assault	42.0	49.7	7.7	41.2	8.5
Lewd & Libidinous	41.0	69.0	28.0	58.7	10.3
Indecent Communications	59.3	56.6	-2.6	66.4	-9.8
Threat/Disclose Intimate Image	50.0	40.4	-9.6	45.6	-5.2



Group 3 – Acquisitive Crime - Recorded					
	18/19	19/20	% change from 18/19	5 year mean	% change from 5 year mean
Total Group 3	18,738	17,313	-7.6	19,703	-12.1
Housebreaking Dwelling	1,308	1,078	-17.6	1,818	-40.7
Housebreaking Non-Dwelling	650	608	-6.5	959	-36.6
Housebreaking other	668	456	-31.7	830	-45.0
Total Housebreaking	2,626	2,142	-18.4	3,607	-40.6
OLP Motor Vehicle	930	643	-30.9	1,121	-42.6
Theft of Motor Vehicle	586	672	14.7	806	-16.6
Theft from Motor Vehicle	760	885	16.4	896	-1.2
Total Motor Vehicle	2,382	2,302	-3.4	3,039	-24.2
Theft Shoplifting	4,752	3,969	-16.5	3,875	2.4
Common Theft	4,796	4,699	-2.0	5,284	-11.1



Group 3 – Acquisitive Crime – Solvency					
	18/19	19/20	% change from 18/19	5 year mean	% change from 5 year mean
Total Group 3	27.8	25.9	-1.8	26.1	-0.2
Housebreaking Dwelling	28.0	28.8	0.8	30.5	-1.7
Housebreaking Non-Dwelling	10.9	10.2	-0.7	6.7	3.5
Housebreaking other	38.9	37.5	-1.4	33.8	3.7
Total Housebreaking	26.5	25.4	-1.2	24.9	0.4
OLP Motor Vehicle	8.5	8.1	-0.4	8.7	-0.7
Theft of Motor Vehicle	30.7	24.3	-6.5	26.4	-2.2
Theft from Motor Vehicle	7.9	6.4	-1.5	7.5	-1.1
Total Motor Vehicle	14.4	12.4	-1.9	13.3	-0.9
Theft Shoplifting	52.0	53.1	1.1	57.8	-4.7
Common Theft	14.3	15.1	0.8	14.4	0.7



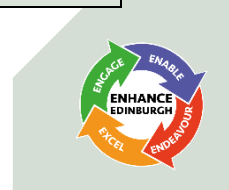
Group 4 – Fire-raising, Vandalism etc. - Recorded					
	18/19	19/20	% change from 18/19	5 year mean	% change from 5 year mean
Total Group 4	5,279	5,303	0.5	5,833	-9.1
Fire-raising	262	200	-23.7	262	-23.8
Vandalism	4,650	4,690	0.9	5,146	-8.9
Culpable & Reckless	338	402	18.9	413	-2.7

Group 4 – Fire-raising, Vandalism etc. – Solvency					
	18/19	19/20	% change from 18/19	5 year mean	% change from 5 year mean
Total Group 4	18.5	19.6	1.1	16.4	3.2
Fire-raising	25.6	17.0	-8.6	20.5	-3.5
Vandalism	17.0	18.4	1.4	15.1	3.3
Culpable & Reckless	33.7	34.3	0.6	28.3	6.0



Group 5 – Other Crimes – Recorded					
	18/19	19/20	% change from 18/19	5 year mean	% change from 5 year mean
Total Group 5	4,784	5,534	15.7	4,511	22.7
Carry offensive weapon	148	131	-11.5	121	7.9
Handling bladed/pointed weapon	260	235	-9.6	212	11.0
Bladed/pointed used in other criminality	151	187	23.8	53	250.2
Total offensive weapon	739	742	0.4	458	62.1
Supply of drugs	396	484	22.2	440	10.0
Possession of drugs	1,985	2,507	26.3	1,783	40.6

Group 5 – Other Crimes – Solvency					
	18/19	19/20	% change from 18/19	5 year mean	% change from 5 year mean
Total Group 5	93.6	91.3	-3.3	94.5	-3.2
Carry offensive weapon	90.5	91.6	-3.5	95.1	-1.3
Handling bladed/pointed weapon	91.2	92.8	-1.3	94.1	0.4
Bladed/pointed used in other criminality	78.1	74.3	-0.2	74.5	-0.2
Total offensive weapon	84.8	84.6	-5.1	89.7	-2.0
Supply of drugs	97.7	88.0	9.4	78.6	1.1
Possession of drugs	92.0	89.9	-5.4	95.3	-4.9



Group 6 Recorded Crime					
	18/19	19/20	% change from 18/19	5 year mean	% change from 5 year mean
Total Grp 6	12,906	12,453	-3.5	13,043	-4.5
Common assault	5,966	5,711	-4.3	5,921	-3.6
Common assault - emergency workers	600	598	-0.3	504	18.6
Total Common assault	6,566	6,309	-3.9	6,426	-1.8

Group 6 Solvency Rates					
	18/19	19/20	% change from 18/19	5 year mean	% change from 5 year mean
Total Grp 6	63.3	64.9	-0.4	65.3	1.6
Common assault	53.0	54.2	-1.1	55.3	1.8
Common assault - emergency workers	97.3	98.5	0.2	98.3	0.3
Total Common assault	57.0	58.4	-0.3	58.7	2.1



Group 7 – Offences Related to motor Vehicles					
	18/19	19/20	% change from 18/19	5 year mean	% change from 5 year mean
Total Group 7	9,047	9,215	1.9	9,302	-0.9
Dangerous Driving	207	228	10.1	195	16.9
Drink / Drug Driving	371	430	15.9	350	22.8
Speeding Offences	553	562	1.6	974	-42.3
Driving whilst Disqualified	129	159	23.3	137	16.4
Driving without a Licence	500	477	-4.6	482	-1.0
Insurance Offences	1,339	1,371	2.4	1,290	6.3
Seat Belt Offences	303	231	-23.8	475	-51.4
Mobile Phone Offences	441	300	-32.0	745	-59.7
Driving Carelessly	607	728	19.9	558	30.4
Using a MV without MOT	1,292	1,254	-2.9	986	27.1



Useful Links

Police Scotland's Quarter 4 Performance Report for the Scottish Police Authority can be found [here](#)

Police Scotland performance statistics by council and multimember ward area is available [here](#)

Should you desire any information that is not detailed on our website, you may submit an access to information request by following the instructions provided [here](#)





Policy & Sustainability Committee

10am, Thursday, 11 June 2020

Award of Residential Care, Special Schools and Supported Accommodation Framework Agreement

Executive/routine
Wards
Council Commitments

1. Recommendations

- 1.1 It is recommended that the Policy & Sustainability Committee approves the award of a Framework Agreement for Residential Care, Special Schools and Supported Accommodation to 22 Service Providers over four Lots: Aberlour Child Care Trust, Acorn Care and Education Limited, Action for Children, Applied Care and Development Limited, Capability Scotland, Care Visions Limited, Clearview Care Limited, CrossReach, Cyrenians, Dunedin School, East Park School, Greenleaf House, Harmeny Education Trust Limited, Moore House Care and Education / Moore House School Ltd, Ochil Tower School, Primecare Health LTD, Scottish Autism, Seamab, Snowdon School Ltd, Spark of Genius, The Donaldson Trust and The Royal Blind School.
- 1.2 The Framework Agreement will commence in June 2020 for an initial period of three years, with the option to extend for a further period of up to twelve months.
- 1.3 The total value of the Framework Agreement is estimated at £9,900,000 per annum but that figure is dependent on child placements required.

Alistair Gaw

Executive Director of Communities & Families

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Policy & Sustainability Committee

Award of Residential Care, Special Schools and Supported Accommodation Framework Agreement

2. Executive Summary

- 2.1 This report seeks approval to award a four lot Framework Agreement for Residential Care, Special Schools and Supported Accommodation to 22 Service Providers to commence in June 2020 for an initial period of three years, with the option to extend for a further period of up to twelve months.
- 2.2 The 22 recommended Service Providers are as follows: Aberlour Child Care Trust, Acorn Care and Education Ltd, Action for Children, Applied Care and Development, Capability Scotland, Care Visions, Clearview Care Limited, CrossReach, Cyrenians, Dunedin School, East Park, Greenleaf House, Harmeny Education Trust Limited, Moore House Care and Education / Moore House School Ltd, Ochil Tower School, Primecare Health LTD, Scottish Autism, Seamab, Snowdon School Ltd, Spark of Genius, The Donaldson Trust, The Royal Blind School

3. Background

- 3.1 The City of Edinburgh Council (Council) purchases approximately 25 placements in independent residential and special schools per year. This is managed through different arrangements such as the 0517 Scotland Excel National Residential and Short Breaks Framework Agreement and local agreements or individual contracts.
- 3.2 By establishing a Framework Agreement for the City of Edinburgh Council, the Council will be able to increase consistency in placements and achieve best value as well as control over costs.

4. Main report

- 4.1 A Prior Information Notice (PIN) was issued on 29 May 2019, inviting interested Service Providers to attend an Open Event to gather views on possible structures, content and approach to the procurement as well as communicate the Council's thoughts to interested Service Providers.

- 4.2 The Open Event took place at 10am on 20 June 2019. 29 persons attended on behalf of approximately 20 Service Providers. Subsequently, 16 Service Providers submitted a feedback form expressing interest and suggestions.
- 4.3 The Framework Agreement was modelled to consist four Lots: Lot 1 focussing on Provision of Residential Care, Lot 2 on Provision of Day Support & Education, Lot 3 on Supported Accommodation and Lot 4 on Provision of Residential Care & Education integrated service. Service Providers applying for Lot 4, must also apply for either or both Lot 1 and Lot 2 as a child or young person's needs may alter over the course of the placement and the integrated package might not be required.
- 4.4 The Council undertook a Competitive Procedure with Negotiation in accordance with the Public Contracts (Scotland) 2015 Regulations.
- 4.5 The Competitive Procedure with Negotiations consisted of the following stages:
 - 4.5.1 Stage One, European Single Procurement Document (Scotland) Pre-Qualification Stage, commenced on 26 September 2019 with a closing date of 28 October 2019. 23 Service Providers completed the ESPD and following evaluation by the Evaluation Panel all Service Providers were shortlisted to proceed to Stage Two.
 - 4.5.2 Stage Two, First Tender Stage, commenced in November 2019 with a closing date of 17 January 2020. All 23 Service Providers were invited to submit a Tenderer's Submission and Pricing Schedule and 22 responded.
 - 4.5.3 Stage Three, Negotiation Period, commenced in February 2020 for a period of three weeks. All 22 Service Providers attended individual negotiation meetings to discuss a Framework Agreement wide position on agreed content, inclusions and exclusions in relation to aspects of the services.
 - 4.5.4 Stage Four, Final Tender Stage had a closing date of 20 March 2020. Service Providers were requested to submit a final Pricing Schedule and if Service Providers had concerns in relation to the format of the case study in the Tenderer's Submission in Stage Two they had the opportunity to submit an updated case study.
- 4.6 A cost: quality ratio of 50:50 was applied. The Agreement has some strict minimum standards in relation to provision of service such as adherence to a Care Commission rating of "Good" which minimises the elements that are assessed over and above minimum standards within quality award criteria.
- 4.7 Following evaluation, all 22 Service Providers will be awarded a place on the Framework Agreement:
 - 4.7.1 Lot 1 (Provision of Residential Care) will feature 16 Service Providers
 - 4.7.2 Lot 2 (Provision of Day Support & Education) will feature 12 Service Providers
 - 4.7.3 Lot 3 (Supported Accommodation) will feature 3 Service Providers
 - 4.7.4 Lot 4 (Provision of Residential Care & Education integrated service) will feature 14 Service Providers

- 4.8 It is anticipated that the Framework Agreement will commence in June 2020 for an initial period of three years, with the option to extend for a further period of up to twelve months.
- 4.9 A summary of tendering and the tender evaluation process is attached at Appendix 1 along with providers recommended for award.
- 4.10 16 Providers currently pay the Scottish living wage to their employees. The six providers who do not currently pay the living wage to all employees have committed towards increasing pay over the duration of the Agreement. It is acknowledged that we need all the providers to maintain services so must work with them to enable pay increases to staff over the term which as sustainable to all parties.

5. Next Steps

- 5.1 Upon approval by the Policy & Sustainability Committee, contracts will be awarded to the named service providers
- 5.2 This Framework Agreement will be managed by the Commissioning Officer within Communities and Families, who will monitor Outcomes for the Child or Young Person supported by the Service and further Key Performance Indicators and Community Benefits.
- 5.3 The Contracts and Grants Management team (CAGM) will engage with the Commissioning Officer, to ensure that effective contract management is delivered throughout the lifecycle of the Framework Agreement.

6. Financial impact

- 6.1 The total value of the Framework Agreement is estimated at £9,900,000 per annum, however actual spend will vary dependent on the requirement for placements.
- 6.2 As demand for placements for young people fluctuates, delegated authority will be used up to a maximum of £250,000 to allow for any variations in the estimated annual value. Waivers will be reported to the Council in the six-monthly Contract Award and Procurement Programme report which provides visibility of contracts awarded by officers under delegated authority
- 6.3 Figures from different service providers vary considerably depending in their offering and current financial situation.
- 6.4 When benchmarked against the Scotland Excel offering, for the same services, these services are less expensive.
- 6.5 Comparison with SXL rates for Residential Care indicate that the costs for legacy placements are £331k lower than SXL equivalent. Cost reductions for new placements are yet to be determined as these will depend on which provider young people new to the service are placed with.
- 6.6 The total budget for the services provided in the framework agreement is £9.9m for 2020-21. The estimated cost of existing placements for those providers included in the framework agreement is £9.0m. The balance of the budget is currently committed with other providers who are not covered by the new Framework Agreement but have

placements in place currently. The plan is to utilise the new framework for future placements. The new Framework Agreement will help to ensure that costs are managed within the available budget.

7. Stakeholder/Community Impact

- 7.1 Consultation and engagement have been undertaken in the form of an Open Event in June 2019. Service Providers were able to ask questions and provide suggestions through a feedback form.
- 7.2 All Service Providers on the Framework Agreement answered the questions on Community Benefits, Sustainability and Fair Works Practices satisfactorily.

8. Background reading/external references

- 8.1 None

9. Appendices

Appendix 1 – Summary of Tendering and Tender Evaluation Process

Appendix 1 – Summary of Tendering and Tender Evaluation Process

Residential Care, Special Schools and Supported Accommodation Lot 1 - Provision of Residential Care	
Contract Period	Starting in June 2020 for an initial period of three years, with the option to extend for a further period of up to twelve months (3 + 1)
Estimated Contract Value (including extensions)	TBC – dependent on placement volumes
Procurement Route Chosen	Competitive Procedure with Negotiations
Tenders Returned	16
Name of Recommended Supplier(s)	Aberlour Child Care Trust Acorn Care and Education Ltd Action for Children Applied Care and Development Capability Scotland Care Visions Clearview Care Ltd CrossReach East Park Greenleaf House Moore House Care and Education / Moore House School Ltd Primecare Health Ltd Seamab Snowdon School Ltd Spark of Genius The Royal Blind School
Price / Quality Split	50:50
Questions	Lot 1 Case Study 35% Lot 1 Capability & Capacity 25% Lot 1 Training 15% Contract Management 10% Community Benefits 5% Sustainability 5% Fair Works Practices 5%

Residential Care, Special Schools and Supported Accommodation
Lot 2 - Provision of Day Support & Education

Contract Period	Starting in June 2020 for an initial period of three years, with the option to extend for a further period of up to twelve months (3 + 1)
Estimated Contract Value (including extensions)	TBC – dependent on placement volumes
Procurement Route Chosen	Competitive Procedure with Negotiations
Tenders Returned	12
Name of Recommended Supplier(s)	Acorn Care and Education Ltd Capability Scotland CrossReach Dunedin School Harmeny Education Trust Ltd Moore House Care and Education / Moore House School Ltd Ochil Tower School Scottish Autism Seamab Spark of Genius The Donaldson Trust The Royal Blind School
Price / Quality Split	50:50
Questions	Lot 2 Case Study 35% Lot 2 Capability & Capacity 25% Lot 2 Training 15% Contract Management 10% Community Benefits 5% Sustainability 5% Fair Works Practices 5%

Residential Care, Special Schools and Supported Accommodation
Lot 3 - Supported Accommodation

Contract Period	Starting in June 2020 for an initial period of three years, with the option to extend for a further period of up to twelve months (3 + 1)
Estimated Contract Value (including extensions)	TBC – dependent on placement volumes
Procurement Route Chosen	Competitive Procedure with Negotiations
Tenders Returned	3
Name of Recommended Supplier(s)	Capability Scotland Cyrenians Primecare Health Ltd
Price / Quality Split	50:50
Questions	Lot 3 Case Study 35% Lot 3 Capability & Capacity 25% Lot 3 Training 15% Contract Management 10% Community Benefits 5% Sustainability 5% Fair Works Practices 5%

Residential Care, Special Schools and Supported Accommodation
Lot 4 - Provision of Residential Care & Education integrated service

Contract Period	Starting in June 2020 for an initial period of three years, with the option to extend for a further period of up to twelve months (3 + 1)
Estimated Contract Value (including extensions)	TBC – dependent on placement volumes
Procurement Route Chosen	Competitive Procedure with Negotiations
Tenders Returned	14
Name of Recommended Supplier(s)	Aberlour Child Care Trust Acorn Care and Education Ltd Applied Care and Development Capability Scotland CrossReach East Park Greenleaf House Harmeny Education Trust Ltd Moore House Care and Education / Moore House School Ltd Ochil Tower School Scottish Autism Seamab Spark of Genius The Royal Blind School
Price / Quality Split	50:50
Questions	Lot 4 Case Study 35% Lot 4 Capability & Capacity 25% Lot 4 Training 15% Contract Management 10% Community Benefits 5% Sustainability 5% Fair Works Practices 5%

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Policy and Sustainability Committee

10.00am, Thursday 11 June 2020

City of Edinburgh Council response to the Scottish Government Advisory Group on Economic Recovery Call for Views

Executive/routine	Routine
Wards	All
Council Commitments	2-7

1. Recommendations

- 1.1 To note the Council’s response to the call for views from the Scottish Government Advisory Group on Economic Recovery. This was approved by the Chief Executive in consultation with the Convener and Vice Convener under urgency provisions contained within Committee Terms of Reference and Delegated Functions.

Andrew Kerr

Chief Executive

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City of Edinburgh Council response to the Scottish Government Advisory Group on Economic Recovery Call for Views

2. Executive Summary

- 2.1 This report includes the Council's response to the Call for Views issued by the Scottish Government's Advisory Group on Economic Recovery. The response was compiled based on feedback from service areas, and in alignment with existing Council statements and policies. The response also draws on the emerging findings of engagement with businesses and partners carried out as part of early stages of the Sustainable Economic Recovery strand of the Council Adaptation and Renewal Programme. A full report on this engagement activity and its findings will be reported to committee upon its completion.
- 2.2 This call for views was open for a short, 13 day period with the deadline for submission falling before this meeting of the Committee. To meet the submission deadline, the Convener and Vice Convener were consulted on the intended response, and it was approved by the Chief Executive using the urgency provisions within Committee Terms of Reference and Delegated Functions. The response was subsequently submitted to Scottish Government. The committee is asked to note this response which is attached in Appendix 1.

3. Background

- 3.1 The Advisory Group on Economic Recovery was established by the Scottish Government to provide independent expert advice on supporting the sectors and regions of Scotland's economy to recover from the impact of Covid-19. The group has been asked to make recommendations by the end of June 2020 on how the Scottish Government should approach supporting Scotland's economic recovery.
- 3.2 To help shape these recommendations, on 18 May 2020 the Advisory Group issued a call for views seeking contributions to the group's work. To allow time for all views collected to be fully considered by the group, this call for evidence closed on Sunday 31 May.

4. Main report

- 4.1 The consultation response, provided in Appendix 1, the response was compiled based on feedback from service areas, and in alignment with previously agreed Council policies and statements. The response also draws on the emerging findings of engagement with businesses and partners carried out as part of early stages of the Sustainable Economic Recovery strand of the Council Adaptation and Renewal Programme. A full report on this engagement activity and its findings will be reported to committee upon its completion.
- 4.2 The consultation questions cover a broad scope of topics in considering what shape and form Scotland's recovery should take. The call for views asks for knowledge and insight on the sectors, industries, and groups of society most affected by lockdown, the environmental implications of the crisis, and the changes in the nature and interactions between different institutions in Scotland needed to support recovery.
- 4.3 The Council response to this call for evidence draws on the Council Adaptation and Renewal Programme approved by Committee on 28 May 2020 and recognises that, like all cities, Edinburgh expects to feel the economic impact of the coronavirus crisis for some time to come.
- 4.4 One lesson learned during recovery from previous major crises is that having a strong vision for the city is aiming to achieve is an important factor in the success of any recovery and renewal plan. Towards this, the response notes that the development of the 2050 Edinburgh City Vision provides a strong guide to the ambitions, values and priorities that should underpin the city's long term renewal from this crisis.
- 4.5 The Council response notes that Edinburgh's recovery from this crisis will depend on core assets on which the city's economic strength and resilience over the past decade have been built - a highly skilled workforce, good connectivity and infrastructure, world recognised natural, cultural, and built heritage, strong anchor institutions (including world leading higher education providers), and an innovative entrepreneurial ecosystem. The protection and strengthening of these assets will form the basis of the next renewal of the city.
- 4.6 At the same time, however, the current crisis also emphasises and strengthens the case for addressing long recognised challenges and opportunities for the city economy. Key among these include the core challenges of addressing poverty, climate change, and improving wellbeing.
- 4.7 Over the past year the city has established independent commissions to guide its ambitions to end poverty in the city and to meet its net zero carbon targets. The city is also a central part of an ambitious City Region Deal programme with Data Driven Innovation at its heart, and an objective for the region to be the data capital of Europe. These ambitions, and the work done to plan and guide the city towards them remain core to how Edinburgh and Scotland should plan for recovery and renewal from this crisis.

- 4.8 Finally, the response notes that as capital city and strongest economy, Edinburgh will play a critical role in Scotland's recovery from this pandemic period. Over the next few years Edinburgh's renewal must be central to the shape and pace of Scotland's recovery and the way that recovery is planned. It is clear, however, that the economic recovery needed from this crisis cannot be planned for and delivered solely through national schemes. The speed of response needed, the varying experience and impact of the crisis on different sectors and citizen groups, and the need for decisions to be made with and close to the communities affected means that planning for recovery needs to be shaped and driven at the local level. More specifically, further fiscal devolution should be supported. Local Government, or Local Authorities working together at the regional level, need greater freedom on a range of fiscal measures as well as agreement between central and local on what's most appropriate in differing economic circumstances.

5. Next Steps

- 5.1 The Scottish Government Advisory Group on Economic Recovery has been asked to consider the insights gathered in this call for views and to deliver its recommendations by the end of June. These will be published alongside a report providing the evidence for how the Advisory Group arrived at its recommendations.
- 5.2 A full report on findings of engagement activity carried out as part of the Sustainable Economic Recovery strand of the Council Adaptation and Renewal Programme will be provided to Committee upon its completion.

6. Financial impact

- 6.1 There are no financial impacts for the Council arising from this report at this time.

7. Stakeholder/Community Impact

- 7.1 The response to this consultation has been developed from engagement with Council service areas led by the Council's Strategy and Communications Division, and drawing on existing consultation and engagement materials. A full citizen engagement plan for the Council Adaptation and Renewal Programme, to which the response refers, is currently in development.

8. Background reading/external references

- 8.1 None.

9. Appendices

- 9.1 Appendix 1: City of Edinburgh Council response to the Scottish Government Advisory Group on Economic Recovery Call for Views.

Appendix 1: Call for Views: Advisory Group on Economic Recovery

Question 1:

Significant macroeconomic and fiscal implications will change the economic context for the foreseeable future

What will be the shape and form of the recovery from the crisis and the what will be the implications for the future growth and structure of the economy?

Like all cities, Edinburgh expects to feel the economic impact of the coronavirus crisis for some time to come. In starting to plan for the future it is important to acknowledge that business as usual isn't an option. Within Edinburgh, the Council's Adaptation and Renewal Programme is the first step in building a future that keeps poverty reduction and sustainability in sharp focus.

During this crisis the city has already seen a profound impact on some of the sectors that have been part of Edinburgh's economy over recent decades. Most obviously, in April the Council leaders and the organisers of the five August festivals announced that this year's events will not be held due to concerns around the Coronavirus pandemic. This represents the first time in more than 70 years that the five festivals that attract audiences of some 4.4 million people and transform Edinburgh into the world's leading cultural destination every August are not going ahead.

The cancellation of festivals, alongside impacts on tourism, retail, construction, creative industries, and on the city's higher education institutions, highlight the ways in which this crisis is affecting the core sectors that have underpinned the economy in Edinburgh and across Scotland. In response to these impacts, early engagement is already under way with businesses and stakeholders to understand how coronavirus is affecting Edinburgh's sectors and how they can begin to rebuild in a more sustainable manner.

One key message from that engagement so far has been to reflect on how the city responded and recovered from the last global economic crisis in 2008/09. Edinburgh's recovery from that crisis, which in financial services similarly impacted on sectors which were at the core of the city's economy, was built on inherent core strengths which allowed the city to renew and adapt to new economic conditions. These assets – including a highly skilled workforce, good connectivity and infrastructure, world recognised natural, cultural, and built heritage, strong anchor institutions (including world leading higher education providers), and an innovative entrepreneurial ecosystem – all remain in place and their protection and strengthening will form the basis of the next renewal of the city.

This crisis, however, also emphasises and strengthens the case for addressing long recognised challenges and opportunities for the city economy. Key among these include the core challenges of addressing poverty, climate change, and improving wellbeing.

We know, for instance, that the first and hardest impacts of this crisis (in economic and health terms) are being felt by the poorest in society. We know too, that this current crisis is only one of a series of shocks and challenges the city will face over the next decade – climate crisis, Brexit, and a data revolution changing the way citizens work and live. These changes demand a resilience and ability for economies to adapt to future

uncertainties. This resilience requires a policy environment that is focused on long term priorities – of fairness, sustainability, and wellbeing – and a business environment that encourages flexibility and adaptation.

Over the past year the city has established independent commissions to guide its ambitions to end poverty in the city and to meet its net zero carbon targets. The city is also a central part of an ambitious City Region Deal programme with Data Driven Innovation at its heart, and an objective for the region to be the data capital of Europe. These ambitions, and the work done to plan and guide the city towards them remain core to how Edinburgh and Scotland should plan for recovery and renewal from this crisis. In doing so, the shape of the economy's renewal needs to:

- Establish a fair and equitable economy, underpinned by fair, secure work that provides enough to live on
- Invest in job retention and creation programmes, accompanied by a new approach to skills and employability provision to support resilience and career development
- Identify and support those sectors and businesses with the resilience and adaptability needed to thrive and create new jobs during this renewal period
- Invest in those leading sectors needed for successful transition to a net zero carbon economy
- Deliver support for the renewal and rebooting of key sectors most affected by this crisis, including higher education, retail, tourism, and culture
- Deliver practical business support and guidance from regulatory services on re-opening practices and opportunities
- Provide a new emphasis on health and care as core sectors of the economy
- Develop new approaches to supporting the development of circular economy approaches and practices
- Invest to maintain and progress key infrastructure developments in the city, including affordable housing pipelines, transport infrastructure, and commercial development, and
- Ensure that Data Driven Innovation is a core part of the renewal process.

Question 2:

Different sectors and businesses will be impacted in different ways.

What are the medium- to long-term consequences of the lockdown on businesses, including loss of employees, debt overhang, loss of markets, reduced investment and unemployment?

Most analysis, including that conducted by the Scottish Government, agree on the core sectors at highest risk during the lockdown and recovery period. These include:

- Accommodation & food services, Manufacturing, Construction, Retail and wholesale, Education and arts, Entertainment & recreation – all of which sectors are at risk of loss of demand, disruption to supplies, and/or availability of key skilled workers as a result of coronavirus and lockdown, and
- Public administration activities, Administration and support services, Health and social work and other services - all of which are sectors identified as being at high

risk of disruption during lockdown and recovery due to availability of key skilled workers, and/or dependence on workers from high risk groups.

According to Skills Development Scotland analysis, such sectors account for over 100,000 jobs in Edinburgh, or 28% of total employment in the city. The crisis so far has represented a significant challenge to some of Edinburgh's most important institutions, including Higher Education, Airport, Festivals, and Tourism businesses. Initial issues raised by businesses during consultations carried out over recent weeks include:

- Concerns over survival and cash flow in the short to medium term. UK wide, surveys suggest that 29% of businesses are not confident they have the financial resources to survive this crisis. In Edinburgh alone that would equate to some 6,300 enterprises.
- Ability to take on and maintain increased debt levels through a period of slow recovery
- Loss of employees, particularly in sectors dependent on migrant labour where the current crisis is exacerbating existing concerns over Brexit
- Potential loss of key populations, including the potential impact of student numbers not returning in the usual numbers post summer
- Issues for key tourism and culture sectors and the impacts on businesses across the city from the loss of summer festivals
- Potential constraints on availability of finance and investment capital for growth and recovery – particularly as a constraint for transition to net zero carbon industries, and
- Concerns over an expected coming wave of unemployment in the city. Latest data shows claimant counts in Edinburgh up by 92% in the month to April, with almost 7,000 net new claimants. If the city follows the unemployment trend projected by Scottish Government for Scotland as a whole this number could be expected to almost double again during the next few months.

These concerns relate to immediate issues raised by businesses and institutions in relation to this lockdown period. While the response to this crisis must reflect and act on these concerns, advice and guidance from the city's independent commissions on Poverty and Climate change both emphasise the way it is equally important that renewal planning takes a long term perspective focused on building a more resilient and fairer economy. As noted above, this current crisis is only one of a series of shocks and challenges the city will face over the next decade – climate crisis, Brexit, and a data revolution changing the way citizens work and live. A key priority for recovery and renewal should be support for the businesses, institutions, and ways of working needed to ensure the ongoing resilience of Edinburgh's economy. Within this approach it will be important to recognise and support those industries and sectors which demonstrate the ability to grow and thrive during this renewal period. Such sectors will have a critical role to play in shaping a new, more resilient economy which can create new jobs and take up some of the losses that may be felt.

Question 3:

The crisis will impact differently on different groups in society, and on different parts of the labour market; and, has already revealed some thorny issues about relative wages across key occupations.

What will the implications of the recovery be for different groups, unemployment and on the nature of work? How is the recovery likely to impact on socio-economic inequality as a whole?

There is a significant risk that experience of coronavirus could lead to a more unequal society and deepen issues around social mobility, fairness, and empowerment that have long been recognised in Edinburgh and across Scotland. Evidence from this crisis already illustrates that the impacts, both in terms of health risks and risk of income loss, are likely to be felt most strongly by workers who are low earners, women, parents, young people, people in BAME groups, and people who live in the most deprived areas of the city:

- People on low incomes are 2.4 times more likely to work in shutdown sectors, than
- higher earners
- 23% of women work in shutdown sectors, compared to 16% of men
- 16-24-year-olds workers are twice as likely to be working in shutdown sectors as the
- rest of the workforce
- Nearly half of all people on zero-hours contracts work in shutdown sectors
- Two-thirds of working single parents are in jobs bearing the greatest economic and
- health risks in this crisis
- Young black, Asian and ethnic minority workers are significantly more likely to be
- exposed to the economic effects of this crisis. Such workers are 47% more likely to be on a zero hours contract and less likely to have a permanent contract than their white peer group.
- UK BAME groups are also at a significantly higher risk of developing and dying from coronavirus, account for 34% of critically ill Covid-19 patients and a similar percentage of all Covid-19 cases.

Already those impacts are being seen in labour market outcomes which show increasing universal credit claims, a trebling of weekly claims for Scottish Welfare Fund support, and a quadrupling of monthly support referrals for some of the city's employability programmes. While these impacts are stark, there remains concern that they represent only the beginning of a number of waves of crisis that will need to be managed over the coming period. In particular, responses to Council engagement so far reveal concerns that the ability of businesses and citizens to weather a crisis – through reliance on financial or other assets – may be quickly used up, and that the most significant impacts of the lockdown may not be felt for a number of months. These concerns again emphasis that flexibility and speed of response will be the biggest asset over the coming

period. Such flexibility needs a repositioning of powers and decision making that is as close to communities as possible.

Question 4:

What can be done now to ensure the transition to a wellbeing-oriented, inclusive economy on a transition to net zero

How can the wellbeing of the people of Scotland flourish and what are the environmental implications of the crisis?

There is a key risk that the need for a strong recovery felt in the short term could back work underway towards long term priorities such as net zero carbon, addressing poverty and inequality, and improving wellbeing. It is important that the need to address one existential crisis does not exacerbate another and that those principles of fairness, sustainability, and wellbeing remain at the core of adaptation and renewal planning. The climate challenge, for instance, will remain a crisis regardless of, and in addition to, the immediate challenges of coronavirus. The risks that each pose are compounded when they are considered together and our resilience to multiple shocks either because of climate impact or new waves of outbreak, or other challenges, need to be planned for in our economic recovery packages.

Alongside the principles and priorities highlighted above, this period of renewal and recovery will be supportive of a longer term transition to a well-being, inclusive, net zero carbon economy if it:

- Prioritises place based solutions built around strong relationships with communities, backed up by investment in community capacity and wealth building.
- Develops investment programmes which provide projects which combine strong short term benefits (such as job creation) with long term benefits to Edinburgh residents
- Stimulates local business supply chains – through strategic use of public and major private sector procurement budgets – targeting development of strategically important supply chains for a net zero economy
- Delivers appropriate public investment where long term financial and community benefits are clear – progressing with major development projects critical to the future of the city
- Is built on the increased powers, flexibility and finance needed at a local level to respond effectively in the particular context of Edinburgh
- Recognises the need to invest in citizen resilience as well as business resilience, and that the mental and emotional stability of the workforce will be an important bedrock to a successful recovery, and
- Recognises the importance – to physical and mental resilience, to the economic attractiveness of the city, and to the climate agenda - of open and green space in urban areas.

Question 5:

There will be big changes in the form, nature and interactions between different institutions.

How will the crisis change the role and relationships between the UKG/SG/LAs, business and other institutions?

As capital city and strongest economy, Edinburgh will play a critical role in Scotland's recovery and renewal from this pandemic period. Throughout the last decade the city has consistently outperformed its size with regard to economic indicators. It records the highest productivity rates of any major city in the UK (outside central London), and has created over 37,000 net new jobs since 2009, more than a quarter of the total created across Scotland in the same period. This role as Scotland's engine of growth has been important during a period when the city has been thriving, and will become even more critical through a period of expected economic downturn. Scotland's economic prospects over the past decade have been underpinned by Edinburgh's prosperity. Over the next few years Edinburgh's renewal must be central to the shape and pace of Scotland's recovery and the way that recovery is planned.

It is clear that the economic recovery needed from this crisis cannot be planned for and delivered solely through national schemes. The speed of response needed, the varying experience and impact of the crisis on different sectors and citizen groups, and the need for decisions to be made with and close to the communities affected means that planning for recovery needs to be shaped and driven at the local level. That means more powers for local government and more flexibility to shape and apply national economic provisions and investment plans.

Overall, there is a need for a new transformative model governance that gives the flexibility and accountability needed to respond to challenges, now and in future, around economic change, as well as future health and climate emergencies. This model needs to involve working with communities to strengthen the local citizen networks and local business infrastructure that will be needed to maintain public support and action on the various challenges that will occur in coming years.

More specifically, further fiscal devolution should be supported. Local Government, or Local Authorities working together at the regional level, need greater freedom on a range of fiscal measures as well as agreement between central and local on what's most appropriate in differing economic circumstances. Public services work best when run in line with and close to local needs and the response to this crisis will be strongest and most effective with a greater share of local taxes raised at a local level. Such changes would be consistent with the rationale behind City Region Deals and the success of Edinburgh and South East Scotland City Region Deal to date as this is intended as a precursor for transferring further powers, policy resources and levers (in line with the Scottish Government's Enterprise and Skills Review).

Examples of tools and instruments which could be important levers for recovery at the local level over the coming period and would encourage investment and mixed models of investing in the long-term resilience of the city include:

- Land value uplift taxes
- Non domestic rates
- Decision making powers for key site development
- Ability to introduce streamlined and more flexible planning/development management systems; and to deliver responsive 'ready steady go' support from regulatory services to support re-opening for (particularly) smaller businesses to rebuild public confidence.

Alongside these, the discretion to introduce a Transient Visitor Levy or a Workplace Parking Levy, if the circumstances are right, will strengthen local democracy and local choice. The Scottish Government made a commitment in its Programme for Government to introduce the Transient Visitor Levy Bill this parliamentary year. It is important that this is not used to replace existing funding but will provide additionality over and above existing funding streams. There is now more urgency to ensure local tourism activity is supported more proportionately and in a sustainable way over the long term.

Question 6:

The pandemic is a shock which will provide insights and data across a range of areas

How do we ensure that we learn from the impact of the crisis and respond accordingly?

One major lesson learned from recovery after previous major crises is that having a strong vision for what the city, and Scotland, are aiming to achieve is an important factor in the success of any recovery and renewal plan.

Towards this, in 2016 Edinburgh began a conversation with citizens about creating a shared vision for what the city should aim to be like by 2050. The Edinburgh 2050 City Vision public engagement campaign prompted a high volume of citizen response and the findings have already informed key Council strategies. There was clear consensus between citizens on the values that they wanted to see represented in a 2050 Vision and these values still feel relevant during the COVID-19 crisis.

The development of the Edinburgh 2050 City Vision provides the groundwork for realising citizens' ambitions and should, therefore, guide adaptation and renewal activities carried out in the city. The City Vision acts as a guide to the city and society the people of Edinburgh want live in as Scotland emerges from the current crisis. The values and priorities from the Edinburgh 2050 City Vision public engagement campaign – welcoming (happy, healthy, safe), thriving (green, clean, sustainable), fair (inclusive, affordable, connected) and pioneering (culture, data, business) – reflect a positive ambition for the city to be embedded in recovery plans.

Building on these values are one way to ensure that the recovery plan remains clearly based on the needs and priorities of residents, using this moment of heightened public awareness and collective effort to embed a more collaborative approach to strategy, planning and delivery. But the next steps are equally important. Recovery and renewal planning should ensure that

- Investment projects to stimulate growth are aligned to Scotland's National Performance Framework (to deliver agreed national outcomes, beyond just GDP growth), along with Edinburgh's own fair work and 2030 net zero carbon goals.
- Planning focuses on building new institutional partnerships, capabilities and governance (with residents and business) to enable long term outcomes in line with Edinburgh's 2050 Vision and plans for fair work, ending poverty and a net zero carbon economy.
- Part of the recovery plan must assess the needs of communities and create positive change for the long term by identifying positive shifts in behaviour, and
- The recovery plan must use data and software to inform and support recovery by improving our capability to take intelligent actions from the data we have.
- Measures of success adopt an innovative approach to considering the impact of recovery on citizen wellbeing, and resilience
- Responses and approaches are taken that understand and target local risks and fragilities, rather than adopting a blanket national approach to issues which may look very different in individual areas across Scotland.

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Policy and Sustainability Committee

10.00am, Thursday, 11 June 2020

Council Meetings

Executive/routine
Wards
Council Commitments

1. Recommendations

- 1.1 To agree the principles laid out in paragraph 4.1 of the report.
- 1.2 To delegate power to the Chief Executive to make any changes necessary to the Interim Standing Orders as a result of the implementation of this report, including reinstating verbal deputations once the technology allows.
- 1.3 To consult with elected members on the dates of the Council meetings in July and August and delegate authority to the Chief Executive, in consultation with the Lord Provost, to set the most appropriate dates.
- 1.4 To note that meeting procedures were being developed, in consultation with the Lord Provost, and would be issued to all elected members prior to the meeting.

Andrew Kerr

Chief Executive

Contact: Gavin King, Democracy, Governance and Resilience Senior Manager

E-mail: gavin.king@edinburgh.gov.uk | Tel: 0131 529 4239

Council Meetings

2. Executive Summary

- 2.1 This report proposes how the Council can hold a remote Council meeting in June 2020 including potential dates for the meeting and a test meeting.

3. Background

- 3.1 The Policy and Sustainability Committee considered a report on 28 May 2020 that highlighted the work undertaken to deliver a remote Council meeting in June 2020. It was agreed that a report would provide further detail on 11 June 2020. It was also agreed that consultation would take place with Group Leaders on any suitable dates for Council meetings, including the test date and any restrictions proposed.

4. Main report

- 4.1 Since the report was considered on 28 May 2020 further testing has been carried out by officers from Strategy and Communications and Digital Services. This testing has confirmed that a Council meeting will be able to be carried out remotely and has also identified the following:
- 4.1.1 The Council has started its transition from use of Skype for Business (Skype) to Microsoft Teams (Teams), with the intention that the former will be phased out. Future technical updates and ICT support will be focused on Teams and for this reason it is preferable that the software is used instead of alternatives.
 - 4.1.2 Microsoft Teams is a reliable platform that has been used successfully by the Council for meetings of this size and has enhanced functionality (such as multiple facilitators, greater number of people on screen) compared to Skype for Business to support more effective management of a large complex meeting;
 - 4.1.3 Meetings will be webcast;

- 4.1.4 Headsets provide a more consistent and reliable sound quality - Headsets have been sourced for all elected members and these will be delivered to them directly. Elected members though are free to use their own headsets;
- 4.1.5 Council laptops should be used – This ensures that the enhanced functionality of Microsoft Teams is available;
- 4.1.6 Training will be provided to elected members on using Microsoft Teams;
- 4.1.7 Procedures on how the Council meeting will work (based on the guidance provided to Policy and Sustainability Committee) and guidance on Microsoft Teams will be issued to participants;
- 4.1.8 A full test involving all elected members would be carried out before the meeting – with a proposed date of 16 June 2020. This test is essential to check individual connection and technology;
- 4.1.9 The date proposed for the Council meeting is 30 June 2020 due to the original date falling on the same day as the rescheduled Policy and Sustainability Committee;
- 4.1.10 Meeting dates in July and August are to be confirmed;
- 4.1.11 The Council meeting will largely be able to operate as normal with except for deputations which will continue as written format only. However, Digital Services and CGI are developing a process to facilitate the participation of external speakers which it is hoped could be operational from July.

5. Next Steps

- 5.1 If these principles are agreed, then the meetings outlined in this report will be scheduled in the Council diary and training will be rolled out to elected members.

6. Financial impact

- 6.1 Council meetings can be held remotely within existing budgets.

7. Stakeholder/Community Impact

- 7.1 The Council is permitted to hold remote meetings and is committed to doing so while maintaining as much access as possible for the wider public.
- 7.2 Allowing participation from external bodies and community groups in a secure and accessible manner is a key aim of the development of remote meetings.

8. Background reading/external references

- 8.1 Policy and Sustainability Committee 28 May 2020 - [Governance, Risk and Best Value Committee Arrangements and Remote Council Meetings](#)
- 8.2 [Interim Standing Orders](#)

9. Appendices

None.

Policy and Resources Committee

10am, Thursday 11 June 2020

2050 Edinburgh City Vision

Executive/routine
Wards
Council Commitments

1. Recommendations

Committee is invited to:-

- 1.1 welcome and endorse the 2050 Edinburgh City Vision (Appendix A) finalised by the Steering Group of city partners (details of membership form Appendix B);
- 1.2 note that Committee agreed on 28 May 2020 that values of the 2050 Edinburgh City Vision should be central to the Council's Adaptation and Renewal programme;
- 1.3 agree that the Lord Provost should sign and commit City of Edinburgh Council to the 2050 Edinburgh City Vision Charter (Appendix C); and
- 1.4 note that an annual conference of youth representatives will consider progress towards delivery on the 2050 Edinburgh City Vision and reported back to Committee.

Andrew Kerr

Chief Executive

Andy Nichol, Programme Manager (PMO) Edinburgh & South East Scotland City Region Deal /
Edinburgh 2050 City Vision | E-mail: andy.nichol@edinburgh.gov.uk | Tel: 0131 529 4461

2050 Edinburgh City Vision

2. Executive Summary

- 2.1 The City Vision process started in late 2016. Since then there has been significant and ongoing stakeholder and public engagement to develop a Vision for the City. In 2018 a public engagement process was undertaken to add to the 10,000 inputs gathered from the citizens of Edinburgh in the previous two years. The level of response received to the public engagement campaign is higher than any other public engagement activity ever undertaken by the Council. In this process there has been clear consensus throughout from the people of Edinburgh that took part on the themes and values considered most important to guide the future direction of the city. These have been crystallised into a 2050 Edinburgh City Vision by the Steering Group made up of key individuals from a wide variety of organisations and across a wide range of demographics.
- 2.2 Work is already progressing on adaptation and renewal both across the Council and with key city partners and emerging findings from the city vision process have been informing the council's policies and strategies. The principles and values encapsulated within the 2050 Edinburgh City Vision resonate with views being reflected throughout the Covid-19 lockdown. The 2050 Edinburgh City Vision should be central to the city's economic and social recovery, guiding the radical change and strategic outcomes that citizens have told us that they want.

3. Background

- 3.1 In 2016, the city of Edinburgh began a conversation about creating a shared vision for Edinburgh in 2050. A steering group was created to ensure a broad representation of public, private and third sector interests were involved in leading that conversation. Following extensive engagement with stakeholder organisations in 2016 and 2017, the steering group determined that extensive public engagement was necessary to increase awareness, to enable more people to have their say on the vision, and to build public buy-in and support for the eventual vision that was created.
- 3.2 The report agreed by Council on 28 June 2018 set out the background to the development of the 2050 Edinburgh City Vision. It described Edinburgh's successes and key attributes together with the growth and social pressures that

also exist. A city vision has the potential to bring together powerful and influential organisations to achieve what none could do individually and many other successful cities have used city visioning as an important part of their forward planning. Council agreed on 28 June 2018 to contribute to a public engagement campaign to reach every resident and to invite them to inform the creation of a 2050 Edinburgh City Vision.

- 3.3 Council noted, on 2 May 2019, the level of response to the public engagement campaign to create the 2050 Edinburgh City Vision and the programmed activity to analyse contributions and frame the Vision. Council agreed that the four broad approaches identified in the first round of public engagement, including ‘Edinburgh becoming carbon neutral, eradicating poverty, re-imagining public space, and making Edinburgh more caring’ should be fully reflected in the final City Vision. Council also agreed that the findings from the analysis of the second round of public engagement be reported to the Corporate Policy and Strategy Committee before the draft City Vision is finalised for recommendation for approval. Policy and Sustainability Committee noted a report on 6 August 2019 which summarised submissions received during the “My Edinburgh Will Be...” public engagement campaign that took place in 2018 and 2019.
- 3.4 Policy and Sustainability Committee agreed on 28 May 2020 that values of the 2050 Edinburgh City Vision should be central to the Council’s Adaptation and Renewal programme.

4. Main report

- 4.1 During the first year of the city vision, a broad audience of 10,000 was reached as part of a preliminary conversation to describe the type of city Edinburgh aspires to be by 2050. Based on that feedback a number of broad approaches that have public and cross-sector support were evident, including: Edinburgh becoming carbon neutral; Eradicating poverty; Reimagining public space; and Making Edinburgh more caring.
- 4.2 These were reflected in four themes that articulated the values and purpose of the responses received:
- 4.2.1 **An Inspired City** – recognising and seeking to grow our cultural heritage and seeking for Edinburgh to be renowned for creativity and ingenuity, building on its reputation for culture, education and innovation;
- 4.2.2 **A Thriving City** – aspiring for Edinburgh to be a place of opportunity and ambition, where innovators and entrepreneurs can achieve prosperity and success;
- 4.2.3 **A Connected City** – recognising that connections are at the core of how a city is lived in and how people interact and seeking for Edinburgh to have shared spaces which create opportunities for understanding, for friendship and the exchange of ideas;

- 4.2.4 **A Fair City** – seeking to protect and improve the wellbeing and life experience for all citizens ensuring that no barriers to achievement exist and that a good quality of life is a basic requirement enjoyed by all.
- 4.3 It was considered that broad engagement with circa 10k was an insufficient basis upon which to frame a City Vision for a city with a population of 500k. Council agreed to provide a match-funded contribution of £100k to support a public engagement campaign to reach every Edinburgh resident and to invite them to consider what part they can play to improve their own future, their family's future and to contribute to the legacy of the city.
- 4.4 In September 2018, a second phase of the 2050 Edinburgh City Vision campaign invited all Edinburgh residents to share what they want the future of their city to be like. This included an ambitious aim of engaging every single school and educational institution in Edinburgh to take part and directly influence the future direction of the city.
- 4.5 As previously reported to Council, 21,729 submissions were received to the 2018/19 public engagement containing 54,480 distinct visions. This level of response is higher than any achieved by any previous engagement activity conducted by the City of Edinburgh Council. An analysis of these submissions was provided to this Committee on 6th August 2019. The key themes which emerged from individuals submitted their visions for the city were;
- 4.5.1 **Appearance of the city** – participants mentioned clean more than any other word, and also wanted the city to be green and litter-free;
- 4.5.2 **Liveability** – all aspects of living in a place featured prominently in feedback, especially safety, happiness, being welcoming, affordable, having good employment, education and public transport;
- 4.5.3 **Sustainability** – younger participants were especially concerned about single-use plastics, but the environment, pollution, wildlife, parks, and electric vehicles were all things participants wanted to see addressed in the city vision;
- 4.5.4 **Housing** – homelessness was a major issue for participants, along with affordable housing in general. The cost of staying in Edinburgh was something even younger children seemed to be aware of and concerned about;
- 4.5.5 **Fairness** – different aspects of fairness were mentioned in feedback, including fair, diverse, affordable, welcoming and accessible.
- 4.6. The 2050 Edinburgh City Vision Steering Group crystallised those themes and responses into the 2050 Edinburgh City Vision appended to this report. Edinburgh residents told us that they wanted their city to be **fair, pioneering, welcoming and thriving – a city that belongs to all of us, and where we all belong**. The central principles are –
- 4.6.1 **Fair** – Edinburgh's residents have called for a more **inclusive, affordable and connected** city where support is given to those who need it most.

- 4.6.2 **Pioneering** – seeing our local economy lead the way in **culture, data and business**;
- 4.6.3 **Welcoming** – Edinburgh is an incredible place to live, work, study and visit and we need to ensure the people that live here are **happy, safe and healthy**; and
- 4.6.4 **Thriving** – the health of our people and our planet is important, so we need to make sure Edinburgh is **clean, green and sustainable**.
- 4.7 Given that Edinburgh’s success in becoming the city that it aspires to be in 2050 is of greatest relevance to the city’s younger demographic, it is proposed that they have a role in governing progress via an annual conference.
- 4.8 Since the Steering Group finalised the 2050 Edinburgh City Vision, the COVID-19 crisis has presented the city with one of its biggest social and economic challenges. Lessons from recovery efforts after other major crises are that a clear vision for what the city is looking to achieve is a very strong factor in the eventual performance of any post crisis response.
- 4.9 Instead of rebuilding Edinburgh in the same way that we have done, we have to go forward with the knowledge that we already have and apply it to this situation, using the 2050 Vision’s four principles as the basis for the city that we want to create over the next 30 years. There has been clear consensus from citizens on the values that they wanted to see represented in an Edinburgh 2050 vision and these have resonated with views being reflected during lockdown.
- 4.10 The development of the 2050 Edinburgh City Vision provides the groundwork for citizens’ ambitions and Committee agreed on 28 May 2020 that it should be the cornerstone of the Adaptation and Renewal Programme, guiding Edinburgh’s social and economic recovery to deliver the radical change and strategic outcomes that Edinburgh’s public, partners and stakeholders have told us that they want.

5. Next Steps

- 5.1 That the Lord Provost signs the 2050 Edinburgh City Vision Charter on behalf of City of Edinburgh Council.
- 5.2 That the values of the 2050 Edinburgh City Vision should be central to the Council’s Adaptation and Renewal programme.
- 5.3 Agrees that a youth council should provide annual oversight of progress towards delivery on the 2050 Edinburgh City Vision.

6. Financial impact

- 6.1 There are no financial implications.

7. Stakeholder/Community Impact

- 7.1 The 2050 Edinburgh City Vision has been developed following extensive stakeholder engagement, a broad ranging public engagement campaign designed to reach all Edinburgh residents and has been overseen by a steering group of city partners.

8. Background reading/external references

- 8.1 Policy and Sustainability Committee – 6 August 2019
[Summary of 2050 Edinburgh City Vision Feedback - Policy and Sustainability Committee 6 August 2019](#)
- 8.2 Council – 2 May 2019 [2050 Edinburgh City Vision report - Council 2 May 2019](#)
- 8.3 Council – June 2018 [Edinburgh 2050 City Vision - Council 28 June 2018](#)

9. Appendices

Appendix A – 2050 Edinburgh City Vision

Appendix B – details of the 2050 Edinburgh Steering Group

Appendix C – 2050 Edinburgh City Vision Charter



Edinburgh Vision 2050

We spent 24 months listening to more than 20,000 citizens and collecting over 50,000 visions of Edinburgh's future. Their voices have been distilled into one, unified vision:

Our city in the words of our citizens: The values Edinburgh's people shared

Our vision tells the story of a pioneering, welcoming, thriving and fair city that belongs to all of us - and where we all belong.



Our values in our hands: Guiding principles for becoming our best Edinburgh

To build Edinburgh's bright future, our institutions and our citizens will pledge to embrace three guiding principles:

Community led – power and responsibility for change will be shared with citizens, thanks to voluntary changes from all sectors. Community representatives will have a place at the table and will be given the opportunity to drive change.

Cohesive – a sense of togetherness and open communication is essential in helping us all work together to create a bright future for Edinburgh.

Collaborative – ensuring we are all included in decisions about Edinburgh and its citizens is key. Our sectors are varied and valuable, we'll foster ways to help them complement each other.

2050 Edinburgh City Vision Steering Group – Membership

Chair:

Frank Ross The Rt. Hon Lord Provost of the City of Edinburgh

Members:

Andrew Kerr	Chief Executive, the City of Edinburgh Council
Prof. Andrew Kerr	UK and Ireland Director for Climate-KIC
Akhila Potluru	Student, Craigmount High School
Ella Simpson	Chief Executive, Edinburgh Voluntary Organisations Council
Garry Clark	Development Manager, Federation of Small Businesses
Julia Amour	Director, Festivals Edinburgh
Linda Irvine-Fitzpatrick	Strategic Programme Manager, NHS Lothian
Liz McAreavey	Chief Executive, Edinburgh Chamber of Commerce
Carla Ford	Student President, Edinburgh College Students Association

2050 Edinburgh City Vision Charter (draft Charter inserted on the next page)



EDINBURGH 2050 **Edinburgh City Vision**

As an organisation, we commit to reflect the Edinburgh 2050 City Vision principles in all that we do, ensuring that all future plans and actions are:

FAIR

We will create a more inclusive, affordable and connected city where opportunities are available to all and support is given to those who need it most.

PIONEERING

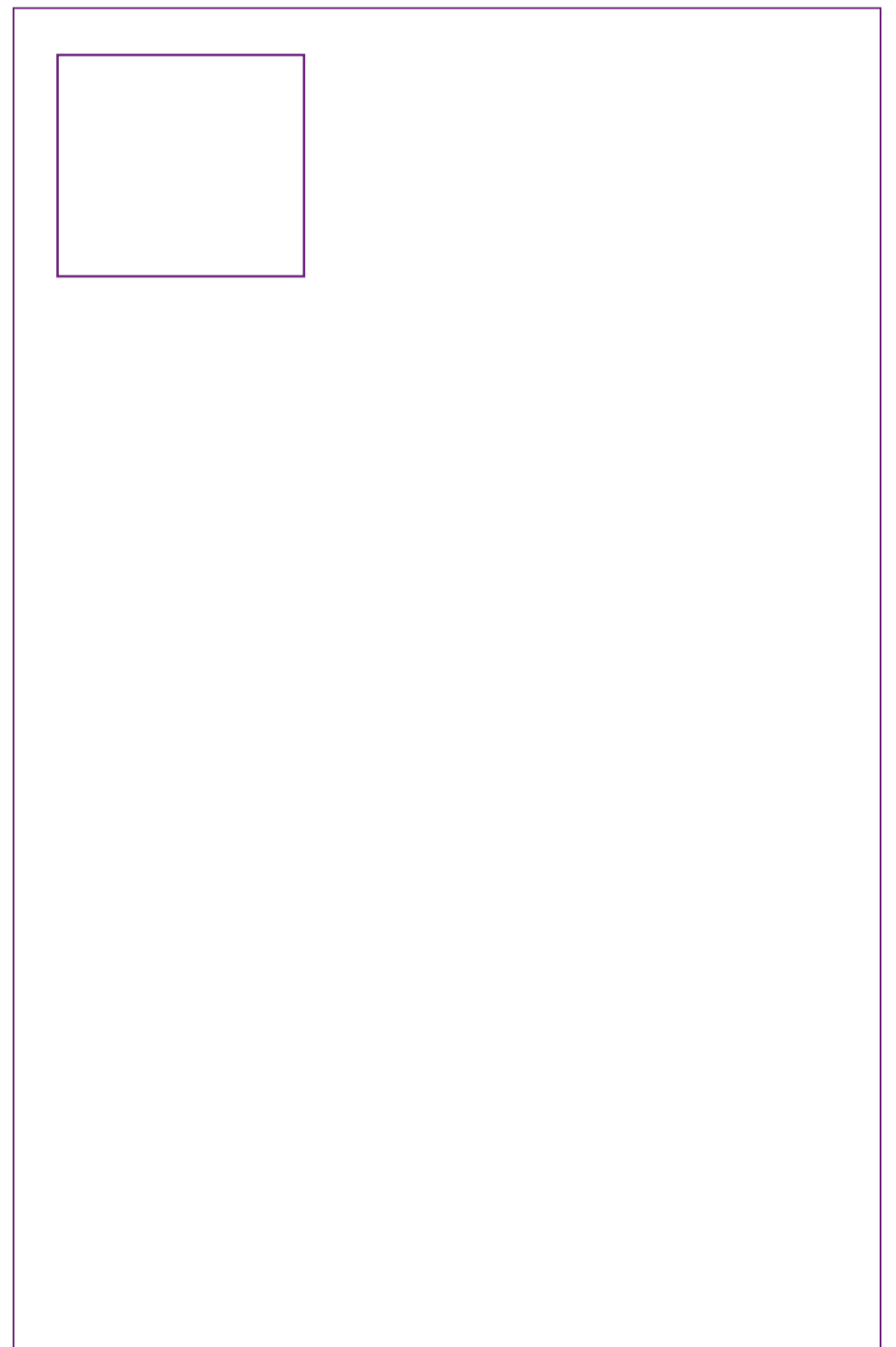
We will help our local economy and society to prosper leading the way in culture, data and business.

WELCOMING

We will strive to ensure Edinburgh's citizens are happy, safe and healthy – a place where citizens belong and visitors are welcomed.

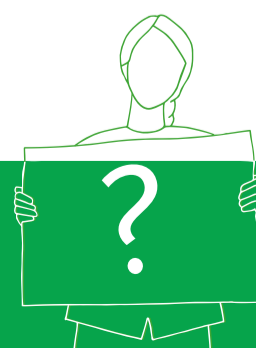
THRIVING

We will deliver a low carbon, clean, green and sustainable city.



.....
John Smith
Chief Executive
An Organisations

What will your future Edinburgh be like?
edinburgh2050.com



Policy and Sustainability Committee

10.00am, Thursday, 11 June 2020

Edinburgh Poverty Commission – Poverty and Coronavirus in Edinburgh

Executive/routine
Wards
Council Commitments

1. Recommendations

- 1.1 It is recommended that the Policy and Sustainability Committee note
 - 1.1.1 the work carried out by the Edinburgh Poverty Commission to date, and revised plans for publication of final recommendations in Autumn 2020, and
 - 1.1.2 that development of cross-council actions implementation of Edinburgh Poverty Commission recommendations will be developed and reported to Committee as part of the Council Adaptation and Renewal Programme.

Andrew Kerr

Chief Executive

Contact: Chris Adams, Strategy Manager

E-mail: chris.adams@edinburgh.gov.uk | Tel: 0131 529 6258

Edinburgh Poverty Commission – Poverty and Coronavirus in Edinburgh

2. Executive Summary

- 2.1 This paper provides an update on progress of the Edinburgh Poverty Commission in the period since it's last report to Committee in February 2020.
- 2.2 Edinburgh Poverty Commission had planned to publish its final report in April 2020 setting out the long term actions needed to end poverty in Edinburgh.
- 2.3 At the outset of the Coronavirus outbreak and lockdown, the Commission announced a plan to pause that publication and instead publish in May a short report providing initial findings on the impact of the outbreak on poverty in Edinburgh, and reflections on responses needed to mitigate that impact.
- 2.4 This report, provided in Appendix 1, is based on a short programme of interviews with citizens and organisations carried out over the first five weeks of the lockdown, as well as relevant findings from the whole of the commission inquiry carried out to date.
- 2.5 Following publication of the report, the Commission plans to return to its main programme of work with a revised timescale. The final report from the Commission will now aim to be published in Autumn 2020. This revised timescale will allow the final report to remain timely and relevant in the light of the current outbreak, and to allow the findings of the Commission to influence city wide partnership plans for response and recovery.
- 2.6 Following publication, development of actions needed to implement Edinburgh Poverty Commission recommendations will be taken forward as a part of the Council Adaptation and Renewal Programme.

3. Background

- 3.1 In June 2018 City of Edinburgh Council agreed to support the launch of a new independent Edinburgh Poverty Commission and agreed that recommendations proposed by the commission will be used to inform the implementation of the Council Change Strategy. The launch of the Commission was similarly supported in June 2018 by the Edinburgh Partnership Board, with a commitment that the

Commission findings would be used in the development and implementation of the Edinburgh Community Plan.

- 3.2 The Commission is an independent group made up of 12 people from a range of sectors and backgrounds, including citizens who have direct experience of living in poverty in Edinburgh. Jim McCormick, Associate Director Scotland for the Joseph Rowntree Foundation, is the chair of the Edinburgh Poverty Commission, with Cllr Cammy Day as vice chair.
- 3.3 In November 2019, and in February 2020 the Policy and Sustainability Committee noted the emerging findings arising from the work of the Commission and, in advance of final recommendations, agreed that officers would work with Edinburgh Partnership colleagues and other stakeholders to develop specific joint actions and options on selected key findings identified in the interim reports.
- 3.4 In May 2020, the Policy and Sustainability Committee approved a report on the Council Adaptation and Renewal Programme guided by three priorities of poverty, sustainability, and wellbeing, and noting the key role of Edinburgh Poverty Commission contributions to the development of this programme.

4. Main report

Poverty and Coronavirus in Edinburgh

- 4.1 Drawing on testimony from citizens and organisations based in the city, this report of the Edinburgh Poverty Commission notes the rapid and compassionate steps taken by all levels of Government to alleviate the worse effects of the crisis on citizens in Edinburgh.
- 4.2 Exploring themes such as jobs and incomes and housing and homelessness, the report notes the response of the Council and partners working with community groups and services in the voluntary sector to deliver lifeline services including delivering vital food and medical supplies and support to citizens 'shielding' at home and wider vulnerable groups.
- 4.3 The report provides evidence to suggest that the impact of the COVID measures on income security and unemployment and economic activity in Edinburgh will be unprecedented and expose the fragility of many citizen's personal circumstances. However, the Commission notes that action to address the threat of poverty has been swift and that institutional or structural barriers to improving support and ways of working have been overcome during this crisis.
- 4.4 As such, the Commission emphasises the opportunities that can be developed from positive action to rebuild a sustainable return to activity and believes that Edinburgh has the resources in place to not just recover from the Coronavirus pandemic but to rebuild and make a just transition to a city free of poverty.
- 4.5 The Commission proposes that:

- 4.5.1 measures which have been put in place to help people stay afloat through the lockdown period are not lifted prematurely.
 - 4.5.2 gains which have been made in providing security for those in temporary accommodation and rough sleeping are locked in.
 - 4.5.3 employers look after their people and make the changes now that will enable people to return to jobs that are fair and secure.
 - 4.5.4 bold action is taken to ensure a decent income for all.
 - 4.5.5 a fairer economy is created as part of the recovery of the city
 - 4.5.6 city partners plan now for the redesign of systems and cultures.
- 4.6 Finally, the Commission reports that there is an opportunity to build a movement of people with experience of poverty and their allies including input from the public, private and voluntary sector. Further details on this opportunity will be developed and published as part of the Commission's final recommendations in Autumn 2020.

Responding to Edinburgh Poverty Commission findings

- 4.7 Council led actions to address the impact of coronavirus on people in poverty in Edinburgh have been in place since the outset of the outbreak and reported to elected members through briefings provided as part of the vulnerable people project board.
- 4.8 These actions and the further development of actions needed to respond fully to the findings of the Edinburgh Poverty Commission will now taken forward through the Life Chances element of the Council Adaptation and Renewal Programme. During the coming months officers will be engaging further with partners and elected members in the development of these actions.

5. Next Steps

- 5.1 Next steps for the Edinburgh Poverty Commission include:
 - 5.1.1 Autumn 2020 – publication of the final Edinburgh Poverty Commission report on actions needed to end poverty in Edinburgh.

6. Financial impact

- 6.1 Secretariat support for Edinburgh Poverty Commission is led by City of Edinburgh Council which provides project management functions for the Commission, with colleagues across the Edinburgh Partnership providing additional support and contributions as the project requires.
- 6.2 All costs for the Commission are covered by a budget of £76,000. This is made up of £16,000 of funding provided by Edinburgh Partnership to cover running costs, and £60,000 provided by Scottish Government to cover the cost of research and

citizen engagement activities. No additional financial costs are incurred by the Council associated with its support of the Commission.

- 6.3 In addition to that funding, the project has secured additional research support from Joseph Rowntree Foundation covering the period to publication of the final report.
- 6.4 Throughout its work the project has also been dependent upon the time of its 12 commission members and their commitment and investment in the inquiry process. As at June 2020, this has equated to well over 500 hours of volunteer time from our independent commission members.

7. Stakeholder/Community Impact

- 7.1 Details of stakeholder and community engagement are detailed in Appendix 1.

8. Background reading/external references

- 8.1 [City of Edinburgh Council, June 2018](#)
- 8.2 [Corporate Policy and Sustainability Committee, October 2018](#)
- 8.3 [Finance and Resource Committee, October 2019.](#)
- 8.4 [Policy and Sustainability Committee, November 2019](#)
- 8.5 [Policy and Sustainability Committee, February 2020](#)

9. Appendices

Appendix 1 – Poverty and Coronavirus in Edinburgh, a report from the Edinburgh Poverty Commission.

Appendix 1: Coronavirus and Poverty in Edinburgh

Poverty and Coronavirus in Edinburgh

Interim Report – Summary



May 2020

Edinburgh Poverty Commission has connected with citizens and organisations across the city in the last month to assess the impact of Coronavirus on people living in poverty.

Evidence shows that huge numbers of people in the city have lost or are at risk of losing their livelihood as a result of this crisis. Many of those who have lost their job have never claimed out-of-work benefits, do not know where to get help, and are struggling with the delay in receiving Universal Credit payments. Organisations working to support people recognise this as a significant individual and collective trauma for the city.

Feedback indicates that too many employers are not taking up the UK Government's job retention scheme. Some have insufficient resilience to manage short term cash flow challenges posed by the crisis, but we have also heard testimony from people whose employers have simply assumed that it will be easier just to lay people off and recruit again when business picks up.

Rapid and compassionate steps taken by City of Edinburgh Council and the Scottish Government to provide security for those concerned about rent arrears, those in temporary accommodation and rough sleeping have been welcome. One challenge for the city now will be to respond to real concern from people who fear storing up debt during this period, or reverting to previous insecurity when we return to normal activity.

For those struggling to get by on a low income there are significant additional pressures to life in lockdown and the current crisis is exacerbating difficulties. While those comfortably off save money staying at home, the cost of living has risen significantly for those in poverty as they are unable to shop around for affordable food and they need heating on for longer. Loneliness and isolation, loss of independence, impact of furlough, reduced hours and unemployment, the stigma of claiming benefits and using foodbanks and managing conflict in relationships all contribute to the significant distress witnessed by organisations providing support in our communities.

The measures put in place to mitigate the worst effects of economic hardship by the UK and Scottish Governments and City of Edinburgh Council have been undeniably bold and focused on providing a lifeline to those who need help most. At the same time the response of voluntary, third sector, and community groups across the city has been overwhelming, with hundreds of groups working together to make sure food, medical supplies, support and advice reach the people who need help to stay afloat.

The picture that has emerged from talking to a range of organisations providing immediate support is not primarily one of a lack of food or resources to help during the lockdown but rather a continuing challenge of co-ordination. It seems likely that if you are already known to a local (statutory or third sector) organisation then you will be able to access food, connections, and a route to other support you might need.

We know, however, that even in normal circumstances people struggle to find support with all the issues which are relevant to them and there is concern for huge and increasing numbers experiencing hardship who are not connected to local support organisations – and do not know where to get help. To a lesser extent, there are also concerns over the potential for duplication of effort amongst a range of organisations. As we return to activity, resources to support people who have lost their jobs and are struggling to get by on drastically reduced incomes will continue to be needed on an unprecedented scale.

It is all the clearer now, following the experience of the last month, that solutions to end poverty will be built together, in connections and relationships and in shared humanity. We need to ensure that the growing understanding of shared hardship, respect and value for low paid key workers, and those instincts which many of us are witnessing in the reaching out of neighbours to connect and help in their community are harnessed and not allowed to recede. As we rebuild, we should redesign our economy and services, not on independent twin tracks but tied together around our core humanity and shared values which are perhaps more evident now than they have ever been. We need to build on the compassion we are witnessing every day to create a just transition towards a city that is effective in ending poverty.

We believe the holistic, enabling support for people where they live, based on trusted relationships should sit at the heart of the city's approach **now**, as we **return to activity** and as we **rebuild**. In particular:

We need to ensure that measures which have been put in place to help people stay afloat through the lockdown period are not lifted prematurely. We need continued commitment from Governments at all levels to make sure that supports in place now can be continued no matter what course this emergency takes.

We must lock in the gains which have been made in providing security for those in temporary accommodation and rough sleeping. Significant steps have been made during this emergency to provide lifelines for people facing the most severe forms of poverty, but the fundamental pressures of Edinburgh's housing system have not changed and without commitment of new resources it cannot be assumed that these gains can be sustained once this phase of the outbreak is over.

Employers have a responsibility like never before to look after their people. We need to **act now to support and in some cases pressure employers to take up the UK Government's Job Retention Scheme** to make sure it reaches and sustains as many workers as possible. The city's approach needs to engage fully with workplaces as well as communities, the third sector as well as core public services.

In rebuilding our economy following this emergency, **we also need employers to make the changes now that will enable people to return to jobs that are fair and secure.** This means leadership and commitment from Edinburgh's employers to make sure no one needs in this city needs to be paid below the living wage or in conditions that do not provide security of income.

We must resist allowing the UK Government to revert to previous practice on social security. **We must take bold action to ensure a decent income for all,** whether that is building on changes to Universal Credit and legacy benefits or considering more radical changes such as a Citizen's Basic Income.

In rebuilding, **we must ensure we create a fairer economy** where people providing vital services are valued appropriately and enabled to live a life free of poverty.

Most importantly, **we must plan now for the redesign of our systems and our cultures** to ensure that the right supports are always available in the places people live. This means developing a phased approach to shift funding, planning, delivery and measurement more strongly towards whole system approaches designed to build capability and wellbeing of individuals and communities.

Contact us



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Poverty and Coronavirus in Edinburgh

Interim Report

May 2020

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Foreword

The pandemic has created a fast-rising tide of anxiety and insecurity. For those who were already struggling on a low-income, life is now harder still, and we are seeing a new surge of unemployed people at risk of being swept into poverty.

The initial government response has offered a lifeline to many employers, charities and families. City of Edinburgh Council and community partners moved quickly to put in place support that will allow many people in the city to keep their heads above water. New relationships have formed, people have responded with compassion to those affected directly by the virus and by keyworkers keeping essential support going. There is the potential to build public and political will to achieve a just transition from where we are now.



It is right that we think in bold terms about how Edinburgh can return to activity safely, generating the good jobs, affordable housing and income security that too many citizens have been locked out of. We cannot hope to do that well unless we listen to people's experiences now and understand the hardship and heartache they face.

This interim report is not the one we expected to publish. After fifteen months of connecting with people and organisations across the city, we planned to publish a shared view of how to end poverty in Edinburgh. Everything we learned from those conversations has been banked. We are clearer than ever about the principles and values that should guide the city's actions – and we will set out the material and relational changes needed for the long-term in our final report in the autumn. We will also share our ideas for establishing a new network led by people with direct experience of poverty, alongside civic allies. In the weeks since lockdown began, we have gone back to many of our partners to learn about the impacts they are seeing. This report tries to do justice to what we have heard. Alongside fear and isolation, there is an upsurge of community support and kindness. Alongside unprecedented government support, there are gaps leaving too many people struggling. Alongside an extraordinary effort to house people who were sleeping rough and to protect tenants from eviction, there are unanswered questions about arrears and debts. We are all facing the same storm, but we are in different boats.

Putting this right requires that everyone has a stake in what happens next in Edinburgh. We can redesign support, services and the city economy. The scale of the challenge for planning and long-term budgets needs to be recognised openly and honestly. Where a return to business as usual would see the gains from this crisis unravel, we must change the rules of procurement, eligibility and evaluation. Enabling people to secure fair work will be crucial in overcoming the financial knock and the emotional trauma many have faced. We must address with urgency the gaps in support which have left those in precarious hospitality and construction jobs and many of the self-employed with reduced hours or no earnings.

Employers and housing providers have as much responsibility in making a just transition happen as governments, councils and charities. In the coming weeks, we will tune in to citizen experiences, seek out unheard views and develop potential solutions alongside communities. And you can connect with us through Twitter [@EndPovertyEdin](https://twitter.com/EndPovertyEdin), through our website www.edinburghpovertycommission.org.uk/get-involved, or by emailing us at strategyandinsight@edinburgh.gov.uk.

Dr Jim McCormick
Chair of Edinburgh Poverty Commission

Introduction

Edinburgh Poverty Commission is an independent group working together to define the steps we need to take to end poverty in Edinburgh. Ahead of publishing our final report in the Autumn, we have been listening to people and organisations in Edinburgh over the past few weeks to consider the profound impacts of the Covid-19 emergency on people living in poverty, now and in the future.

This interim report of the Commission presents the testimony and evidence we have gathered, together with the principles and insights formed over the last 15 months of our inquiry, and sets forward actions, new and continued, that will be required as the city begins a process of rebuilding.

“

It's a terrifying time for a lot of people. What's the new normal going to be? The crisis has highlighted how many people live anyway. My hope is that some of the people now having a tough time will think to themselves: is this how much people have to live on normally? When this is over, we need to say: a large proportion of the city's people won't be getting back on their feet because we live in a really unequal city and now it's time to fix it. How the city responds on jobs and incomes, to back the normal person, is key.

Chris Kilkenny

Edinburgh Poverty Commission member

“

This is not just an Edinburgh story. We have learning and insight from our work in Edinburgh that is important for everyone in the UK to hear and to act on.

Sandy MacDonald

Edinburgh Poverty Commission member

Edinburgh Poverty Commission

Edinburgh Poverty Commission was launched in November 2018 and over 15 months met 6 times in full session. During that period, we have held 100 evidence sessions and project visits, met and heard from over 70 local organisations, commissioned significant new research into the experience

of citizens living on low incomes and attitudes to poverty across the city and in total heard from more than 1,000 individual participants.

In the midst of drafting our final report in March this year the lockdown to limit the impact of Covid-19 was imposed and we realised over the days immediately following that everything had changed. As we came to terms with what the restrictions to normal life and measures put in place to support individuals and organisations would mean for us in our personal and working lives, we realised there would be profound impacts for people living in poverty.

We decided to delay publishing our final report until the autumn and in the meantime to connect with many of the people and organisations we have engaged with over the last fifteen months to hear what was happening across the city, to listen to concerns, fears and hopes and reflect on what this means for poverty in Edinburgh, now and in the future.

It is important to recognise that the testimony that follows is not a comprehensive survey of citizens or picture of the vast effort of many organisations to support individuals and communities. Individual experience and named organisations provide an illustration of wider issues and the response across the city.

The picture of poverty in Edinburgh is distinctive. In the wealthiest city in Scotland (second only to London in the UK) an estimated 80,000 people live in poverty, including almost 1 in 4 children. The gap between the rich and poor is wider in Edinburgh than anywhere else in Scotland. The city has enormous housing wealth alongside an affordable housing crisis, reflected in the long average stays in temporary accommodation. Someone living in New Town West can expect to live 21 years longer than someone living in Niddrie House. The inequality gap makes the position worse for people in poverty – Edinburgh does better than the national average for school pupils living in the least deprived areas and worse for those living in the most deprived. The majority of people in poverty live in households where at least one person is in employment, and people live in poverty in even the most affluent areas of this city.¹

The response so far

The measures put in place to mitigate the worst effects of economic hardship by the UK and Scottish Governments and the City of Edinburgh Council have been undeniably bold and focused on providing support to those who need help most. At the same time the response of voluntary, third sector, and community groups across the city has been overwhelming, with hundreds of groups working together to make sure food, medical supplies, support and advice reach the people who need it.



Over 100 Covid-19 support services are listed and promoted through the EVOC website, providing access to food, financial assistance, crisis support, or help with social isolation.²

A comprehensive list of all responses made in Edinburgh to date would be far too long to include in this report, but some of the most significant measures from the point of view of people in poverty have included:

- Responses from UK and Scottish Governments to help businesses keep people in employment during the lockdown, including the Job Retention Scheme and other business support funding packages.
- Responses from Governments at all levels to increase the value and availability of key social security benefits – including uplifts to the adult element of Universal Credit, the Local Housing Allowance, and the expansion of funding for Scottish Welfare Fund and Council Tax Reduction Scheme.
- Measures to reassure tenants that no evictions can take place during this emergency, and responses from City of Edinburgh Council to house rough sleepers, and ensure safe places are available for homeless households.³
- Other measures taken by the Council to establish local resilience centres for those who are facing serious hardship during the crisis, to make direct payments every fortnight to the bank accounts of parents with children who receive free school meals, to work with EVOC and other partners to organise local food distribution networks delivering thousands of emergency food parcels across the city, and making thousands of outreach calls to households who are shielding or otherwise in need of support.^{4 5}
- The huge efforts and commitment from third sector and voluntary groups across all areas of the city to not only change their ways of working – providing support online, through door knocking and through telephone outreach to people who might need support – but also to create new services and new partnerships to make sure food, financial help, medicines or other supports are delivered where they are needed.
- The responses from funding organisations from all sectors, many of whom have provided much needed flexibility and additional support to make sure critical community organisations in the city can continue to operate and to adapt.

We know that these responses have already helped thousands of people in Edinburgh who are struggling to cope with the effects of this emergency, both on their health and their livelihoods. But we know too that these represent only the first stage of a response to this crisis which is still

developing in ways that are difficult to predict. And we know that there are gaps and delays in some support and still challenges in ensuring people know how to access help if they cannot do so online.

For Edinburgh to make the strongest possible steps to prevent the coronavirus from deepening the poverty and inequalities we know already exist in the city, the next steps we take will be even more important than those we have already begun to put in place. The testimony and evidence we have gathered over the past few weeks must be an important part of designing that response. This paper gives a summary of what we have heard from citizens and organisations who have experienced this first phase of response and, together with the principles and insights gathered from the last 15 months of our Edinburgh Poverty Commission inquiry, sets forward actions, new and continued, that will be required as the city begins a process of rebuilding.

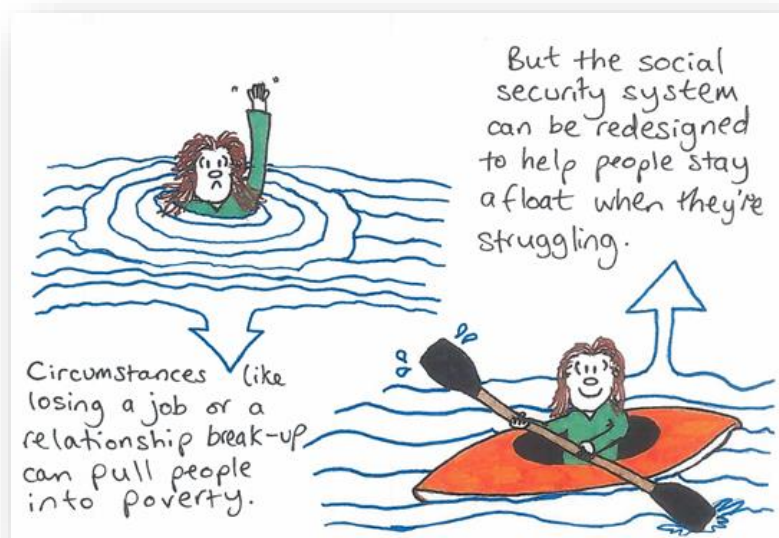
Testimony from Edinburgh citizens and organisations

Speaking to citizens and those in organisations providing support over the last month the overriding sense is of the fear in which people are living. We can all relate to the anxiety we feel for the health of our loved ones and in fact people we don't know as we imagine the stories behind the numbers reported daily. Above all else we worry about the seeming lottery of life and death. We also all share experiences of the daily challenges presented by staying at home: missing family and friends, home schooling and keeping kids busy or struggling to find ways to fill the day, loneliness or managing relationships with those we share our homes with.

For those already struggling to get by on a low income there are significant additional pressures to life in lockdown and the current crisis has exacerbated many of the injustices we have identified over the last fifteen months. In addition, the lockdown has revealed just how precarious large parts of our economy are with people on low incomes being pulled into further hardship, and a new surge of unemployed people at risk of being swept into poverty.

For many people the experience of poverty comes as a rising tide of circumstances over which they have little control. Life events such as relationship break downs, job losses or poor health can pull almost anyone into poverty at some point in their life.

Coronavirus is making more people than ever vulnerable to these shocks, and emphasising the need for powerful support systems to help people stay afloat.⁶



Testimony: Jobs and incomes

Evidence shows that huge numbers of people in the city have lost or are at risk of losing their jobs. Many of those who have lost their job have never claimed out-of-work benefits, do not know where to get help, and are struggling with the delay in receiving Universal Credit payments. Turn2Us who provide grants to individuals from the Edinburgh Trust are seeing a huge increase in demand but also worry that many who need help will not know about all the available sources of help. Community Renewal, who run one of the city's employability programmes has seen an increase in referrals from 20-30 per month to 120 in the first month since the lockdown began. They recognise the way in which many have lost their jobs as a significant trauma – described as brutal, people feeling they have been treated as disposable. While immediate concerns are focused on getting through this period of lockdown, for many the fear of the impact of unemployment and unmanageable debt in coming months is very real.

Unemployment and benefits

- Scottish unemployment expected to more than double...which could mean an additional 13,000 people unemployed in Edinburgh during 2020⁷
- 23% of UK businesses have paused or ceased trading, while 29% are 'not sure' their business has the financial resources to survive this crisis⁸
- 1,200 Scottish Welfare Fund applications per week in Edinburgh since lockdown began – 3 times the usual average⁹
- Universal Credit claims at peak were up by eight to nine times the volume immediately pre-crisis, while the number of advance payments peaked at five to six times the pre-crisis number¹⁰

Impact on incomes

- More than half of all households believe they will struggle to meet their financial commitments during this crisis¹¹
- 64% of those in serious financial difficulty are renters, 31% are homeowners¹²
- 1 in 5 have already used credit to pay for food and other expenses¹³

Impact by

- Workers who are low earners, women, parents, and young people are most likely to be exposed to loss of income and increased health risk during this crisis¹⁴
- People on low incomes are 2.4 times more likely to work in shutdown sectors, than higher earners¹⁵
- 23% of women work in shutdown sectors, compared to 16% of men¹⁶
- 16-24-year-olds workers are twice as likely to be working in shutdown sectors as the rest of the workforce¹⁷
- Nearly half of all people on zero-hours contracts work in shutdown sectors¹⁸
- Two-thirds of working single parents are in jobs bearing the greatest economic and health risks in this crisis¹⁹
- Young black, Asian and ethnic minority workers are significantly more likely to be exposed to the economic effects of this crisis. Such workers are 47% more likely to be on a zero hours contract and less likely to have a permanent contract than their white peer group.²⁰
- UK BAME groups are also at a significantly higher risk of developing and dying from coronavirus, account for 34% of critically ill Covid-19 patients and a similar percentage of all Covid-19 cases²¹
- Evidence from England shows that coronavirus has had a proportionally higher impact on health in the most deprived areas, with death rates in those areas more than double the rate recorded in affluent areas.²²

Many self-employed people have also lost their source of income overnight and found they are not covered by UK Government support. Whilst the UK Government has acted relatively quickly to address the main gaps and the Scottish Government too has stepped in to confirm support for new starters in 2019-20 who aren't otherwise eligible, there are still significant problems. Too many people, for example taxi drivers, are left with no income as they wait for the UK Government self-employed scheme to open for applications in June. For many in this category this will be their first experience of unemployment and navigating an unfamiliar social security system and the stress of their situation cannot be underestimated.

“

I have been overwhelmed by the number of people who are traumatised by this situation. I am meeting people who have been in work all their lives who suddenly find themselves having to navigate the benefits system for the first time... not knowing their rights, not knowing where to go for support.

Mary Alexander

Edinburgh Poverty Commission member

Feedback also indicates that many employers are not taking up the UK Government's Job Retention Scheme. For many with insufficient business resilience the support is not comprehensive enough to allow them to retain staff. Others do not have confidence in their position to provide employment when we return to activity and some simply assume it will be overly complicated to apply and easier just to lay people off and recruit again when business picks up. In particular, many agency staff are being let go as neither agency nor employer take responsibility for including them in the job retention scheme for which they are eligible.

For the low paid who have continued to work through the crisis providing vital services, there have been huge concerns about safety with inadequate provision of personal protective equipment and insufficient changes made to working practices to allow social distancing.

“

The system should be saying to people: if you're going to go to work during the pandemic and take a risk for us, we'll pick up the risk and secure you. You won't have to worry about money going up and down and worrying about how the rent will be paid. You'll have certainty. There's money in too many different pots. How do people access what's there? It ends up with us having to hand out the phone number for the Scottish Welfare Fund to the whole street due to the long wait to get paid Universal Credit.

Chris Kilkenny

Edinburgh Poverty Commission member

Looking at the statistics and listening to testimony the overriding sense is of the injustice of the impact of the lockdown. We have all been asked to make sacrifices during lockdown to save lives and protect the NHS, but a disproportionate share of that sacrifice is being made by the poorest people in our society. In particular, too many employers in the city have not taken sufficient responsibility for their people as many have failed to pass on the security afforded them by the state. In these circumstances it is the low paid, those on temporary contracts and those on zero-hour contracts who are disproportionately suffering as a result. The immediate crisis comes on top of a situation where we know many people are exhausted physically and emotionally, having severely restricted options about how to manage living costs, are unable to plan and barely have enough to survive, despite being in work. The crisis shines a light on the fragility and inherent injustice in our economy.

Testimony: Housing and homelessness

Some of the first and most compassionate responses to the crisis were seen in steps taken to support those people experiencing some of the most severe forms of poverty. The City of Edinburgh Council acted quickly to provide security for those in temporary accommodation and to house rough sleepers securing over 200 bedspaces in hotels and private flats²³. Five Resilience Centres were established across the city to make sure anyone who becomes homeless, or needs an emergency cash payment during lockdown, can receive face to face support in a way that is safe. So far, those centres have supported over 1,000 citizens in the first four weeks since lockdown began²⁴.

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The opportunity for homeless people to be housed in hotels has been one of the best things to happen during this crisis. It could be a transformational new start for some people.

Diana Noel-Paton

Edinburgh Poverty Commission member

In addition to that, the first weeks of the crisis saw promises from the Council and social landlords that no one will be made homeless because of rent arrears during this emergency, as well as Scottish Government legislation to ensure no evictions could legally be made from any tenure or landlord during the lockdown. These steps are all welcome, but we have still heard real concern from people who remain anxious about paying their rent and their ability to maintain their tenancy. Not least they express fears that this period will simply become one of storing up debt for the future with little chance of being able to earn enough to get back on to an even keel when we can return to activity. And we have similarly heard concerns about what happens to those many homeless households when the lockdown ends, when hotels return to normal activity, and when the budgets being used to support them are stretched even more than ever.

Testimony: Food, the cost of living and social isolation

The immediate priority for most in the last month has been food. While those comfortably off save money staying at home, the cost of living has risen significantly for those in poverty as they are forced to buy what one supermarket has to offer because of limited scope to travel. Additionally, many in poverty have had difficulty shopping for a range of reasons including shopping less frequently without a car, disability, carers being unable to shop with the people they care for as only one person is being allowed in at a time, single parents with several children finding it difficult to shop with them and to buy enough to feed their family with restrictions on the numbers of some

items. While most of us have experienced anxiety or frustration with queuing and had to adjust the way we shop and eat, for people living in poverty these stresses have often been extreme.

City of Edinburgh Council acted quickly to ensure the families of children receiving free school meals got the equivalent money in their bank accounts. This provides a payment of £22.50 per entitled child made fortnightly during lockdown, with almost 5,500 payments made at the last count in late April 25. This support was extended throughout holiday periods as well as during term time, representing a very welcome example of how the crisis has stimulated improvements for citizens that we would expect to see continue once this emergency period is over.

For the majority of families, this 'cash first' approach is the most dignified way of support, providing certainty and choice. However, many families still struggle with the logistics of feeding their families. Organisations across the city are stepping in to make sure food reaches the people who need it, including some groups who have shifted their purpose, so they are able to support people with their most immediate priorities. LIFT in North Edinburgh immediately focused on providing food for as many families as possible to enable them to stay at home, reacting to the fear and distress they heard from the people they work with in the community. In the first week of the lockdown alone, with volunteer support and food supplied by Social Bite, Cyrenians, and direct from a number of restaurants, they were able to keep 400 families fed.

Increased fuel costs due to needing heating on for longer periods are another significant concern for those living in poverty. And, while some have experienced support from energy providers others are continuing to have to go out several times a week to top up pre-payment cards at a PayPoint.

People have expressed huge concerns about the impact of current circumstances on mental health. Loneliness and isolation, loss of independence, impact of furlough and unemployment, the stigma of claiming benefits and using foodbanks, managing conflict in relationships at home have all surfaced in conversations over the last few weeks and contribute to the significant distress witnessed by organisations who are providing support in our communities. Where most of us are experiencing increased neighbourly connection and support there is concern for those without digital devices or the skills to use them effectively and the places where neighbourly support is harder.

“

I have serious concerns about young people and men who are at risk of suicide since the lockdown came into force. My own opinion is it has to be highlighted and is there enough being done for them to reach out to the mental health services which I do understand is stretched to the limit? Could there be more adverts and free phone numbers for them to contact people who can help them?

Betty Stevenson
Edinburgh Poverty Commission member

Testimony: Co-ordinating the response

The picture that has emerged from talking to a range of organisations providing immediate support is not primarily one of a lack of food or resources to help during the lockdown but rather a continuing challenge of co-ordination. It seems likely that if you are already known to a local (statutory or third sector) organisation then you will be able to access food, connections, and a route to other support you might need. We know, however, that even in normal circumstances people struggle to find support with all the issues which are relevant to them and there is concern for huge and increasing numbers experiencing hardship who are not connected to local support organisations – and do not know where to get help. To a lesser extent, there are also concerns over the potential for duplication of effort amongst a range of organisations. It is also clear that, as we return to activity, resources to support people who have lost their jobs and are struggling to get by on drastically reduced incomes will continue to be needed on an unprecedented scale.

We know there have been huge efforts to co-ordinate based on the reach of the statutory sector and the local connections of voluntary organisations, but we also hear testimony that there are gaps, too much reliance on fragile organisations and a continuing lack of clarity about who is doing what.

It is clear that where it is happening people are reliant on and highly value the lifeline support provided through organisations and people they know and trust in their community, but not everyone who desperately needs help has those connections and the strength of those local organisations and networks is not evenly spread across the city.

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It is important we recognise the hugely impressive response of the third sector... but this crisis has also highlighted the hollowing out of support present in some communities over recent years.

Celia Tennant

Edinburgh Poverty Commission member

Similar challenges around co-ordination relate to the reach of funding being made available by Scottish Government and other funders. Feedback from organisations providing support to those in poverty highlights variable experiences in this first period since lockdown began. Some have been quick to ask for and secure grant funding from the Scottish Government and independent funders, or in some cases have been given new money with an encouragement to use it for whatever is most immediately required. Other organisations have had less capacity to access funding. While some organisations have shifted their purpose quickly to respond to immediate need and have made their own decisions about risk to themselves and volunteers to provide vital services, others have had less confidence and felt a lack of clarity from government in relaxing the usual rules shaping their activity.

Principles

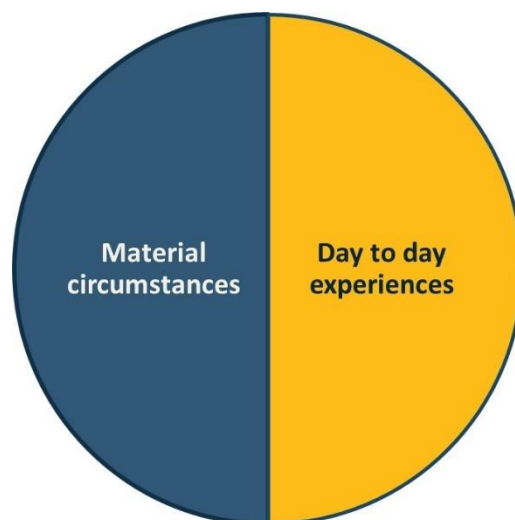
As we have listened we have increasingly realised that while so much has changed in a few short weeks, much of what we are seeing now is a magnification of what we had previously observed, both in the factors which exacerbate the difficulty of living on a low income but also in the hope and potential for change.

We had already recognised that the change required to end poverty in Edinburgh would be as much about changing the day to day experience of interactions, connections and relationships between individuals and organisations and within communities as concrete change to material circumstances.

We are clear that as well as more money in their pocket, reduced living costs and better living conditions and improved prospects to get on with their lives, people need interactions, connections and relationships based on understanding, kindness, dignity and respect. Rather than being shunted from pillar to post through complicated networks and systems, they need help that enables them to take control of their own life, that helps with all the issues which matter to them.

We had agreed the following principles:

- We do not accept poverty is inevitable
- People who are struggling are supported to move out of poverty quickly, take control of their lives, and contribute to a city where people look after each other
- We design and deliver workable solutions alongside people who experience poverty
- We use all the power we have in the city in our organisations and communities to directly effect change within the city and build the public and political will for change needed at national level
- We do not merely mitigate the worst effects, we end poverty



It seems all the clearer now, following the experience of the last month, that lasting solutions to end poverty will have to be built together, in connections and relationships and in shared humanity. We need to ensure that the growing understanding of shared hardship, respect and value for largely low paid key workers and those instincts which many of us are witnessing in the reaching out of neighbours, connection with strangers in the street and the surge in volunteering are harnessed rather than merely observed and allowed to recede. As we rebuild, we should redesign our economy

and services, not on independent twin tracks but tied together around our core humanity and shared values which are perhaps more evident now than they have ever been. **We need to build on the compassion we are witnessing every day to create a just transition towards a city that is effective in ending poverty.**

Actions

At the heart of our proposed actions to end poverty (based on our work over the last fifteen months) is the need for: **The right support in the places we live.**

Living in poverty grinds people down and too often the attitudes and experiences they encounter trying to get help or just function day to day make their situation even worse.

People have told us they feel they are not listened to, are not treated with dignity, respect and kindness. They are forced to tell their story numerous times to deal with all the issues they need help with. They are referred, assessed and referred on again. Help with one specific problem can fail because it is set in the context of multiple issues which are not addressed together and at worst help in one area precludes help in another. Often the help people may need to address the emotional toll of their situation is ignored.

We believe Edinburgh needs to:

- Ensure people in all parts of the city have local, safe, welcoming community spaces where they can access the right support for them and make progress at the right pace.
- Give permission to staff at the frontline to make meaningful connections and support them to enable relational approaches, removing over-reliance on procedural and rule bound approaches.
- Enable staff from a range of services to work together to support people with all the issues that are relevant to them, removing the need to negotiate numerous and complex referral systems.
- Ensure support enables people to take control of their lives.

This feels equally relevant in current circumstances. While welcoming community spaces are not possible in a physical sense for now and the connections cannot be face to face, many organisations are telling us just how much people need a trusted relationship to access support. We believe the right support sits at the heart of our approach **now**, as we **return to activity** and as we **rebuild**, with priorities which shift in each of those phases.

As we move through those phases, ensuring people have the right support in the places they live will mean a **fundamental shift in the way in which we plan, fund, deliver and evaluate services across the public and third sectors**. Alongside that shift in delivery of services we need to ensure we **lock in any progress being made to alleviate poverty now**, influence Scottish and UK Governments to **rebuild a fairer economy** and crucially **make it both possible and unavoidable for employers to play a full and active role in tackling poverty**.

Actions: Now

Government at all levels has acted quickly to address the impact that lockdown has on people's jobs and livelihoods. But the full potential of Government schemes to protect employment will fail if employers cannot, or choose not to, take it up.

We need Government to respond quickly to the concerns of businesses and **address problems with the design and coverage of support schemes to make sure take up prevents avoidable redundancies**.

And we need business organisations, local Government, and Government agencies to **act now to help, and in some cases pressure, employers to take up the UK Government's Job Retention Scheme. It should only be unwound gradually, when employers and workers have confidence that it is being done safely**.

The most urgent need currently is **connecting people who need help with the support they need to stay afloat**. We need a systematic approach to identification of those who need help and clear, well-advertised and accessible routes for people to seek support. The City of Edinburgh Council website provides useful email and telephone contacts for support (which would helpfully be replicated in leaflet form) as does the Scottish Government leaflet delivered to all citizens. It is also welcome that schools, community groups, and statutory services are phoning people to proactively offer help and assistance. Many of the organisations we have spoken to note the need for a trusted relationship to navigate what can be a complex picture of available support.

In providing routes to support we must also be careful that we do not limit our use of 'vulnerability' to mean solely those at risk of illness or in need of care. We are seeing long established but also new patterns of people experiencing vulnerability due to a wide range of circumstances. As the lockdown and the impact of this crisis continues, it is important that the focus of support is broad enough to capture all those people struggling in or falling into poverty who desperately need help now – many of whom may not be known to, or familiar with, support networks in the city.

Alongside systematic identification of need, we must see continued effort to achieve effective coordination of resources, organisations and volunteers who can provide support, responding to the issues which are relevant to different people. As far as possible we should provide that support through one point of contact, a trusted relationship, either already existing or invested in now. This

clearly requires a mix of statutory and third sector organisations and there is no one sector or organisation which can manage this on their own. The scale of the challenge in coordinating the response at local level reflects pre Covid-19 issues in the hollowing out of funding over the last decade and over reliance on fragmented third sector organisations. It is all the clearer now, in crisis, that all organisations in the city need to work together in a way that is planned, comprehensive, transparent, builds on strengths and responds to the voices of communities.

National and local government, agencies and organisations should **give clear permission to staff to make meaningful connections** and respond to need flexibly, balancing the risk of not acting against the usual approaches to eligibility criteria, risk assessment, accepted activity and performance management. There is clear evidence that this is happening already but confidence among organisations is variable.

While lockdown continues the **most pressing issue is to ensure that people have food**. There is no shortage of food in the system. The main issue is responding to need in the most appropriate way. For some, who can shop, money is the most dignified approach. For others, who are struggling to shop, direct delivery is more helpful.

Although perhaps less pressing as the weather improves, we need to ensure people are able to keep their homes warm without **fear of being unable to pay for fuel** and that all people can move to safe methods of payment - for example being able to top up meters by phone or on-line rather than use of PayPoints and being able to access hardship support via energy companies.

Help with applications for **social security entitlements and other financial support needs** to sit in the frontline response. People need one point of contact who can help them navigate their entitlements, support them through bureaucracy and for many, the trauma of losing work in the midst of crisis. Throughout the last year of our inquiry we have seen a number of local organisations playing exactly this role, providing a single trusted relationship to help people find the support they need. During the lockdown period projects such as Maximise!, CHAI, LIFT, and others have made great strides to shift their ways of working to make sure those relationships can still be there for people when they need them.

Many of us are struggling with **home schooling and activities for children**. Living in poverty intensifies those issues, for example having less space, no outdoor space, fewer or no digital devices, fewer books, toys and games and for many a range of pressures which makes it difficult to support children's learning or simply to have fun with them. Many organisations are responding to this need and providing resources to help families learn and have fun is a key priority in surviving lockdown.

Enabling human connections is vital. We are rediscovering how much we need each other as neighbours reach out to each other, strangers stop to chat, at a distance, and we use digital technology like never before to maintain relationships with family and friends. Not everyone is able to make those connections. For some the barrier is not having digital devices or skills and we need to make sure everyone has that possibility. There are already lots of fantastic examples of online groups and activities bringing people together. Organisations like Grassmarket Community Project and Working Rite have responded to this period by not only continuing to support their communities, but also invent new ways of connecting people and building relationships – be it through online classes, or meditation sessions, or activities for families. We need to ensure that

these trusted relationships and social connections are recognised as a vital element of the frontline response to supporting people.

The one issue we have heard above almost anything else over the past 15 months of our inquiry has been evidence on the **intolerable toll of poverty on people's mental health**. In current circumstances, those pressures are magnified and exacerbated by isolation. In fact, many organisations are recognising the experience of lockdown as a significant collective trauma. To deal with that trauma people need help with the material circumstances that cause stress and they need to feel they are listened to and treated with dignity, respect and kindness. Where they also need specific specialist mental health support, it is important we ensure that those services are provided and co-ordinated within the context of much broader support that recognises and addresses the social and economic causes and consequences of poor mental health.

Actions: Return to Activity

The impact of this crisis on unemployment and economic activity in this city is set to be unprecedented. We are not likely to see the full scale of impact for another 2 to 3 months and while, for now efforts are clearly focused on keeping people safe and well at home, the focus will shift quickly to addressing economic hardship. No matter what course this crisis takes over the coming months, **we need to ensure that measures which have been put in place to support people through the lockdown period are not lifted prematurely** and in particular people are helped effectively to manage debt which has stored up.

Employers have a responsibility like never before to look after their people. Enabling people to return to (or continue in) fair work, not just any work, will be crucial in overcoming both the financial knock many individuals and families will have taken but also the emotional trauma. We must address with urgency the anomalies which have left large groups of people, particularly those in precarious work in hospitality and construction sectors and many of the self-employed, with reduced hours or no earnings. We must also improve the working conditions of key workers who have kept the city operating, perhaps most crucially the care workers who have put their life in danger daily with insufficient personal protection and testing for so little in return. The expansion of real Living Wage coverage for adult social care workers, backdated to the start of April, is a welcome start in appropriately valuing those who provide care in our communities. For those who have worked through this crisis and those who haven't we may not see the toll of the trauma for some time and employers need to be prepared to support people suffering with stress and enable recovery. The city's approach needs to engage fully with workplaces as well as communities, the third sector as well as core public services.

High housing costs in Edinburgh present a particular problem making it likely that many will not be able to afford rent, even with the welcome changes to Local Housing Allowance. **We must lock in the gains which have been made in providing security for those in temporary accommodation and rough sleeping.** Significant steps have been made during this emergency for people facing the most severe forms of poverty, but the fundamental pressures of Edinburgh's housing system have not changed. Commitment of new resources and ambition is needed to ensure that these gains can be sustained once this phase of the outbreak is over.

As lockdown measures are lifted, we should continue to focus on **the right support at a local level**. We should build on existing relationships and those contacts made through the emergency response with people in need of support, beginning to widen out the scope of the dialogue with individuals and communities beyond their concerns with just surviving, towards what will be needed to enable them to be thriving and contributing. For example, Community Renewal has made contact with LIFT with a view to engaging with the people they are working with on employability in months to come

We need to **strengthen the connections that have already been made and work to bring the third and statutory sectors closer and indeed business wherever possible, building on the local resilience hubs to enable us to shape genuinely holistic support across all needs**. For example, the Go Beyond network has worked hard to bring together third sector organisations in South West Edinburgh and WorkingRite, who have shifted rapidly from youth employability activities to supporting families with food and establishing links with other organisations to provide activities for children. We need to provide support across multiple needs not just those arising through this crisis, based on trusted relationships but crucially also designed to be systematic and leave no one behind. We are not suggesting the heavy lifting is done solely by the third sector but that we begin to systematically shift the way in which public sector resources are deployed to work at a local level.

Alongside holding on to a more local approach to service delivery as we emerge from lockdown, we need to **build on shifts in culture** which have begun to happen and are essential in our ability to shift to person centred, holistic support based on trusted relationships. Where permission has been clearly given, we will see increasing examples of what can happen where staff operating at the frontline have confidence to connect, to respond to need flexibly and make judgements borne of humanity rather than procedure. We must not lose that humanity. We should collect those examples and begin to systematically assess what they mean for our pre crisis ways of working. Where a return to business as usual would stifle the value, which has been created we must not return and instead begin to change those rules – in procurement, eligibility criteria, measurement, and performance management.

We must **provide a reason and a structure to enable the groundswell of volunteers who have been moved to give at a scale we have not previously seen to continue to contribute to community**. Many people are discovering their generosity of spirit and despite difficult circumstances the joy of a different way of living, less focused on the workplace, more focused on the people closest to them. That purpose and structure will come from connections and relationships with others and involvement in shaping the way we live, rather than being bounded by a set tasks for which the need will recede.

Actions: Rebuilding

The full economic impact of the crisis is not likely to be seen for several months. The impact particularly on tourism and hospitality will be devastating as we face the prospect of a summer and potentially winter without festivals. In Edinburgh, there are particular concerns as vacancy data²⁶ shows the city amongst the hardest hit in the UK in the drop in vacancies alongside a reported £53m hole in the City Council budget.²⁷

Almost unimaginable shifts have been made in the state's response to the sudden insecurity faced by millions, both in the level of financial support and the compassion with which it is administered. **If this is right for now, we believe it is right for the future.** Temporary improvements to some UK social security payments should be locked in now to prevent more people being pulled into poverty when their incomes drop.

We must take bold action to ensure a decent income for all, whether that is building on changes to Universal Credit and legacy benefits or more radical changes such as a Citizen's Basic Income (which we will be addressing further in our full report in the autumn). We now need to build a social security system, in Scotland and the UK, that provides us all with the support we need at different times of our lives – in and out of work, when we face high housing costs or the extra costs of disability and caring.

In rebuilding, **we must ensure we create a fairer economy** where people providing vital services are valued appropriately and enabled to live a life free of poverty. In our work to date we had already observed the damaging impact of an extreme gap in wealth and poverty in the city. As we address the economic shock, we are currently experiencing we must resist reverting to practices which allow this inequality to continue. That means not just state support for those on the lowest incomes but creating an economy where everyone shares more equitably in success. We clearly need bold action from UK and Scottish Governments to rebuild the economy, but we are also clear that some of the most successful institutions in the city must make more of a contribution to enabling all of our communities to thrive.

As we focus on rebuilding, we should further strengthen **the right support in the places we live and enable culture change to lead system change.** We should bring together what has been forged in emergency with the learning we already have from promising work focussing on integrating support, for example from the perspective of the physical assets in My Gracemount, shifting Health and Social Care to personalised asset-based approaches through 3 Conversations and Community Renewal's development of holistic community support in Bingham/Magdalene. We should aim for small teams, drawing staff from statutory, third and business sectors operating at a small local level using simple existing methods to connect, assess need and build on assets. Alongside **we must develop a phased approach to shift all funding, planning, delivery and measurement from organisational impact on specific outcomes to whole system impact to build the capability and wellbeing of people and communities.** We should build on shifts in how and where statutory services operate, do this at scale, have confidence to try new approaches, evaluate and alter plans to change direction if we need to.

More detail on these points and key actions to be taken in the city will be incorporated in our final report to be published in the autumn.

Conclusion

We could not have imagined the way this Coronavirus outbreak would impact us. Watching and reading reports from other countries ahead of us in the spread of the virus gave us only scant insight into how it would actually feel. What is overwhelming is the shared emotional response, both to direct personal impacts and our empathy with others who have been affected in the most devastating ways. As we emerge from this crisis we must hold on to that emotional response and place it at the heart of our efforts to rebuild. In the last fifteen months we too often heard that people living in poverty felt much of the city does not belong to them, that citizens of Edinburgh in general are not aware of poverty, don't understand their circumstances and don't care. In the last month, we have seen a massive increase in understanding of shared hardship and poverty, often through first-hand experience, a deepening respect and gratitude to the largely low paid key workers enabling the city to operate and above all else solidarity with our fellow citizens.

We propose building a movement of people with experience of poverty and their allies, drawn from public and third sector services and business and also those citizens who have shown solidarity in such force in recent weeks. Our working title is **EndPovertyEdinburgh**. We should invest in it to develop our shared understanding of living in poverty, the solutions most likely to succeed and contributing to culture change. It should plug into decision making and hold the city to account, monitor progress, shine a light on how far we are making progress and celebrate the change we can make together.

With all its resources we are confident that Edinburgh is equal to the challenge of rebuilding. If nothing else the response of the city to this crisis so far has shown us that things we might have thought of as impossible can happen within days. To rebuild rather than just recover, to create a city free of poverty, where each and every person has the chance to thrive will take more change again. It will take an openness to involve everyone, bravery to let go of learned ways of working and embrace untested approaches, compassion to look after each other and a commitment to make a just transition to what comes next, all qualities which we have found more of in the last month than perhaps we might have expected. Let's hold on and build on what we have learned.

Appendix: Members of Edinburgh Poverty Commission



**Dr Jim McCormick
(Chair)**

Associate Director for
Scotland at the Joseph
Rowntree Foundation



**Cllr Cammy Day
(Vice Chair)**

Depute Leader of the City of
Edinburgh Council



Mary Alexander

Deputy Regional Secretary
of Unite the Union



Diana Noel-Paton

Former Chief Executive of
the Thistle Foundation and
citizen of Edinburgh



Zoe Ferguson

Independent analyst and
citizen of Edinburgh



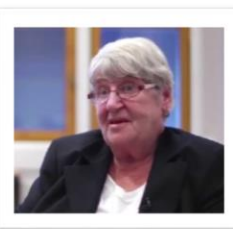
Craig Sanderson

Former Chief Executive of
Link Housing Association
and citizen of Edinburgh



Stephen Kelly

Headteacher of Liberton
High School in Edinburgh



Betty Stevenson

Convener of Edinburgh
Tenants Federation and
citizen of Edinburgh



Chris Kilkenny

Community campaigner and
citizen of Edinburgh



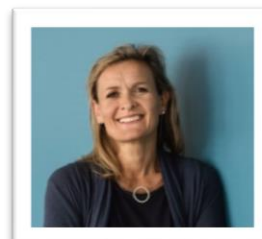
Prof Carol Tannahill

Chief Social Policy Adviser to
Scottish Government and
Director of the Glasgow
Centre for Population Health



Sandy MacDonald

Head of Corporate
Sustainability at Standard
Life Aberdeen plc



Celia Tennant

Chief Executive of Inspiring
Scotland

Appendix: Timeline of Edinburgh Poverty Commission



June 2018

Edinburgh Partnership and the City of Edinburgh Council, respectively approve the establishment of an independent Edinburgh Poverty Commission.

October 2018

Dr Jim McCormick is appointed as the independent Chair with Cllr Cammy Day as Vice Chair.

November 2018

The first full meeting of the Edinburgh Poverty Commission takes place.

Phase 1: Pockets
Examining the pressures that keep incomes low and living costs high for people in Edinburgh

February 2019

The first of three public calls for evidence. The second full meeting of the Commission on the theme of 'pockets' takes place.

Phase 2: Prospects
Exploring what we can do to improve the wellbeing and life chances of people in poverty

May 2019

The second of three public calls for evidence is launched and the first summary of emerging findings is published. The third full meeting of the Commission on the theme of 'prospects' takes place.

Phase 3: Places
Defining steps the city can take to create well-designed, affordable, and sustainable places in Edinburgh

September 2019

The last of three public calls for evidence is launched and the fourth full meeting of the Commission on the theme of 'places' takes place. A second summary of emerging findings and interim recommendations so far is published.

Final Phase

November 2019

Interim findings published.

December 2019

The fifth full meeting of the Edinburgh Poverty Commission on the theme of 'designing the future' takes place.

May 2020

Poverty and Coronavirus in Edinburgh interim report published.

Autumn 2020

Final report to be published.

Appendix: Sources of information and support

Support for shielded people, and those in high risk groups

If you have received a letter from the Scottish Government about shielding, and need help with food or medicines, please contact the **City of Edinburgh Council** on **0131 200 2388** or by email shielding@edinburgh.gov.uk

For most of us, we're able to manage these difficult times ourselves with support from friends and family. However, if you are in a high-risk group (www.bit.ly/2WFJfNN) and do need additional help or support please call **0131 200 2306** or email edinburghvulnerable@edinburgh.gov.uk

Homelessness

To support the most vulnerable members of society during the coronavirus outbreak five Council Resilience Centres have been established and will be open only for people who require access to emergency assistance with **urgent homelessness, urgent cash payments, and harassment cases where imminent and real threat exists.**

Details of how to use these Centres are available on the Council website (www.bit.ly/3ftK8lj)

Alternatively, phone the **Homelessness and Housing Support Team** 8.30am to 5pm, Monday to Thursday and 8.30am to 3.40pm on Friday on **0131 529 7125**.

Out of hours service on **0131 200 2000**, or freephone number **0800 032 5968**.

Crisis grants

If you are without money for essential items such as food and fuel you could apply for a Crisis Grant. To find out how you can apply please phone **0131 529 5299**, or visit the Council website (www.bit.ly/2WJ4lv4)

Advice, welfare, and benefits

For advice on a range of issues including benefits, debt, managing money, and living costs, there are people available and ready to support you during this crisis. Some good examples include:

- **The Advice Shop** - **0131 200 2360** (www.bit.ly/2WHavvo)
- **Citizen Advice Scotland Edinburgh** - **0131 510 5510** (www.bit.ly/2YOm0Uz)
- **CHAI Edinburgh** – **0131 442 1009** (www.bit.ly/2SJFcPG)
- **Granton Information Centre** - **0131 551 2459** or **0131 552 0458** (www.bit.ly/35JkbtK)

Finding a new job

If you've lost your job or are worried that you might, there is help available for you. There are organisations across the city who offer support, advice, and guidance to help you apply for jobs and prepare for interviews.

Contact **Next Step Edinburgh** and they'll put you in touch with the right organisation - **0300 365 0025** (www.bit.ly/3fxzrhy)

Appendix: Notes, references and sources

Cover photo: *Coronavirus rainbow* by Phil Mclver, licensed under CC BY-ND 2.0, www.bit.ly/2YGdWW6

¹ Key sources: Child Poverty – End Child Poverty Coalition, Juliet Stone and Donald Hirsch (2019), Local indicators of child poverty, www.bit.ly/2LvFe9T; Life expectancy – ScotPHO profiles toolkit, www.bit.ly/2SWL5c6; School attainment – Local Government Benchmarking Framework, 2019, www.bit.ly/2WJGOKd

² www.bit.ly/2WK6iau

³ www.bit.ly/35MDan8

⁴ www.bit.ly/2WMxVQ1

⁵ www.bit.ly/2LkDIqU

⁶ Brook, Paul et al (2019), *Framing Toolkit: Talking About Poverty*, Joseph Rowntree Foundation & Frameworks Institute, www.bit.ly/3fFZWBp

⁷ Scottish Government (April 2020), *State of the Economy*, www.bit.ly/3bkC82U, and City of Edinburgh Council estimates for Edinburgh

⁸ Office for National Statistics (May 2020), *Business Impact of COVID-19 Survey (BICS)*, www.bit.ly/3fDbhHL

⁹ Source: City of Edinburgh Council

¹⁰ Department for Work and Pensions (May 2020), *Universal Credit declarations (claims) and advances: management information*, www.bit.ly/3coSYyX

¹¹ Standard Life Foundation (April 2020), *April Financial Impact Tracker*, www.bit.ly/2YRTtO3

¹² *ibid*

¹³ *ibid*

¹⁴ Resolution Foundation (April 2020), *Risky Business: Economic impacts of the coronavirus crisis on different groups of workers*, www.bit.ly/2LjFJDD

¹⁵ *ibid*

¹⁶ *ibid*

¹⁷ *ibid*

¹⁸ *ibid*

¹⁹ *ibid*

²⁰ Georgina Bowyer and Morag Henderson (2020), *Race Inequality in the Workforce*, A Carnegie UK Trust, UCL Centre for Longitudinal Studies and Operation Black Vote report, www.bit.ly/35NonZc

²¹ The King's Fund (April 2020), *Ethnic minority deaths and Covid-19: what are we to do?*, www.bit.ly/3bnBbH9

²² Office for National Statistics (April 2020), *Deaths involving COVID-19 by local area and socioeconomic deprivation: deaths occurring between 1 March and 17 April 2020*, www.bit.ly/2WpGICZ

²³ www.bit.ly/2Liz2Sf

²⁴ Source: City of Edinburgh Council

²⁵ Source: City of Edinburgh Council

²⁶ www.bit.ly/2zr4POf

²⁷ www.bit.ly/3blPJHb



Edinburgh Poverty Commission

Contact us



Edinburgh Poverty Commission

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www.edinburghpovertycommission.org.uk



[@EndPovertyEdin](https://twitter.com/EndPovertyEdin)

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Policy and Sustainability Committee

10.00am, Thursday, 11 June 2020

Spaces for People Programme Update

Executive/routine Wards Council Commitments	Executive All 16, 17, 18, 19
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1. Recommendations

- 1.1 It is recommended that Committee:
- 1.1.1 notes the schemes implemented to date, plans for future phases of this programme and the role of these changes in supporting the city's plans for adaptation and renewal, particularly in supporting businesses;
 - 1.1.2 notes that the Council has been awarded £5 million of funding from the Scottish Government's Spaces for People programme;
 - 1.1.3 notes that the Scottish Government's Spaces for People fund will be increased from £10 million to £30 million. Further bids for funding may be submitted to progress additional interventions which have been suggested by the public and/or stakeholder groups; and
 - 1.1.4 notes that due to the immediate requirement for programme implementation, there is not sufficient time to undertake a full procurement exercise. As such approves a direct award of contract via waiver of Contract Standing Orders (CSOs) to purchase temporary traffic management infrastructure. The value of this award is subject to costs received from suppliers but is expected to be of a value between £1 - £1.5 million.

Paul Lawrence

Executive Director of Place

Contact: Ewan Kennedy, Service Manager – Transport Networks

E-mail: ewan.kennedy@edinburgh.gov.uk | Tel: 0131 469 3575

Spaces for People Programme Update

2. Executive Summary

- 2.1 The Spaces for People programme is a key part of the Council's COVID-19 adaptation and recovery plan. This report provides an update on the prioritisation of interventions in this programme, progress so far and planned next steps.
- 2.2 The report also seeks approval for a direct award of contract via a waiver of Contract Standing Orders (CSOs) for supply and installation of temporary traffic management infrastructure, due to time criticality of the programme, which precludes the opportunity to undertake a full procurement exercise. The value of this award is expected to be in the region of £1 million and £1.5 million, subject to costs received from suppliers.

3. Background

Spaces for People Programme

- 3.1 The COVID-19 pandemic has significantly changed the way in which people work and live. In March 2020 lockdown measures were implemented to minimise the spread of infection included instructions to stay at home where it is possible to do so, and to maintain a physical distance of at least 2m from anyone who does not live with you while you are outside (whether for work or exercise). The Scottish Government has launched a phased approach to changing the restrictions in place, however there is no fixed timetable for this.
- 3.2 Since the beginning of the COVID-19 lockdown period, there has been a significant increase in the number of people cycling in the city (with an increase of 16% being recorded across the city's automatic counters). At the same time, there has been a dramatic reduction in public transport patronage and car use. Most office workers have made the transition to working from home and more people are exercising outdoors, close to their home. Public transport is mainly being used by essential workers who still need to travel to work.
- 3.3 Improvements in air quality have also been recorded since the beginning of the lockdown period. Further, there is already evidence that physical distancing guidance may lead to a significant increase in car use. This would lead the city in the opposite direction and could lead to increased congestion that would be hard to manage.

- 3.4 It is likely that people will want to travel into and around the city differently to before COVID-19 and, by creating spaces for walking and cycling, the city could sustain the air quality improvements recorded, which in turn would contribute to meeting the city's target of net zero carbon by 2030.
- 3.5 Policy and Sustainability Committee first received a report on the Spaces for People on [14 May 2020](#). The programme aims to help ensure that people can safely and easily maintain physical distancing whilst accessing the parts of the city they need to for work and daily exercise.
- 3.6 On [28 May 2020](#), Committee received a report on the Council's plans for adaptation and renewal alongside details of the Council's planned interventions in response to the Scottish Government's phased approach to easing the COVID 19 restrictions. The Spaces for People plans are being developed to address the public health concerns arising from the pandemic, alongside supporting the economic recovery of the city.

Procurement Arrangements

- 3.7 The Council procures goods and services in accordance with the Council's CSOs, European Union and Scottish procurement regulations.
- 3.8 An existing Framework Contract CT2676 Transport Traffic Management is currently in place to for the provision of hired Roadworks (Chapter 8) traffic management services and professional design services. This contract will be utilised initially for the provision of temporary roadworks signs, cones and barriers under the terms of Chapter 8 (normal roadworks equipment) to facilitate early programme delivery, however, the requirements for the Spaces for People programme is not covered within this contract.
- 3.9 Due to immediate requirement for supply of temporary traffic management infrastructure associated with the programme, time criticality precludes the opportunity to undertake a procurement exercise.
- 3.10 It will therefore be necessary to undertake a direct award via waiver of CSOs. Appropriate suppliers from across the UK have been contacted to establish product specification and indicative benchmark rates. Based on this, the intention is to purchase directly from the suppliers who offer the lowest cost option given the circumstance. In addition to product supply costs, this will include for lifecycle considerations related to installation, maintenance and ultimately removal and disposal of these temporary features.

4. Main report

Progress so far

Space for Exercise and Travelling Safely

- 4.1 Since 30 April 2020 partial road closures have been implemented on Silverknowes Road, Links Gardens, Cammo Walk and Braid Road, Warriston Road and Stanley

Street and a one way system has been introduced on Braidburn Terrace. These interventions have already received many positive responses from local residents and organisations.

Travelling Safely

- 4.2 Signal timings have been changed to introduce an automated green man cycle at over 100 junctions across the city. These changes mean that the cycle will change without the need to press the pedestrian call button. The automatic green man phase will only apply during the day and evening. These changes do not impact on the accessibility of the crossings and the audible signals will still sound where a junction has the equipment fitted; tactile rotating cones will also still work, and the pushbuttons will be left accessible to those who need to find or use them.
- 4.3 To deliver enhanced conditions for cycling to and from the city's main hospitals, to provide safer routes for key workers and service users, especially as traffic begins to increase, temporary segregated cycle lanes have been introduced on Crewe Road South and Old Dalkeith Road, leading to the Western General and Edinburgh Royal Infirmary respectively. As part of the Crewe Road South scheme it is also intended to remove 4m of guardrail.
- 4.4 Each scheme is designed individually to recognise that the interventions at each location will be slightly different. The design will take account of any existing infrastructure and on-street signage and furniture and a risk assessment will be undertaken for each location. It is intended that any street furniture which is not required (e.g. obsolete guardrails) will be removed in response to feedback seeking streets to be as clutter-free as possible.
- 4.5 Signage has been deployed on the carriageway at each of the road closure locations. There have been a small number of instances, by exception, where these will be placed on the footway if it is unsafe to deploy them on the carriageway. Engagement is also underway to move signage (e.g. for Council projects, public utilities and construction projects) from the footway to the carriageway to improve conditions of physical distancing for pedestrians.
- 4.6 A significant number of suggestions for schemes have been submitted since the launch of the Council's Spaces for People plans.
- 4.7 In addition, on 29 May 2020, a new [online engagement tool](#), which was developed by the Council and Sustrans, was launched. This site allows people to highlight particular areas where physical distancing is challenging collectively on a map, and to submit suggested interventions which may facilitate safer movement to address those challenges. The submission of suggestions will close on 29 June 2020 but the email address (spacesforpeople@edinburgh.gov.uk) will remain in use for general enquiries.
- 4.8 The suggestions received are being collated, assessed against the programme criteria and then prioritised. Dedicated web pages have been created and it is hoped that a GIS mapping tool to show proposed interventions will be live on these pages shortly.

- 4.9 Committee on 28 May 2020 requested a summary of the Temporary Traffic Regulation Orders (TTROs) to be provided every two months. This information is live on the Council website - <https://www.edinburgh.gov.uk/roads-pavements/view-comment-traffic-orders-new/2?documentId=12973&categoryId=20089>.

Planned approach and next steps

Space in the city centre and space in high streets

- 4.10 Recognising that, as the COVID-19 restrictions change, businesses will start to re-open and people will begin to return to their workplaces and places of education, the next phase of interventions are focused on providing travel routes which are as sustainable and safe as possible, both in the short and long term.
- 4.11 This phase of intervention is particularly focused on supporting economic recovery by targeting interventions in business areas of the city, particularly the city centre and around local high streets. This will help to ensure that people can safely and easily visit these areas whilst maintaining physical distancing and without having to rely on private car use.
- 4.12 Designs have been developed for the following locations and are, at the time of writing, going through the notification process and may be implemented by the time of Committee:
- 4.12.1 North Bridge;
 - 4.12.2 East Princes Street; and
 - 4.12.3 Waverley Bridge.
- 4.13 In addition, notification of interventions on South Bridge, George IV Bridge, The Mound and Bank Street and Forest Road is due to begin on Monday 8 June 2020.
- 4.14 Taking into consideration business requirements for loading, plans for footway widening and cycle segregation in local town centres will be shared week commencing 15 June 2020. These schemes will include:
- 4.14.1 Morningside;
 - 4.14.2 Bruntsfield;
 - 4.14.3 Tollcross;
 - 4.14.4 Gorgie/Dalry;
 - 4.14.5 Newington/Southside;
 - 4.14.6 Portobello;
 - 4.14.7 Corstorphine High Street; and
 - 4.14.8 Queensferry High Street.
- 4.15 Potential interventions at Leith are also being investigated but these will be developed in partnership with the tram team and with local businesses.

4.16 The scale and complexity of the following interventions are such that engagement, design and notification on the following phases is expected to be complete by 31 July 2020:

4.16.1 travelling safely (e.g. arterial routes, bus priority and cycle routes):

4.16.1.1 Queensferry Road;

4.16.1.2 Dundee Street – Fountainbridge - Slateford Rd;

4.16.1.3 Comiston Road (Greenbank to Fairmilehead) and signed quiet route connection to Meadows;

4.16.1.5 Minto Street – Craigmaillar Park – Liberton Road - Gilmerton Road;

4.16.1.6 London Road, Willowbrae Road, Milton Road W (part) with Duddingston Rd connection; and

4.16.1.7 Telford Rd and Ferry Road (Crewe Rd to Granton Rd);

4.16.2 space for exercise, including projects to improve connections to Silverknowes Promenade;

4.16.3 low traffic neighbourhoods (including speed reductions, safer routes to schools); and

4.16.4 local town centres.

Programme Prioritisation

4.17 The assessment framework for programme prioritisation was set out in the 14 May 2020 report and demonstrated how suggested interventions would be assessed and prioritised for delivery.

4.18 Projects are being assessed using these criteria and then prioritised for delivery, taking into account the need for schemes to align as closely as possible with the release of COVID 19 restrictions, integrate with other projects and be realistically deliverable within a short timeframe.

4.19 The assessment methodology and design process aim to ensure that projects are targeted to achieve the greatest benefit within the desired timeframe, with safe and robust designs.

4.20 The process does, however, recognise that short-term interventions are, by their nature, iterative and flexible. As such, the implemented street layouts may evolve and change as their optimal formation is determined through use.

4.21 This also means that interventions will be delivered using temporary materials that can be adapted in a trial 'learn by doing' type approach. However, to ensure the safety and robustness of the designs, they will go through a thorough review process, including undertaking a Road Safety Audit.

Notification and Advance Notice

- 4.22 Once interventions are prioritised for delivery, the next stage of the process is to notify local ward councillors, group transport spokespeople, emergency services and other key stakeholders.
- 4.22 All feedback received will be reviewed and, where possible, the scheme will be refined in response to the feedback.
- 4.23 A small number of concerns have been raised by Elected Members about advance notice of road closures. This is currently being addressed.

Procurement Arrangements

- 4.24 This waiver to the Council's CSOs to purchase and/or hire essential products and possible installation services is required in order to deliver immediate intervention measures set out in the Spaces for People programme.
- 4.25 This will ensure the Council has sufficient materials in place to deliver the programme as planned. A cost estimate for these materials is between £1 million and £1.5 million and is subject to future dialogue with suppliers.
- 4.26 In the short term, due to unprecedented market conditions, it is possible that the cost of materials and services required to deliver this programme may increase if suppliers experience material shortages, however the impact of these changes are, as yet, unknown and therefore the cost estimate is based on prices received from suppliers to date.

5. Next Steps

- 5.1 The implementation plan for the Spaces for People programme was set out in the 14 May 2020 Committee report, with short, medium and longer term timescales identified for interventions.
- 5.2 The next phases of this programme are set out in paragraphs 4.10 – 4.14 of this report.
- 5.3 An update on the TTROs approved for the programme will be presented to Committee in August 2020 and thereafter every two months.
- 5.4 On the procurement activities, completion of pricing exercise and high level bench marking to establish a schedule of rates for various products and services. Products and services will be selected to reflect best option for immediate installations. Were additional infrastructure required to extend the programme beyond the immediate requirements noted, this will be sourced by undertaking a full procurement exercise to ensure Best Value.

6. Financial impact

- 6.1 The Council has been awarded £5 million of funding from the Scottish Government's Spaces for People programme fund of £10 million. This is expected

to cover the costs of delivering the walking and cycling elements of the current programme.

- 6.2 The cost of the materials required to implement the immediate Spaces for People interventions is estimated to be between £1 million and £1.5 million over a three month period, this will be sourced via waiver of CSOs. These costs can be met from the initial allocation of funding from Scottish Government's Spaces for People programme.
- 6.3 The Scottish Government subsequently announced that the amount of Spaces for People funding to be made available will be increased from £10 million to £30 million. Council officers may submit further funding bids for these additional monies to support the delivery of further interventions which have been submitted by residents and stakeholder groups.
- 6.4 Funding for the bus prioritisation elements of this programme may not be eligible for funding through the Scottish Government Spaces for People scheme. Officers are currently identifying if these can be funded from the Council's capital programme and/or from any other source.

7. Stakeholder/Community Impact

- 7.1 Feedback from residents and stakeholder groups has been received directly to the Spaces for People programme team, to Elected Members and through a dedicated email box. This feedback has been collated and the project team are working through this against the prioritisation criteria.
- 7.2 As set out in paragraph 4.13, an online engagement tool has also been launched which shows current and planned schemes, as well as suggested interventions. Individuals and groups can submit ideas onto this tool and can also view comments and submissions.
- 7.3 An integrated impact assessment for the programme has been prepared and published on the Council [website](#).
- 7.3 There are no equalities impacts arising from the procurement approach proposed however there is a risk of procurement challenge by Contractors who could undertake these works if competitively tendered.

8. Background reading/external references

- 8.1 [Transport 2030 Vision](#)
- 8.2 [Edinburgh's City Centre Transformation Project](#)
- 8.3 [City Centre Transformation Strategy](#)
- 8.4 [Active Travel Action Plan](#)
- 8.5 [City Mobility Plan](#)

9. Appendices

9.1 None.

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Policy and Sustainability Committee

10.00am, Thursday, 11 June 2020

Transport Arm's-Length External Organisations: Company Appointments

Executive/routine Wards Council Commitments	Executive All
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1. Recommendations

- 1.1 It is recommended that Policy and Sustainability Committee:
- 1.1.1 Note that the appointment of directors to the Boards of Lothian Buses Limited (LB) and Edinburgh Trams Limited (ET) and the appointment of auditors at LB are Reserved Matters, which require the written consent of the Council;
 - 1.1.2 Approve the following LB Board appointments:
 - 1.1.2.1 The extension of Non-Executive Director (NED) appointments for Steve Cassidy, Susan Deacon, Jim McFarlane, Tony Rose and Mark Yexley for a further year (to 30 June 2021);
 - 1.1.2.2 The appointment of Nigel Serafini to the role of Interim Managing Director of LB with the associated remuneration for this role as set out in paragraph 4.5; and
 - 1.1.2.3 The appointment of Jim Armstrong as an Executive Director.
 - 1.1.3 Approve the appointment of Scott-Moncrieff as auditors for LB on 28 June 2020; and
 - 1.1.4 Approve the extension to the appointment of Andrew Neal as a NED to the Board of ET for a sixth and final year (to 30 June 2021).

Paul Lawrence

Executive Director of Place

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Transport Arm's-Length External Organisations: Company Appointments

2. Executive Summary

- 2.1 This report requests approval for a number of Board appointments and extensions for Lothian Buses Limited (LB) and the appointment and remuneration of an Interim Managing Director for LB.
- 2.2 The report also requests approval of the appointment of Scott-Moncrieff as auditors for LB and the extension of a Board appointment for the Board of Edinburgh Trams Limited (ET).

3. Background

- 3.1 LB is an Arm's-Length External Organisation (ALEO) which is 91% owned by Transport for Edinburgh Ltd (TfE). TfE, in turn, is 100% owned by the Council. The remainder of shares in LB (approximately 9%) are owned by East Lothian Council, West Lothian Council and Midlothian Council).
- 3.2 ET is an ALEO which is 100% owned by TfE.
- 3.3 On 22 August 2013 the City of Edinburgh Council approved the process for the various corporate and operational documents required for the governance of tram operations.
- 3.4 Under the provisions of the Majority Shareholder Agreement (MSA) LB undertakes that it shall ensure that, save with the prior written consent of the Council, it shall not affect or propose certain Reserved Matters. Reserved Matters include the appointment or removal of a Director, the appointment or removal of Auditors and making any change to the remuneration paid to the Chief Executive and/or any Executive Directors of LB.
- 3.5 The appointment or removal of a Director of ET is also a Reserved Matter which requires the prior written consent of the Council.
- 3.6 On [16 May 2019](#), Transport and Environment Committee approved the appointment of Scott-Moncrieff as auditors for LB for one year.
- 3.7 The Boards of both LB and ET have approved the appointments and have now submitted these to the Council for ratification.

4. Main report

Board Appointments for Lothian Buses (LB)

- 4.1 The term of office of LB senior independent director, Steve Cassidy, lapsed at the end of February and the terms of office of NEDs Susan Deacon, Jim McFarlane, Tony Rose and Mark Yexley are all due to expire at the end of June. Mr Cassidy was first appointed to the company's board in February 2014. The others were first appointed in June 2015.
- 4.2 The current COVID 19 pandemic is having a very significant impact on LB's operations and financial position. The individual and collective experience of the above named Directors is considered by the company to be an essential aspect of the support being provided to its executive team as they manage their response to the pandemic.
- 4.3 The Board of LB has resolved that the terms of office for Steve Cassidy, Susan Deacon, Jim McFarlane, Tony Rose and Mark Yexley as Non-Executive Directors (NEDs) to be extended for a further year to 30 June 2021. Each has indicated a willingness to continue in office. Council is now requested to approve the extension of these NED appointments.
- 4.4 If reappointed as a NED of LB, Jim McFarlane will continue to act as Chair of the Board of LB.
- 4.5 The Board of LB also wish to appoint Nigel Serafini to the role of Interim Managing Director. Mr Serafini was previously Commercial Director and an Executive Director of the company. The remuneration for this interim role is proposed to be £150,000, with an additional bonus element of up to 30% of salary (at the discretion of the LB Remuneration Committee). The remuneration has been independently benchmarked.
- 4.6 The 1985 Transport Act requires the Council and the Company to have three Executive Directors appointed to the Board. As a result of Richard Hall's resignation, only two Executive Directors remain – Nigel Serafini and Sarah Boyd (Operations Director). The LB Board therefore request that the Council approve the appointment of Jim Armstrong, Engineering Director, as an Executive Director on the Board. There will be no change to the remuneration for Jim Armstrong as a result of this appointment.

Auditor Appointment for Lothian Buses (LB)

- 4.7 Further to a tender process in 2017, LB appointed Scott-Moncrieff as auditors on a three year contract. LB was entitled to do this, however, there is a statutory requirement to appoint auditors for each financial year (unless the directors reasonably resolve otherwise on the ground that audited accounts are unlikely to be required). Accordingly, the auditors require to be formally re-appointed each year at the LB AGM.
- 4.8 LB proposes to appoint Scott-Moncrieff as the auditors of LB at the LB AGM on 28 June 2020 for a period of one (1) year.

- 4.9 There is a requirement for the Council to resolve that it shall consent to the re-appointment of Scott-Moncrieff as the auditors of LB. Without this resolution, LB would be unable to prepare annual audited accounts.

Board Appointment for Edinburgh Tram (ET)

- 4.10 Andrew Neal was first appointed as a NED to the Board of ET in 2015 and he has served on the Board for five years.
- 4.11 The Board of ET have approved an extension of this appointment for one further year, to 30 June 2021. This would be the sixth year and final year of the appointment.

5. Next Steps

- 5.1 Subject to the approval of Council, the Council will confirm in writing to TfE, LB and ET its decision in terms of this report as soon as reasonably practicable.

6. Financial impact

- 6.1 There are no financial impacts for the Council arising from the Board and auditor appointments.

7. Stakeholder/Community Impact

- 7.1 The Boards of LB and ET have already agreed to these proposed appointments.

8. Background reading/external references

- 8.1 Appointments to the Board of TfE – [28 May 2015](#)
- 8.2 Appointments to the Boards of LB and ET – [28 June 2018](#).

9. Appendices

- 9.1 None.

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Policy and Sustainability Committee

10.00am, Thursday, 11 June 2020

Tourism and Hospitality Sector Recovery Plan

Executive/routine Wards Council Commitments	Executive All
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1. Recommendations

- 1.1 It is recommended that Policy and Sustainability Committee:
- 1.1.1 note the emerging information on the impact of COVID 19 on the tourism and hospitality sector and the plans developed by the tourism Strategic Implementation Group (SIG), and the Edinburgh Tourism Action Group (ETAG), to support the recovery of the tourism and hospitality sector in the city;
 - 1.1.2 approve the retention of www.edinburgh.org (and associated web and social media accounts) for marketing and promotion of the city;
 - 1.1.3 subject to the required legal agreements and relevant data protection arrangements, agree that www.edinburgh.org can form the digital core of the tourism recovery campaign as set out in paragraphs 4.10 and 4.11;
 - 1.1.4 as set out in paragraph 4.16, agree to approach Edinburgh International Conference Centre (EICC) to request that they co-ordinate business tourism bids on behalf of the city for a short interim period;
 - 1.1.5 agree a preferred option (from those outlined in paragraphs 4.18 – 4.31); and
 - 1.1.6 delegate responsibility to the Chief Executive to implement the preferred option.

Paul Lawrence

Executive Director of Place

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Tourism and Hospitality Sector Recovery Plan

2. Executive Summary

- 2.1 This report provides an update for Committee on the impact of COVID 19 on the tourism and hospitality sector. It sets out details of a plan for resilience, reboot and recovery which has been developed by the Edinburgh Tourism Action Group (ETAG) working to the tourism Strategic Implementation Group (SIG) and provides details on how the Council could support the delivery of this plan and the wider tourism and hospitality sector.

3. Background

- 3.1 On [21 January 2020](#), the Council endorsed a new tourism strategy for the city. Tourism Strategy 2030 set out a significant shift from driving growth to managing growth and is focused on how tourism can improve the quality of life for residents and contribute to the city's broader economic goals.
- 3.2 The new strategy has five core themes: Our Place; Our People; Our Environment; Our Partnerships; and Our Reputation.
- 3.3 In endorsing the strategy, Committee requested two further updates in June 2020:
- 3.3.1 SMART measures to be developed to track the success of the strategy and to be presented to Committee for scrutiny and approval as part of the three-year Action Plan; and
- 3.3.2 ETAG to set out how residents would to be included in the delivery planning of the strategy.
- 3.4 The Tourism SIG is a partnership between the Council, the sector, and national agencies. Most recently membership of the SIG has been expanded to include representatives from Edinburgh World Heritage and the Old Town Community Council. Full membership details are included in Appendix 1.
- 3.5 The SIG was responsible for overseeing the development of the 2030 Tourism Strategy and it was planned it would continue this role while the implementation of action plans to support delivery of the strategy were being developed. It is currently chaired by the Council Leader, with the Depute Leader and Chief Executive both represented on the group.

- 3.6 The outbreak of COVID 19 has meant that the action planning process has been paused as the sector responds to the impact of the pandemic on the sector.

4. Main report

Impact of COVID 19 on the Tourism and Hospitality Sector

- 4.1 Since the outbreak of COVID 19, it is clear that the economic impact on the tourism and hospitality sector has been profound.
- 4.2 An update to the SIG on 16 April 2020 indicated that these impacts would include:
- 4.2.1 A reduction of between 50% - 70% in international arrival and tourism receipts (the Organisation of Economic Co-ordination and Development (OECD));
 - 4.2.2 Estimates of almost £1bn in visitor expenditure will be lost from the city's economy in 2020 (based on 2018 Performance Monitoring statistics);
 - 4.2.3 This loss equates to around 18,500 FTE; and
 - 4.2.4 Due to the dependence on international visitors, Edinburgh is facing a higher impact and potentially slower recovery than the rest of Scotland.
- 4.3 Evidence from the Fraser of Allander Institute indicates that the job losses in the accommodation and food services sector, which accounts for over 80% of jobs in the Scottish tourism sector, are likely to have a disproportionately high impact on young people, women and low income households. The business impacts will be felt across all aspects of the tourism sector itself, and across the much wider tourism supply chain and other key sectors including retail, culture, creative industries and food and drink.

Tourism Sector Plan for Recovery

- 4.4 In response to the challenges faced by the sector, the SIG recognised that a collective, collaborative approach for Edinburgh will be required and ETAG developed a plan for resilience, reboot and recovery which recognises:
- 4.4.1 The immediate priority is to protect public safety and public health and, as recovery begins, to recognise the impact that the pandemic will have on people's health and wellbeing over a significant period of time; and
 - 4.4.2 The need to move quickly to support the sector at this time but recognising that the plan must be built on strong foundations to support the longer-term ambitions set out in Edinburgh's 2030 Tourism Strategy with a partnership approach which focuses on sustainable, responsible tourism development and prioritises people, place, environment and reputation.
- 4.5 The three stages of the plan are set out below and will be supported by a small number of working groups focused on:
- 4.5.1 local communities and collaboration with supportive, helpful and engaging messages;

- 4.5.2 inspiring people using existing memories and creating new ones; and
- 4.5.3 presenting the city as open, ready and welcoming at the appropriate time.
- 4.6 The collaborative approach to delivery builds on previous successful activities, where it has been recognised that a co-ordinated approach, utilising the resources, skills and expertise of a wide a range of partners, can create a strong and unified approach which will promote the city at the right time and in the right way.
- 4.7 It is estimated that delivery of this plan will cost in the region of £150,000 to:
 - 4.7.1 Develop a creative image/brand, new digital assets and deliver a co-ordinated and targeted campaign over a 10 to 12 month period (circa 40% of the total cost);
 - 4.7.2 Develop guidance and toolkits, which includes providing support and training and engaging people to develop, update and maintain the digital assets (circa 48% of the total cost);
 - 4.7.3 Analyse existing data to support the delivery of the targeted campaign with the right messages, to the right market, at the right time (circa 6% of the total cost); and
 - 4.7.4 Manage business tourism enquiries for the city (circa 6% of the total cost).
- 4.8 This collaborative approach is designed to ensure that the whole city will support the plan. It proposes to utilise existing resources, particularly digital communication channels, of partners and businesses to provide a strong campaign platform, with significant reach.

The role of the Council and Marketing Edinburgh

- 4.9 The Council and Marketing Edinburgh Limited (Marketing Edinburgh) own a number of web domains, web sites and social media accounts which are used for marketing and promoting the city. The main domain, www.edinburgh.org is owned by the Council and managed by Marketing Edinburgh and is the home page for the This is Edinburgh website. The site also hosts a number of pages including the Edinburgh City Vision 2050 and links directly to partner sites across the city. Irrespective of the preferred option below, it is recommended that this site (and the associated web and social media pages which are linked to this) be retained and maintained. The annual cost for retaining, maintaining and updating these channels is estimated to be £35,000. Funding is currently in place to retain the sites until the end of this financial year and to maintain and update the sites until the end of June 2020.
- 4.10 The recovery plan has been developed with www.edinburgh.org at its digital core, with plans to utilise the existing social media and other digital channels of all partners to target specific elements of the plan at the appropriate times and to ensure that the messages reach the widest possible audience.
- 4.11 Committee is asked to decide whether to allow the www.edinburgh.org website and other digital channels to be used to support this campaign. Subject to consideration of the options set out below, it is envisaged that the current ownership and maintenance arrangement would be retained, supported by appropriate legal

agreements and subject to relevant data protection arrangements being implemented to make clear the roles and responsibilities of Marketing Edinburgh, the Council and ETAG. Should the Council decide not to provide access to these digital channels, the recovery plan does not make provision to create a new digital core for the campaign.

- 4.12 In addition to providing access to existing digital channels, the Council has been asked to contribute £75,000 to the cost of the recovery plan. This contribution is expected to lever equal funding from other public and private sector partners to deliver the plan in full. It is also envisaged that it will attract significant in-kind support, with associated complimentary activities delivered by other partners. ETAG have confirmed that the approach has been designed to secure best value and requires to be delivered in full to be successful.
- 4.13 On 31 March 2020 the Council's Leadership Advisory Panel considered a report on Marketing Edinburgh under a B agenda. In deciding to 'hibernate' the company, the Panel recognised that marketing the city as a destination could form part of the city's plans for economic recovery but at that point, the actual approach was not known.
- 4.14 This phased approach resulted in a number of people being made redundant in April 2020 from activities such as business tourism, marketing and memberships. The resources retained are dedicated to managing the remaining marketing and creative activities, supporting business tourism and the ambassador programme, supporting Marketing Edinburgh members and maintaining the digital channels owned and/or managed by the company.
- 4.15 The Council has faced a number of difficult choices in this sector over the recent past. The decision to remove all but a residual amount of funding for Marketing Edinburgh was taken at a time when the tourism industry was flourishing, possibly even 'over heating'. So, in common with other European cities, a new approach was adopted. The current circumstances are clearly now very different and could not have been predicted at the time.

Request for support from Edinburgh International Conference Centre

- 4.16 In relation to business tourism the Council could request that Edinburgh International Conference Centre (EICC) take an interim role in the short term to lead and co-ordinate city wide bids for business tourism events. EICC have an existing team which develop bids on behalf of EICC and they already work closely with others within the sector. There is a risk that this approach could present a conflict of interest within EICC however this is considered to be manageable in the short term.
- 4.17 The request to EICC would be that any costs associated with this function would be absorbed within their existing resources. This would reduce the cost of the tourism sector recovery plan by a further £10,000.

Future operating models

- 4.18 As set out above, ETAG has requested access to the Council and Marketing Edinburgh's digital channels to support the delivery of their recovery plan, with a financial contribution of £75,000 towards the total cost of the plan.
- 4.19 There are four broad forward options available to the Council which are explained below with the financial implications detailed in section 6.

Option 1

- 4.20 Mindful of the current financial pressures on the Council, option 1 is that the Council does not support the tourism and hospitality sector recovery plan. However, this would undermine the recovery plan and is likely to mean that other partner contributions would not be secured. This, in turn, does not address the significant challenges faced by the sector and is likely to impact significantly on the ability of the sector to recover in the short to medium term. It would also mean that the Council's role in leading the tourism and hospitality sector would be compromised and may lead to the recovery plan not being aligned with the Council's approach to adaptation and renewal.
- 4.21 There is no cost to the Council if this option is agreed.

Option 2

- 4.22 This option would comprise a contribution of £75,000 from the Council to deliver the recovery plan. ETAG are confident that this would be matched by public and private sector partner contributions as well as with in-kind support and alignment of complementary activities to the plan.
- 4.23 To date, £23,000 of partnership funding has been agreed with further in-kind and complimentary support also committed. In addition, Scottish Government provide funding, through Scottish Enterprise for ETAG and the campaign is aligned with the national tourism recovery programme being developed by VisitScotland.
- 4.24 This contribution could be reduced should Committee decide to contribute funding in part with in-kind support as set out below in options 3 and 4

Option 3

- 4.25 This option would see the sustaining of Marketing Edinburgh which, in turn, would support the tourism and hospitality sector in the city, by providing in-kind support to the recovery plan in the following areas:
- 4.25.1 maintaining and developing the existing digital channels, including www.edinburgh.org (as set out in paragraph 4.9);
- 4.25.2 developing toolkits and guidance to support bids for business tourism activities, including supporting existing ambassadors; and
- 4.25.3 supporting the delivery of a marketing campaign for the city.
- 4.26 The Board of Marketing Edinburgh has applied for external funding to support the continued delivery of the above activities until the end of this financial year but the outcome of these bids is not yet known. Should these funding applications be

unsuccessful, the financial implications below show the cost of sustaining Marketing Edinburgh on an on-going basis in a new role of supporting the tourism and hospitality sector.

Option 4

- 4.27 Recognising the importance of the tourism and hospitality sector to the city, the final option is to create a small team within the Council which could provide dedicated resource and on-going support to the sector on a longer-term basis.
- 4.28 This would provide a strong foundation to enable the recovery plan and any future strategy and action plan development to be much more closely aligned to the Council's adaptation and renewal plans, the Economy Strategy and other city priorities.
- 4.29 The exact nature of the services provided before and after would need to be examined however, in this option, it is likely that Transfer of Undertakings (TUPE) legislation could apply to some or all of the existing Marketing Edinburgh employees.
- 4.30 There are some additional costs which would need to be factored in if the decision is to bring this function in-house including costs for International Convention and Conference Association Membership and maintenance of the Customer Relationship Management (CRM) system. These costs have been included in the financial implications. There may be further liabilities of Marketing Edinburgh which would need to be factored into any transfer agreement.
- 4.31 Council officers would work closely with the Board of Marketing Edinburgh to develop a transition plan and undertake the required due diligence to enable this option to be implemented.

Officer Recommendation

- 4.32 The view of senior officers is that option 4, along with the request to EICC to support city wide business tourism activity in the short term, would be the preferred approach and would be welcomed by the tourism and hospitality sector to deliver the initial recovery plans and to support the delivery of Tourism Strategy 2030 in due course.

5. Next Steps

- 5.1 The next steps for each of the options differs depending on what Committee decides. It is requested that the Chief Executive is given authority to implement the preferred option, in line with the details provided in section 4 of this report with the appropriate Committee(s) being kept updated on progress with the implementation of these plans.
- 5.2 In the medium to longer term, the development of plans to support the sector on an on-going basis and to deliver the actions which underpin the Tourism Strategy 2030

will be developed. This will be progressed with full engagement of residents and Edinburgh World Heritage.

6. Financial impact

6.1 The cost of the options presented above are:

Option	Tourism Recovery Plan 2020/21	2020/21	2021/22 onwards
1	None	N/A	N/A
2	£75,000	N/A	N/A
3	£45,000 *	£65,000	£282,000 **
4	£45,000 *	£50,000	£186,000 ***
Website	N/A	£25,000	£35,000

* This assumes that EICC will take on responsibility for business tourism in the short term.

** This assumes no membership income is generated and includes subvention commitments for 2021/22.

*** This includes Marketing Edinburgh's subvention and other on-going liabilities.

6.2 These costs will be met from existing Council's revenue budgets.

7. Stakeholder/Community Impact

7.1 The membership of the SIG is listed in Appendix 1. These groups are fully engaged in the development of the tourism sector recovery plan.

7.2 Following the development of the 2030 Tourism Strategy, the SIG will extend membership representation to include resident engagement and Edinburgh World Heritage.

7.3 An interim integrated impact assessment will be prepared for the tourism sector recovery plan.

8. Background reading/external references

8.1 [Fraser and Allander Institute Report.](#)

9. Appendices

9.1 [SIG Membership List](#)

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Policy and Sustainability Committee

10.00am, Thursday, 11 June 2020

Public Health response: COVID-19

Executive/routine Wards Council Commitments	Executive All
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1. Recommendations

1.1 It is recommended that Committee notes this report.

Paul Lawrence

Executive Director of Place

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Public Health response: COVID-19

2. Executive Summary

- 2.1 The Council has responsibilities under the Public Health etc. (Scotland) Act 2008 and discharges these in partnership with the local NHS Board and where necessary other partners, including Scottish Government.
- 2.2 In early March 2020 there was a confirmed case of COVID-19 involving delegates attending a conference in the city. This report sets out the information which was known to the Council and the steps that were taken.

3. Background

- 3.1 At its meeting of 28 May 2020, Committee called for a report into concerns relating to events in late February and early March 2020, when the first known case of COVID-19 in the city was confirmed.
- 3.2 The motion was agreed on the following terms:
 - 3.2.1 To note that the Council first stood up its Council Incident Management Team on 27 February in response to the COVID-19 virus and had met almost daily thereafter.
 - 3.2.2 To note that the Council was first advised of a suspected COVID-19 case by the local health protection team from NHS Lothian on 3 March and was advised that a test was being carried out and the results would follow. The Chief Executive was informed the same day.
 - 3.2.3 To note that the positive test result was shared on 6 March and the Chief Executive was immediately informed. The Chief Executive then sent an email (on the same day) to all councillors and Council colleagues informing them that there was a confirmed case in the Lothians.
 - 3.2.4 To further note that the incident was being managed by the NHS including the dissemination of any information.
 - 3.2.5 To note that Council Officers were informed by the Scottish Rugby Union that full liaison had taken place with public health authorities prior to the event, and to further note that decision to hold the event was not within the authority of the Council.

- 3.2.6 To note that the Council continued to issue proactive public messages and advice on its website and other sources promoting and reinforcing the latest public health guidance from government. This included emphasising the organisations or individuals should contact Health Protection Scotland in the event of a suspected case.
- 3.2.7 To note that points 3.2.1-3.2.6 answer the questions in the motion but to request a further update to Policy and Sustainability Committee in one cycle either as a stand-alone report or within an appropriate update report to expand on points above and cover any other relevant points.
- 3.2.8 To agree that, as set out in the Adaptation and Renewal Programme report, the Council should continue to work proactively with NHS Lothian, Health Protection Scotland and other partners to keep Edinburgh residents as safe as possible during this global crisis.
- 3.2.9 To further note the considerable public concern over the handling of this outbreak and that the health and safety of the public was paramount.
- 3.2.10 To therefore request that the report should:
- i) Provide an overview of the outbreak and clearly set out the various responsibilities and duties of the parties involved in responding, including Public Health Scotland, the Council, NHS Lothian and the Scottish and UK Governments;
 - ii) In light of later developments, consider whether the Council response was adequate, and make suggestions as to changes to the Council response procedure for outbreaks in future.

4. Main report

Public Health Responsibilities

- 4.1 The Public Health etc. (Scotland) Act 2008 sets out the legal framework and general principles of dealing with a public health incident, including any infectious diseases. COVID-19 was added to the list of notifiable diseases earlier this year. Local authorities are under a duty to protect public health, and that duty is shared with Health Boards and Scottish Ministers.
- 4.2 Health boards and local authorities have a duty to cooperate in order to protect public health. In practice health boards have the primary responsibility for dealing with individuals and local authorities have the primary responsibility for dealing with premises.
- 4.3 When a public health incident arises, normally the health board would create an 'Incident Management Team' (IMT) to lead and manage the response. Depending on the type of public health incident the Council may be part of the IMT, but that is not always necessary.

- 4.4 Scottish Ministers have a duty to make or secure provision for the purpose of protecting public health. Additionally, they have power to intervene, or can direct health boards and councils in certain circumstances. The UK Government has no direct role, as all matters related to health are devolved to the Scottish Parliament.
- 4.5 At a regional level the Joint Health Protection Plan sets out arrangements on how the various public bodies would be organised and delivered. Where a public health incident is being investigated, the normal channel of communication between the Council and NHS uses established links between NHS Lothian's Health Protection Team (HPT) and the Council's Environmental Health Service (EH).

First confirmed COVID-19 case

- 4.6 On 3 March 2020 officers within EH were contacted by the HPT to advise that a suspected case of COVID-19 was under investigation and that test results were awaited. The purpose of that call was to make EH aware that there might be an operational need to become involved in the response, and that if the case was confirmed further discussion would take place. Other than indicating that the patient had been a delegate at a conference in the city, no further details were given about the timing or location of the conference. It was clear that, at that time, the investigation was being fully managed by the NHS in conjunction with national agencies, including Health Protection Scotland. Senior managers within the Council, including the Chief Executive, were made aware of this development.
- 4.7 EH officers kept in contact with the HPT on 4 and 5 March 2020 whilst the test results were awaited. On 6 March a public health consultant from the HPT advised EH that the test results had returned positive and the case had been confirmed. At that stage EH was advised of the date and location of the conference attended by the delegate, but not the patient's identity or location. Hilton Carlton Hotel was used as the venue for the conference between 25 and 27 February 2020.
- 4.8 EH officers confirmed with the local HPT that a) the NHS intended to continue to manage the issue and that no support or further involvement was requested from EH or the wider Council; and b) that members of the HPT had been in contact with the hotel to discuss any steps that may have been required, and no action was required by the Council.
- 4.9 On 6 March the Chief Executive sent an email to all councillors, informing them that there had been a confirmed case in the Lothians.
- 4.10 The local HPT undertook contact tracing based on the clinical advice, in addition to working with health services in other countries. Members will be aware that this position has also been set out by Ministers in answer to questions raised directly with them. The details and extent of the contact tracing were not shared with the Council, nor would officers expect to be provided with such unless the Council was directly engaged in such tracing.
- 4.11 Members will be aware that the First Minister has indicated that a report from the Public Health Scotland IMT on the Hilton Carlton conference is being prepared, and that it will include information necessary to understand whether the positive case at the conference was the source of further infection within the city.

- 4.12 Once this review is complete and findings published, if there are any actions arising for the Council to take forward, these will be reported to the appropriate Committee.

Rugby International 8 March 2020

- 4.13 In advance of the rugby international on 8 March 2020, officers engaged as normal with the Scottish Rugby Union (SRU) and were advised they intended that the match would proceed as planned.
- 4.14 On 5 March 2020 the Regulatory Services Manager contacted HPS to confirm that there was no additional advice relevant to the proposed match. HPS confirmed that there was no specific advice at that time for mass gatherings or sporting events.
- 4.15 Rugby and football matches do not require specific permission or licences to go ahead, and at that time the Council had no clear legal power which would have allowed it to intervene, had intervention been suggested. Members will be aware that on 15 March 2020 Scottish Ministers issued guidance that mass events should no longer go ahead due to the pressure that these might put on emergency services. In late March 2020 the Health Protection (Coronavirus) (Restrictions) (Scotland) Regulations 2020 introduced legal powers to prevent any mass gathering whilst the COVID-19 emergency remains.
- 4.16 The Council first stood up its Council Incident Management Team on 27 February in response to the COVID-19 virus.

5. Next Steps

- 5.1 Should the report of the IMT make recommendations on issues within the Council's remit then a further report will be prepared for Committee.

6. Financial impact

- 6.1 There are no financial implications from this report.

7. Stakeholder/Community Impact

- 7.1 This report does not recommend any changes to existing council procedures at this time. The procedures outlined in this report are considered to be sufficient to discharge the council's statutory duties under the Public Health etc. (Scotland) Act 2008 and any associated pieces of legislation.

8. Background reading/external references

- 8.1 None

9. Appendices

9.1 None.

Policy and Sustainability Committee

10.00am, Thursday, 11 June 2020

Scottish Government Town Centre Fund Update and Regeneration Capital Grant Fund Applications

Executive/routine	Executive
Wards	All
Council Commitments	1, 2, 4, 6, 10, 13 and 15

1. Recommendations

- 1.1 It is recommended that Policy and Sustainability Committee:
- 1.1.1 Note the adjustments made to the overall allocation of funds between the four projects funded under the Scottish Government's Town Centre Fund;
 - 1.1.2 Approve the projects to go forward into to the Regeneration Capital Grant Fund (RCGF) application process at Stage 1; and
 - 1.1.3 Note that officers will continue to work with colleagues across the Council to develop the pipeline of projects for future RCGF bids.

Paul Lawrence

Executive Director of Place

Contact: David Cooper, Commercial Development and Investment Manager

E-mail: david.cooper@edinburgh.gov.uk | Tel: 0131 529 6233

Scottish Government Town Centre Fund Update and Regeneration Capital Grant Fund Applications

2. Executive Summary

- 2.1 This report provides an update on the Scottish Government Town Centre Fund allocations to projects in Edinburgh.
- 2.2 It also requests approval of applications to go forward to Stage 1 of the Scottish Government Regeneration Capital Grant Fund (RCGF). Applications close on 19 June 2020.

3. Background

Scottish Government Town Centre Fund

- 3.1 On [6 June 2019](#) the Housing and Economy Committee agreed the distribution of the Council's £2.613m Town Centre Fund allocation as follows: £1.013m to Granton Station, £1.000m to South Queensferry public realm, £400,000 to Westside Plaza phase two, and £200,000 to the Pennywell Culture and Learning Hub.
- 3.2 Committee agreed that, should any project not fully spend their allocation during 2019/20, surplus funds should be reallocated among the other projects at the discretion of the Executive Director of Place, in consultation with the appropriate Convenor and Vice Convenor and agreed that a report should be made to the relevant committee following the end of the financial year.
- 3.3 In 2019, the Scottish Government adjusted the terms of conditions of the Town Centre Fund to reflect that funds need to be legally committed by 30 April 2021 and fully paid by 30 September 2021. The previous conditions were that the funds had to be legally committed by April 2020 and fully paid September 2020.
- 3.4 In January 2020, the Housing, Homelessness and Fair Work Committee agreed a strategic statement concerning future investment in town centres and local centres: "The Council will direct investment in Edinburgh's town centres and local centres to projects that strengthen and reinforce their roles as set out in the Edinburgh Local Development Plan; contribute to inclusive growth; and enhance their resilience and sustainability in the face of change".

3.5 The Committee further agreed that the Council should prepare a schedule of key projects requiring investment in each of Edinburgh's town centres and local centres. The schedule will identify the highest priority project in each centre, informing future investment decisions should funds become available. The schedule will be developed by officers and shared with ward councillors and community councillors for their views before being submitted to Committee for approval. A draft schedule has been prepared but the process of consulting on it has been delayed by the coronavirus pandemic. It is planned that the consultation will be undertaken remotely in Q3 2020, before a report is presented to Committee.

Regeneration Capital Grant Fund (RCGF)

3.6 The RCGF, delivered in partnership between the Scottish Government and COSLA, supports locally developed, place-based regeneration projects that involve local communities, helping to support and create jobs and build sustainable communities.

3.7 RCGF is available, on a competitive basis, to local authorities, or where they exercise their functions through Urban Regeneration Companies (URCs) or other Special Purpose Vehicles (SPVs). There is no limit to the number of projects that can be included in a local authority bid but local authorities are expected to rank them in priority

3.8 Since 2014/15, £9.3m has been awarded from RCGF to the Council for seven projects. Awards have ranged from £750,000 to £1,900,000. Table 1 in Appendix 1 provides a list of these projects.

3.9 Applications to the fund are made annually. Projects are expected to detail how they are considering and contributing towards the target of net zero carbon emissions by 2045 and should be focussed on:

3.9.1 Areas that suffer from high levels of deprivation and disadvantage;

3.9.2 Demonstrating clear community involvement;

3.9.3 Delivering large scale transformational change with strong regeneration outcomes; and

3.9.4 Encouraging additional investment and address market failure.

3.10 The applications should also demonstrate how they complement, support or contribute to the Place Principle; Scotland's Economic Strategy; Town Centre Action Plan and Town Centre First Principle; local authority local economic development, regeneration; local development and strategic development plans; and climate change.

3.11 For this round of applications, projects must be able to start on site in 2021/22 and should have a site start by December 2021, though some consideration may be given to projects with a site start date between December 2021 and March 2022 in special circumstances.

4. Main report

Town Centre Fund Update

- 4.1 Since approval of funding in June 2019, the Granton Station, South Queensferry and Wester Hailes projects have all made good progress. However, the commencement of work on site has been delayed as a result of the COVID 19 pandemic. The following updates are provided:
- 4.1.1 As work has progressed on Westside Plaza (Wester Hailes), concerns have been identified around the structural safety of a number of columns. The removal of these columns would cost an additional £50,000;
- 4.1.2 Work is progressing in South Queensferry with further issues identified regarding repairs that need to be carried out to the footway in town centre. These repairs would cost an additional £75,000; and
- 4.1.3 There have been no additional works identified at Granton Station.
- 4.2 The Pennywell Culture and Learning Hub forms an important part of the Pennywell and Muirhouse Town Centre regeneration project. Officers are currently reviewing the approach to ensuring the completion of this project, including options for the delivery of the Culture and Learning Hub. £75,000 of the original £200,000 has been reserved for this project, leaving £125,000 to be allocated across the other two projects as set out in paragraphs 4.1.1 and 4.1.2.
- 4.3 As anticipated, the Town Centre Fund is not being repeated in 2020/21. However, £1m has been made available for Business Improvement Districts across Scotland (including the two in Edinburgh).
- 4.4 The approach set out in paragraph 3.5 will be followed to inform any future applications for any new town centre funds.

Regeneration Capital Grant Fund

- 4.5 Based on the information available currently, officers have drawn up a long list of 11 projects which have been considered for RCGF.
- 4.6 Following the Scottish Government's guidance, the projects have been ranked using the Scottish Index of Multiple Deprivation (SIMD), with the project serving the most deprived and disadvantaged area ranked first and the project serving the least deprived area ranked last. This approach was also taken in 2019/20 and it objectively prioritises projects in "areas that suffer from high levels of deprivation and disadvantage", in line with the Scottish Government's criterion
- 4.7 Following assessment against the criteria, a short list of seven has been developed. Each meets criteria set out in paragraph 3.9 to a reasonable degree of sufficiency and have a high probability of being on site by December 2021 (see paragraph 3.11). These projects are set out in Appendix 2 below.
- 4.8 In particular, Committee is asked to note that the two Granton projects form part of the Edinburgh Waterfront major strategic regeneration programme and are therefore seen as the Council's key priorities.

- 4.9 Four projects are considered not to be sufficiently well developed to be able to assess their potential for meeting the criteria and are not able to show a path to being on site by December 2021 to a sufficient degree of confidence for submission. It is not considered appropriate to submit speculative projects as this could undermine the assessors' confidence in other more deliverable projects. However, officers will work up these proposals for potential submission in the next round of RCGF. These projects are:
- 4.9.1 Business space project at E2 Fountainbridge;
 - 4.9.2 Portobello Town Hall;
 - 4.9.3 Industrial estate development at Russell Road;
 - 4.9.4 Pennywell Culture and Learning Hub.
- 4.10 The first three projects are Council led projects and can be developed further for submission in the next round. Pennywell Culture and Learning Hub may be considered in a future round of RCGF bids subject to the review outlined in paragraph 4.2 above and compliance with RCGF criteria.

5. Next Steps

- 5.1 If approved, the schemes set out in Appendix 2 will be progressed to submission of funding applications by 19 June 2020.
- 5.2 It is anticipated that consultation on the schedule of key projects in town centres and local centres across the city will be undertaken in Q3 2020, with submission to Committee for approval thereafter. This will form the basis of future applications for any new Town Centre Fund or RCGF applications.

6. Financial impact

- 6.1 The projects set out in paragraphs 4.1 – 4.4 are funded by the Scottish Government Town Centre Fund. £125,000 of funding is available to be reallocated between the projects with £125,000 of additional costs identified within the approved schemes so there are no additional costs for this programme.
- 6.2 The projects set out in paragraphs 4.5 – 4.7 and in Appendix 2 will only progress if RCGF funding is allocated by the Scottish Government.

7. Stakeholder/Community Impact

- 7.1 The design of the Pennywell and Muirhouse Town Centre has been subject to extensive consultation with local residents and community groups.
- 7.2 Consultation on the schedule of key projects in town centres and local centres will be undertaken with ward councillors and community councils in Q3 2020. It is not

anticipated that an integrated impact assessment will be undertaken as these would be undertaken for individual projects as appropriate.

8. Background reading/external references

- 8.1 [Town Centre Fund - Allocations Report \(report to the Housing and Economy Committee, 6 June 2019\)](#)

9. Appendices

- 9.1 Appendix 1 – RCGF Successful Applications – 2014/15-2020/21
- 9.2 Appendix 2 – Current RCGF Applications

APPENDIX 1:

Successful City of Edinburgh Council RCGF Applications 2014/15-2020/21

Project	Neighbourhood¹	Locality	Funding	Round
Castlebrae Business Centre	Craigmillar/Niddrie	North East	£1,900,000	2014/15
New Civic Heart for Pennywell / Muirhouse	Muirhouse	North West	£1,520,000	2016/17
Castle Mill Works - Creative Industries Incubator	Fountainbridge	South West	£1,925,764	2016/17
Leith Walk Studios, Street Market and Community Partnership Service Hub	Leith/Easter Road	North East	£750,000	2017/18
Broomhouse Community Hub	Broomhouse	South West	£801,600	2017/18
Duncan Place Resource Centre	Leith	North East	£1,197,765	2018/19
Powderhall Stables	Broughton Road/Powderhall	North East	£1,205,040	2020/21

¹ Per the Council's "Natural Neighbourhoods" designations.

APPENDIX 2:

City of Edinburgh Council RCGF Projects Recommended for Submission in 2020/21

Project	SIMD	Neighbourhood	Locality
Upmo Performing Arts Hub (in conjunction with Upmo): delivering a new performing arts hub for young people with learning disabilities.	1,318	Leith	North East
Leith Theatre: refurbishing the B-listed Leith Theatre to deliver a new theatre and arts hub.	1,362	Leith	North East
Granton Gasholder: illuminating the Granton Gasholder and funding initial design work.	1,999	Granton/West Pilton	North West
Granton Station: refurbishing the derelict B-listed Granton Station to provide new workspaces as part of the wider Granton Waterfront regeneration.	2,096	Granton/Waterfront	North West
Nourishing Leith Hub (in conjunction with Leith Community Crops in Pots): the conversion of a former sports pavilion into a hub encompassing offices, community space, a farm shop, and a café.	3,022	Leith	North East
Corstorphine Community Centre (in conjunction with Corstorphine Community Centre): delivering a new community centre. (NB – further discussion with Corstorphine Community Centre is needed to ensure the RCGF timescales are suitable.)	3,067	Corstorphine	North West
Stanley Street Studios (in conjunction with Edinburgh Palette): delivering new artists' studios along with a culinary training facility, community café, biodiversity garden, and other uses.	4,711	Portobello	North East

Policy and Sustainability Committee Report

10.00 am, Thursday, 11 June 2020

4 St Mary's Street, Edinburgh – Proposed New Lease

Executive/routine	Executive
Wards	11 – City Centre
Council Commitments	2

1. Recommendations

1.1 That Committee:

- 1.1.1 Approves a 10-year lease to Kazim Pala of café/takeaway premises at 4 St Mary's Street, Edinburgh, on the terms outlined in this report and on other terms and conditions to be agreed by the Executive Director of Resources.

Stephen S. Moir

Executive Director of Resources

Contact: Iain Lamont, Investment Portfolio Officer

Property and Facilities Management Division, Resources Directorate

E-mail: iain.lamont@edinburgh.gov.uk | Tel: 0131 529 7610

Policy and Sustainability Committee Report

4 St Mary's Street, Edinburgh – Proposed New Lease

2. Executive Summary

- 2.1 The cafe at 4 St Mary's Street is currently let to Kazim Pala and the existing missive of let expired on 30 April 2020. The tenant has requested a new 10 year lease effective from 1 May 2020. The report seeks approval to grant a new lease to Kazim Pala on the terms and conditions outlined in the report.

3. Background

- 3.1 The premises at 4 St Mary's Street extends to 63.60sq m (685sq ft) or thereby and is shown outlined in red on the attached plan.
- 3.2 Since May 2015, Kazim Pala has been the tenant at the property operating a café/takeaway business. The current rent is £22,500 per annum.
- 3.3 The existing missive of let expired on 30 April 2020 and the tenant has requested the Council grant a new 10-year lease until 30 April 2030. From the 1 May, the existing tenancy has been running on tacit relocation (silent renewal) on a monthly basis until it is superseded by the proposed new lease detailed below.

4. Main report

- 4.1 The following terms have been provisionally agreed:
- Subjects: Shop at 4 St Mary's Street, Edinburgh;
 - Lease: 10 years from 1 May 2020 until 30 April 2030;
 - Rent: £22,500 per annum;
 - Rent Review: 1 May 2025 to Market Rental Value;
 - Use: Café/Takeaway;
 - Repairs: Tenant full repairing and maintaining obligation;
 - Other Terms: As contained in the Council's standard full repairing and insuring lease;

- Costs: Tenant responsible for all Council and Legal costs.

4.2 The tenant has fulfilled all their legal and financial obligations in terms of the existing

5. Next Steps

5.1 Following approval of the terms by the Policy and Sustainability Committee, Legal Services will be instructed to conclude the legal documentation.

6. Financial impact

6.1 There is no increase in the rent, however, the Council will gain a continued income stream for the next 10 years with an opportunity to review the rent in May 2025.

7. Stakeholder/Community Impact

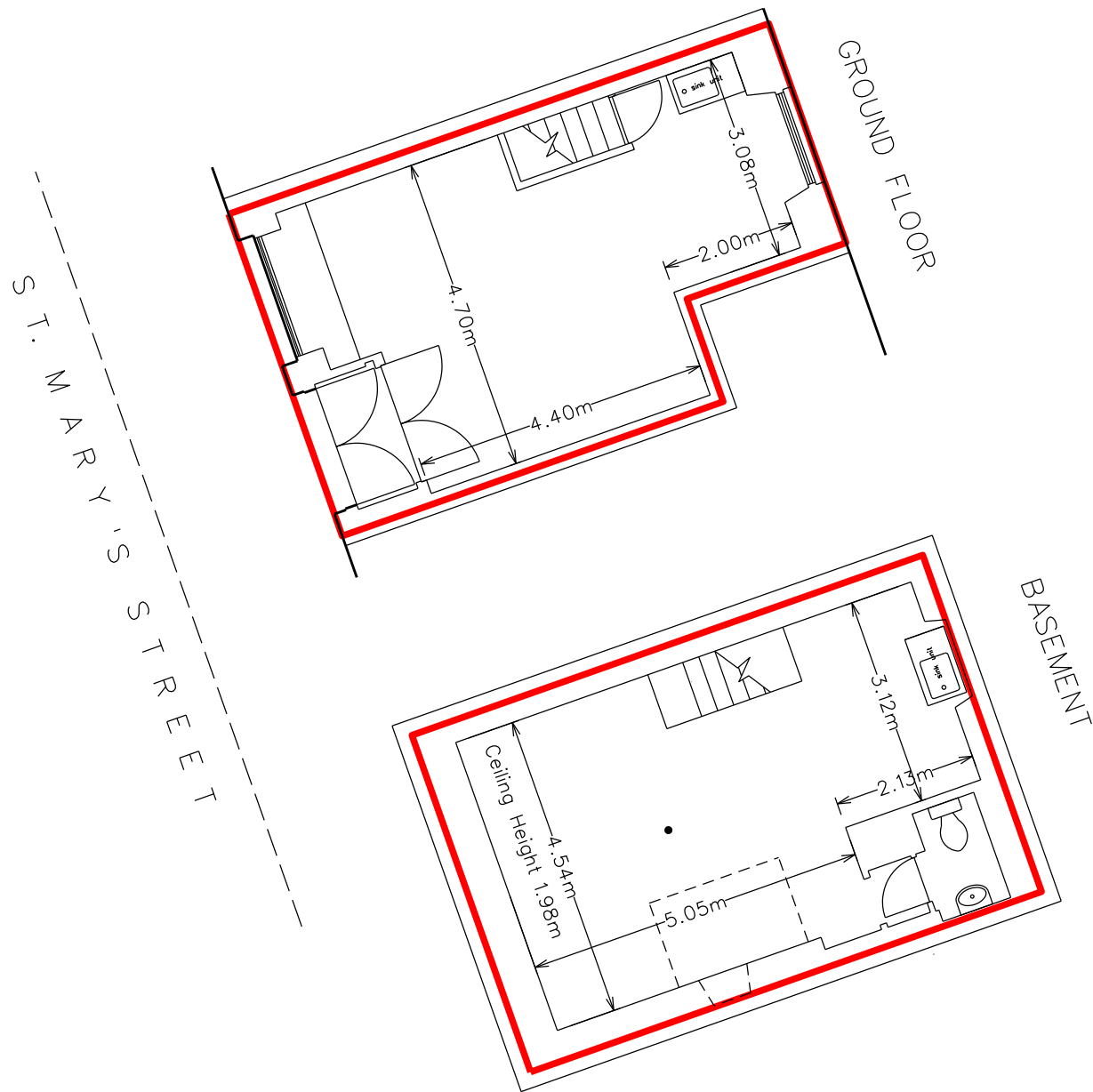
7.1 Ward elected members have been made aware of the recommendations of the report.

8. Background reading/external references

8.1 N/A

9. Appendices

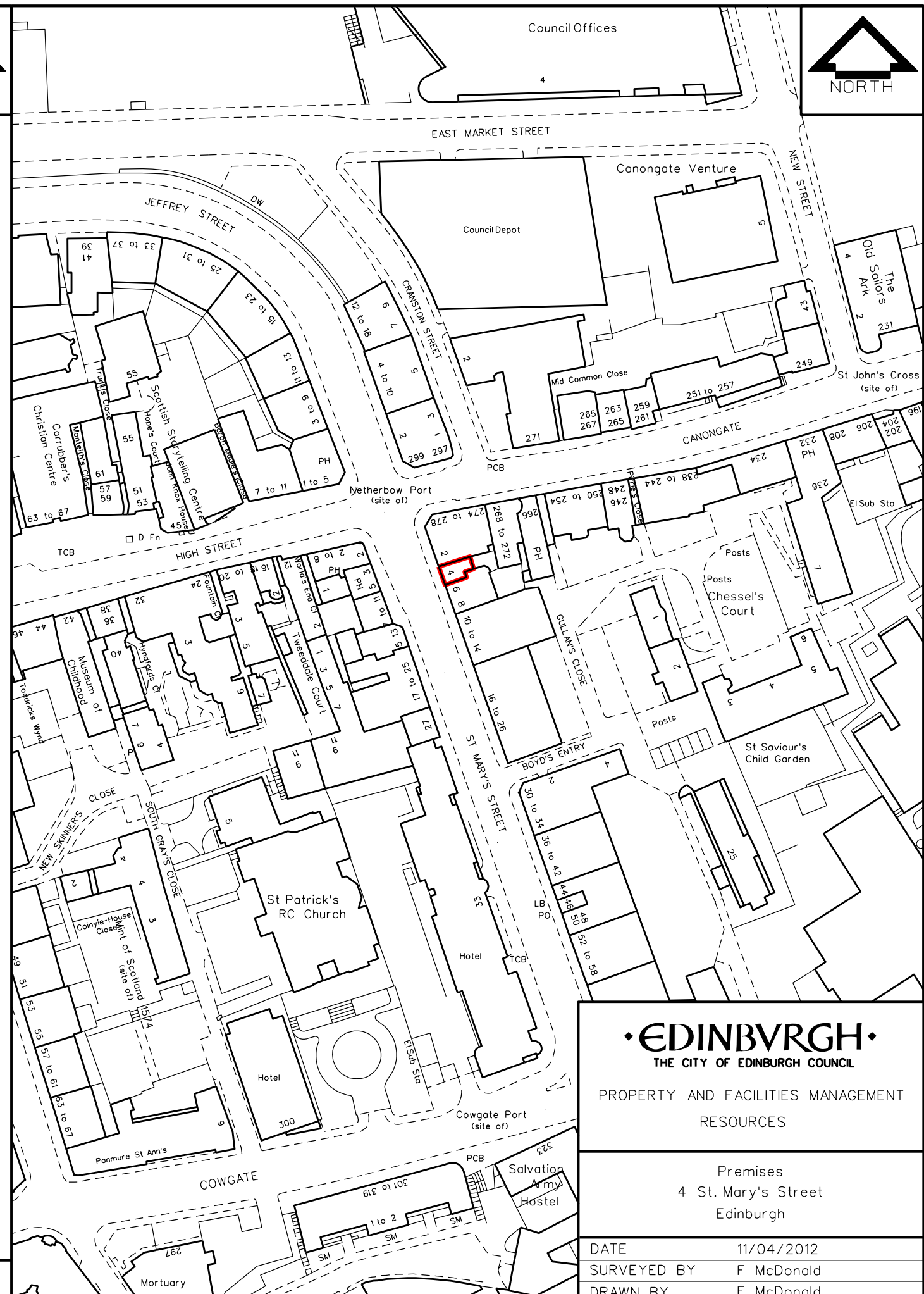
9.1 Appendix 1 – Location Plan



AREA OF LEASE SHOWN DELINEATED RED - 91.96 sq.m.

FLOOR PLAN

SCALE 1:100



LOCATION PLAN

SCALE 1:1250

• EDINBURGH • THE CITY OF EDINBURGH COUNCIL	
PROPERTY AND FACILITIES MANAGEMENT RESOURCES	
Premises 4 St. Mary's Street Edinburgh	
DATE	11/04/2012
SURVEYED BY	F McDonald
DRAWN BY	F McDonald
FILE NO.	
NEG. NO.	NT 2673/A3/1280g

Policy and Sustainability Committee Report

10.00 am, Thursday, 11 June 2020

43 – 45 Leith Street (2/12 Calton Road), Edinburgh Proposed Lease Extension

Executive/routine	Executive
Wards	11 – City Centre
Council Commitments	2

1. Recommendations

1.1 That Committee:

- 1.1.1 Approves a lease extension until 31 March 2034 to Belhaven Brewery Company Limited of premises at 43 – 45 Leith Street (2/12 Calton Road), Edinburgh, on the terms outlined in this report and on other terms and conditions to be agreed by the Executive Director of Resources.

Stephen S. Moir

Executive Director of Resources

Contact: Iain Lamont, Investment Portfolio Officer

Property and Facilities Management Division, Resources Directorate

E-mail: iain.lamont@edinburgh.gov.uk | Tel: 0131 529 7610

Policy and Sustainability Committee Report

43 – 45 Leith Street (2/12 Calton Road), Edinburgh- Proposed Lease Extension

2. Executive Summary

- 2.1 The premises at 43 – 45 Leith Street (2/12 Calton Road) is currently let to Belhaven Brewery Company Limited on a lease which expires on 31 March 2024. The tenant has requested a lease extension to 31 March 2034 in order to provide enhanced security of tenure. The report seeks approval to grant a lease extension to Belhaven Brewery Company Limited on the terms and conditions outlined in this report.

3. Background

- 3.1 The premises at 43 – 45 Leith Street (2/12 Calton Road) extends to a total combined area of 155.97 sq m (1,679 sq ft) or thereby and is shown outlined in red on the attached plan.
- 3.2 Since June 1987, Belhaven Brewery Company Limited has been the tenant of the premises operating a public house business. The current rent is £85,000 per annum.
- 3.3 The lease expires on 31 March 2024 and the tenant has requested the Council grant a lease extension until 31 March 2034.

4. Main report

- 4.1 The following terms have been provisionally agreed:
- Subjects: Public House, 43-45 Leith Street (2/12 Calton Road), Edinburgh;
 - Lease: Extension of existing lease until 31 March 2034;
 - Rent: £87,500 per annum (effective from 1 April 2018);
 - Rent Review: 1 April 2023 and 5 yearly thereafter;
 - Use: Public House;

- Repair: Tenant full repairing and insuring obligation;
- Other terms: As contained in the existing lease;
- Costs: Tenant responsible for all legal costs.

4.2 The tenant has fulfilled all their legal and financial obligations in terms of the existing

5. Next Steps

5.1 Following approval of the terms by the Policy and Sustainability Committee, Legal Services will be instructed to conclude the legal documentation.

6. Financial impact

6.1 An increase in rent to £87,500 per annum to the General Property Account, effective from, and backdated to, 1 April 2018.

7. Stakeholder/Community Impact

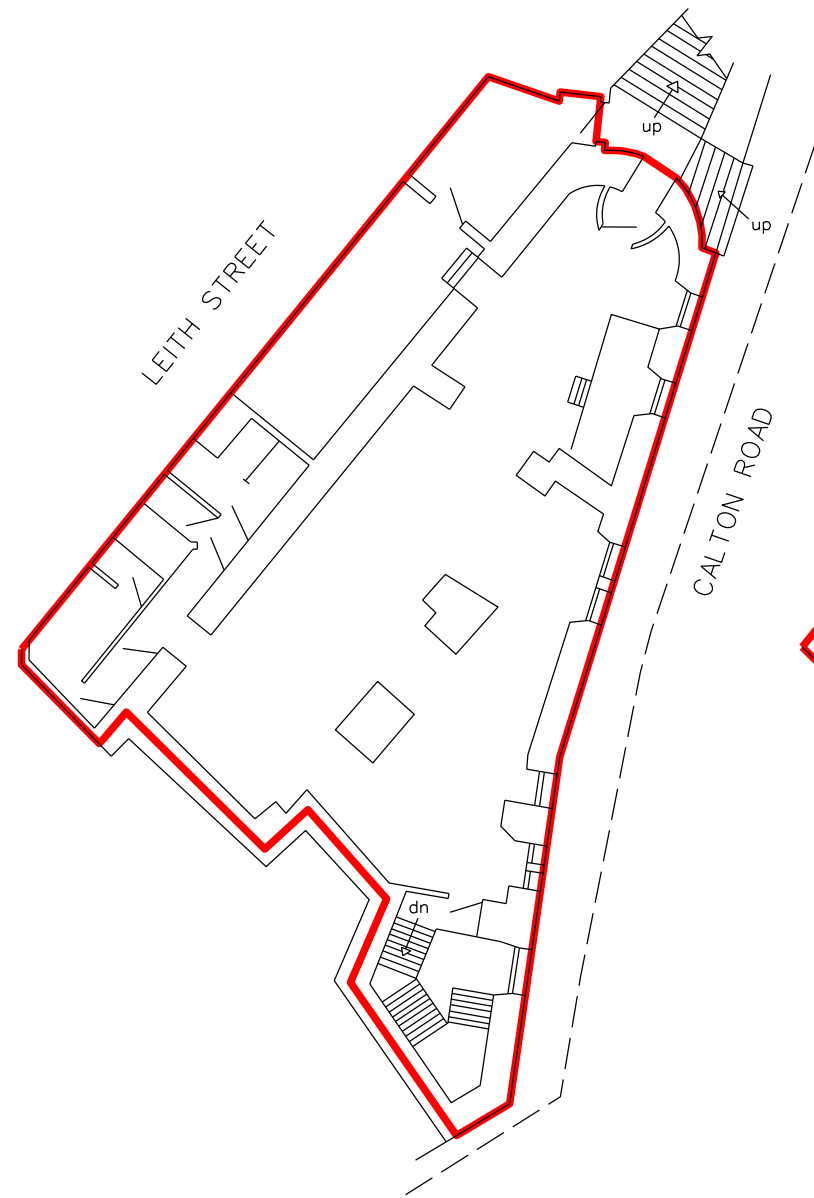
7.1 Ward elected members have been made aware of the recommendations of the report.

8. Background reading/external references

8.1 N/A

9. Appendices

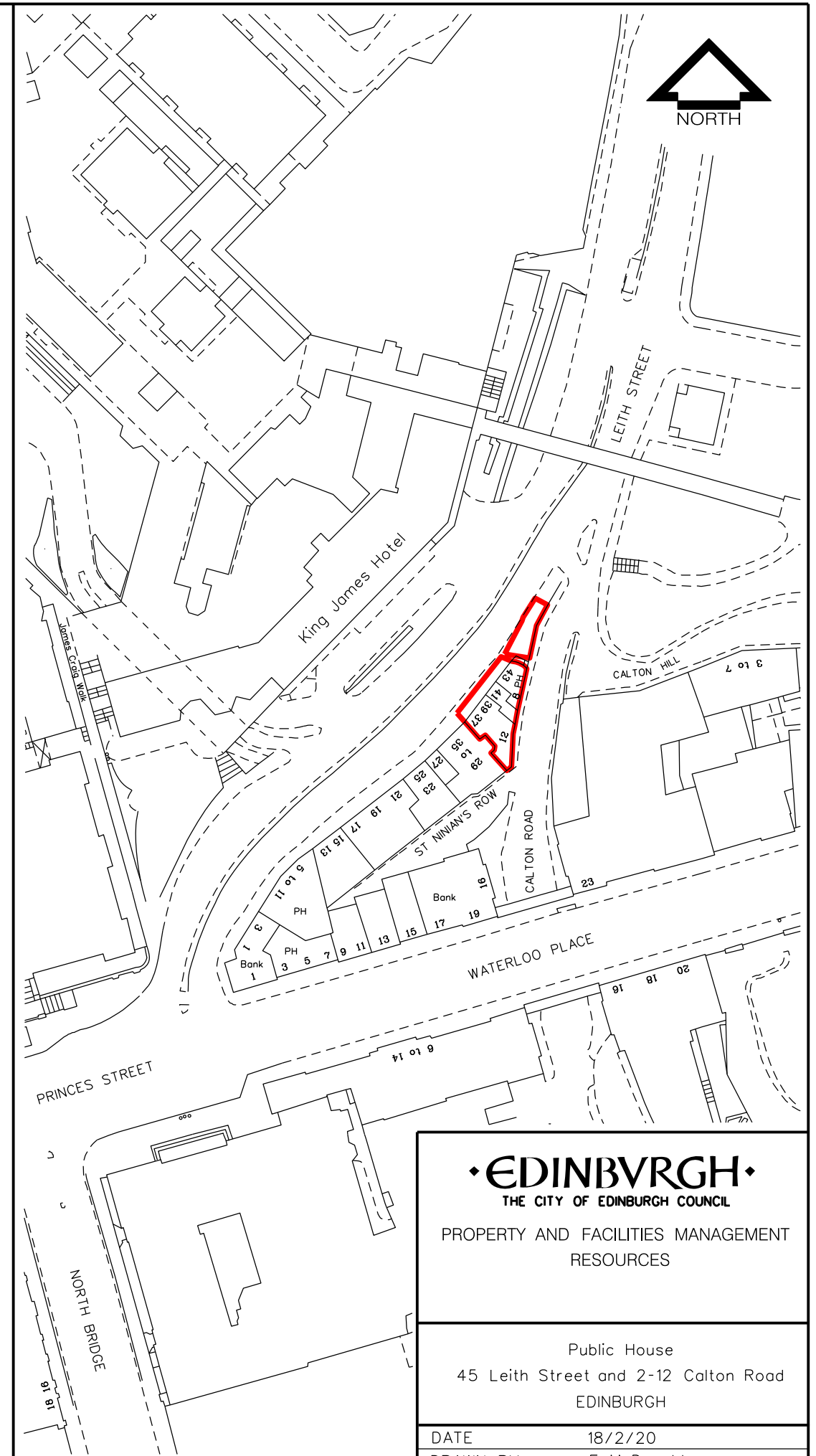
9.1 Appendix 1 – Location Plan



FIRST FLOOR
(FROM CALTON ROAD)



GROUND FLOOR
(FROM CALTON ROAD)



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PROPERTY AND FACILITIES MANAGEMENT
RESOURCES

Public House
45 Leith Street and 2-12 Calton Road
EDINBURGH

DATE 18/2/20

DRAWN BY F McDonald

SCALE 1:200 @ A3 SIZE

NEG. NO. A3/374a

FLOOR PLAN

SCALE 1:200

LOCATION PLAN

Policy and Sustainability Committee Report

10.00 am, Thursday, 11 June 2020

**Unit 6, Units 11 – 15 & Units 16 – 20, Clocktower,
Flassches Yard, South Gyle Industrial Estate,
Edinburgh – Proposed Lease Extensions**

Executive/routine	Executive
Wards	3 – Drum Brae/Gyle
Council Commitments	2

1. Recommendations

1.1 That Committee:

- 1.1.1 Approves lease extensions until 27 November 2035 to Pulsant (South Gyle) Limited for Unit 6, Units 11 – 15 and Units 16 – 20 in the Clocktower Estate, on the terms outlined in this report and on other terms and conditions to be agreed by the Executive Director of Resources.

Stephen S. Moir

Executive Director of Resources

Contact: Iain Lamont, Investment Portfolio Officer

Property and Facilities Management Division, Resources Directorate

E-mail: iain.lamont@edinburgh.gov.uk | Tel: 0131 529 7610

Policy and Sustainability Committee Report

Unit 6, Units 11 – 15 & Units 16 – 20, Clocktower, Flassches Yard, South Gyle Industrial Estate, Edinburgh – Proposed Lease Extensions

2. Executive Summary

- 2.1 Pulsant (South Gyle) Limited currently occupy Unit 6, Units 11 – 15 and Units 16 – 20 Clocktower on expiry dates of between 24 August 2023 and 27 October 2025. The tenant has requested each lease is extended until the 27 October 2035 in order to provide enhanced security of tenure. The report seeks approval to grant the lease extensions to Pulsant (South Gyle) Limited on the terms and conditions outlined in the report.

3. Background

- 3.1 The properties known as Unit 6, Unit 11 – 15 & Unit 16 – 20 Clocktower extend respectively to 433sq m (4,660sq ft), 2,487sq m (26,768sq ft) and 2,007sq m (21,608sq ft) as shown hatched in red on the attached plan.
- 3.2 Taking initial occupation in August 1999 (Unit 6), Pulsant (South Gyle) Limited took piecemeal occupation thereafter in February 2000 (Units 11 – 15) and October 2000 (Unit 16 – 20) and operate data storage facilities from the properties. The total current rent from the 3 properties is £417,600 per annum.
- 3.3 The existing leases expire on 24 August 2024 (Unit 6), 18 February 2025 (Units 11 – 15) and 27 October 2025 (Units 16 – 20) and the tenant has requested the Council grant lease extensions on all properties to 27 October 2035.

4. Main report

- 4.1 The following terms have been provisionally agreed:
- Subjects: Unit 6, Units 11-15 and Units 16-20 Clocktower, Edinburgh;
 - Lease: All leases to be extended to 27 October 2035;
 - Rent: New rents have been agreed on each unit as follows:

- Unit 6 £37,300 per annum (effective 25 August 2019);
 - Units 5-11 £227,500 per annum (effective 18 February 2020);
 - Units 16-20 £183,700 per annum (effective from 27 October 2020);
- Rent Review: The existing rent review provisions will remain;
 - Use: Class 6 Use – Storage and Distribution;
 - Repairs: Tenant full repairing and maintaining obligation;
 - Other terms: As contained in the Council’s standard full repairing and insuring lease;
 - Costs: Tenant responsible for all Council and Legal costs.

4.2 The tenant has fulfilled all their legal and financial obligations in terms of the existing

5. Next Steps

5.1 Following approval of the terms by the Policy and Sustainability Committee, Legal Services will be instructed to conclude the legal documentation.

6. Financial impact

6.1 There will be a total increase in rent to £448,500 per annum to the General Property Account that will be fully realised by 27 October 2020.

7. Stakeholder/Community Impact

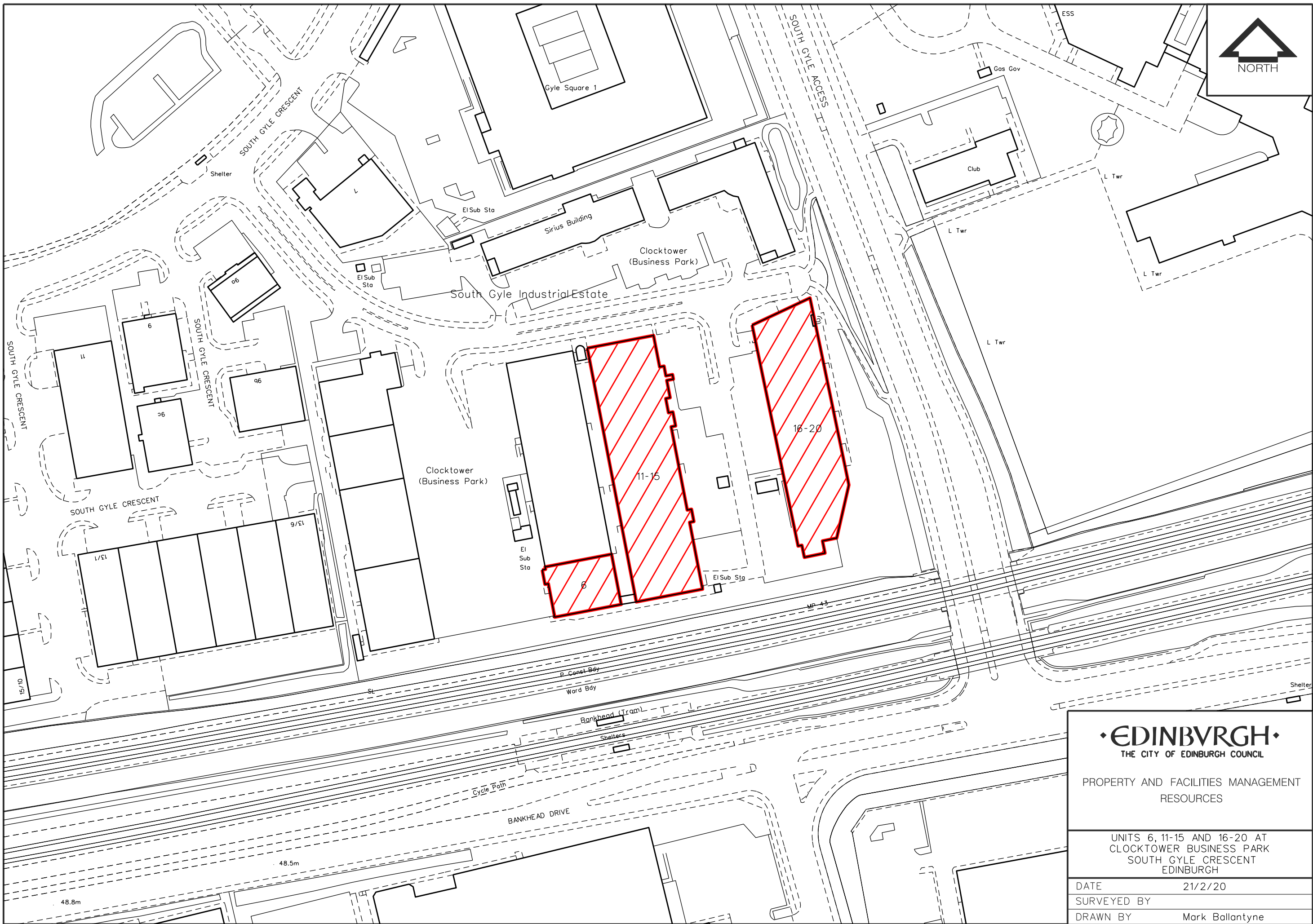
7.1 Ward elected members have been made aware of the recommendations of the report.

8. Background reading/external references

8.1 N/A

9. Appendices

9.1 Appendix 1 – Location Plan



Page 242

SITE PLAN

SCALE 1:1250

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PROPERTY AND FACILITIES MANAGEMENT RESOURCES	
UNITS 6, 11-15 AND 16-20 AT CLOCKTOWER BUSINESS PARK SOUTH GYLE CRESCENT EDINBURGH	
DATE	21/2/20
SURVEYED BY	
DRAWN BY	Mark Ballantyne
SCALE	1:1250 @ A3 SIZE
NEG. NO.	A3/1941a

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